



**PUBLIC PROCUREMENT AND DISPOSAL
OF PUBLIC ASSETS AUTHORITY**

"Regulating For Results"

PPDA/KAMU/849

9th September 2026

The Chief Administrative Officer,
Kamuli District Local Government,
P.O. Box 88,
KAMULI

**BID PREPARATORY AUDIT EXERCISE INTO SELECTED PROCUREMENTS IN
THE FINANCIAL YEAR 2026/2027**

Reference is made to the above subject.

The Public Procurement and Disposal of Public Assets Authority conducted a bid preparatory audit for the following procurements for the Financial Year 2026/2027 with an estimated cost of UGX 2,703,105,851 indicated in Table 1 below:

Table 1: List of procurements reviewed

No.	Subject of procurement and Reference No	Estimated amount (UGX)
1.	CONSTRUCTION OF WATER PROJECTS AT KAMULI DISTRICT	
	Siting, Drilling, Test Pumping and Platform casting of 6 Deep Boreholes Lot 1 Ref. KAMU 849/WRKS/2026-27/0001	120,236,208
	Siting, Drilling, Test Pumping and Platform casting of 1 production Well, Ref. KAMU 849/WRKS/2026-27/0002	37,036,660
	Extension of Namasagali piped water supply system Ref. KAMU 849/WRKS/2026-27/0003	122,922,332
	Construction of Busambu piped water supply system Ref. KAMU 849/WRKS/2026-27/0004	427,901,929
	Total	708,097,129
2.	CONSTRUCTION/RENOVATIONS/COMPLETIONS:	
	Construction of a staff house and a 2-stance pit latrine at Isingo Primary School. Ref. KAMU 849/WRKS/2026-27/0005	92,000,000
	Construction of 2 classroom blocks without office and store at Nakulabye Primary School. Ref. KAMU 849/WRKS/2026-27/0006	80,000,000
	Construction of 2 classroom blocks without office and store at Nawangaiza Primary School Ref. No, KAMU 849/WRKS/2026-27/0007	80,000,000

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Mid-Western Regional Office
Plot 5, Circular Road
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Construction of 2 classroom block without office and store at Namaira Primary School. Ref. No, KAMU 849/WRKS/2026-27/0008	80,000,000
Construction of 2 Classroom block with office and store at Buwoya Primary School. Ref. No, KAMU 849/WRKS/2026-27/0009	100,000,000
Construction of 2 classroom blocks with office and store at Bukitimbo Primary School Ref. No, KAMU 849/WRKS/2026-27/00010	100,000,000
Renovation of a 2-classroom block at Bukose Primary School Ref. No, KAMU 849/WRKS/2026-27/00011	42,733,099
Renovation of 2 classroom blocks & office at Bukusu Primary School Ref. No, KAMU 849/WRKS/2026-27/00012	39,316,403
Renovation of 3-classroom block at Bulogo Primary School Ref. No, KAMU 849/WRKS/2026-27/00013	41,446,414
Renovation of a 3-classroom block at Bulopa Primary School Ref. No, KAMU 849/WRKS/2026-27/00014	39,285,795
Renovation of staff quarters at Butegere Primary School Ref. No, KAMU 849/WRKS/2026-27/00015	47,153,357
Renovation of a 2-classroom block at Buteme Light Primary School Ref. No, KAMU 849/WRKS/2026-27/00016	43,422,205
Renovation of a 2-classroom block at Galinandha Primary School Ref. No, KAMU 849/WRKS/2026-27/00017	40,812,951
Renovation of a 2-classroom block and office at Kabaale Primary School. Ref. No, KAMU 849/WRKS/2026-27/00018	43,483,096
Renovation of a 3-classroom block at Kasozi Primary School Ref. No, KAMU 849/WRKS/2026-27/00019	42,507,201
Renovation of a 2-classroom block at Kawaga Primary School Ref. No, KAMU 849/WRKS/2026-27/00020	43,127,529
Renovation of a 2-classroom block at Kiige Primary School Ref. No, KAMU 849/WRKS/2026-27/00021	42,066,499
Renovation of a 2-classroom block at Kikubi Primary School Ref. No, KAMU 849/WRKS/2026-27/00022	40,920,264
Renovation of a 2-classroom block at Kitayunjwa Parents Primary School Ref. No, KAMU 849/WRKS/2026-27/00023	41,407,012
Renovation of a 2-classroom block at Mpakitoni Primary School Ref. No, KAMU 849/WRKS/2026-27/00024	39,784,816
Renovation of a 3-classroom block at Nabirumba Primary School Procurement Ref. No, KAMU 849/WRKS/2026-27/00025	42,971,890
Renovation of a 2-classroom block at Nakakabala Primary School Ref. No, KAMU 849/WRKS/2026-27/00026	40,975,735
Renovation of a 2-classroom block and office at Nakalanga Primary School Ref. No, KAMU 849/WRKS/2026-27/00027	41,211,488
Renovation of a 2-classroom block at Namaira Primary School Procurement Ref. No, KAMU 849/WRKS/2026-27/00028	40,038,135
Renovation of a 2-classroom block and office at Nawansaso Primary School Ref. No, KAMU 849/WRKS/2026-27/00029	40,710,177
Renovation of a 2-classroom block at Nawantumbi Primary School Ref. No, KAMU 849/WRKS/2026-27/00030	42,731,834

Renovation of a 3-classroom block at Ndali Primary School Ref. No, KAMU 849/WRKS/2026-27/00031	42,290,522
Construction of 5 Stance lined Latrine at Kituba Muslim Primary School Ref. No, KAMU 849/WRKS/2026-27/00032	25,000,000
Construction of 5 Stance lined Latrine at Bulogo Primary School Ref. No, KAMU 849/WRKS/2026-27/00033	25,000,000
Construction of 5 Stance lined Latrine at ST Jacob Nawango Primary School. Ref. No, KAMU 849/WRKS/2026-27/00034	25,000,000
Construction of 5 Stance lined Latrine at Kisozi Primary School Ref. No, KAMU 849/WRKS/2026-27/00035	25,000,000
Construction of 5 Stance lined Latrine at Kisozi SDA Primary School Ref. No, KAMU 849/WRKS/2026-27/00036	25,000,000
Partial completion of the new administration block. Procurement Ref. No, KAMU 849/WRKS/2026-27/00037	150,000,000
Partial construction of Kisozi s/c administration block Procurement Ref. No, KAMU 849/WRKS/2026-27/00038	100,000,000
Partial construction of Balawoli s/c administration block Ref. No, KAMU 849/WRKS/2026-27/00039	100,000,000
Completion of Nawanyago s/c administration block Procurement Ref. No, KAMU 849/WRKS/2026-27/00031	30,000,000
Completion of Kagumba s/c administration block Ref. No, KAMU 849/WRKS/2026-27/00032	30,000,000
Completion of Mbulamuti s/c administration block Procurement Ref. No, KAMU 849/WRKS/2026-27/00033	30,000,000
Construction of a 3-stance lined latrine at Nabwigulu Rural Growth Centre. Ref. No, KAMU 849/WRKS/2026-27/00044	19,612,300
Total	1,995,008,722

The audit exercise involved a review of the budget, the procurement plan, the requisition form, and the solicitation documents to be issued to bidders following the Public Procurement and Disposal of Assets Act, Cap. 205, the attendant PPDA Regulations and Guidelines.

The objectives of the audit were to:

1. Ensure that public procurement planning, requisition, and shortlisting were conducted in a manner which promotes transparency, accountability, and fairness in accordance with the PPDA Act, Cap. 205, the attendant PPDA Regulations and Guidelines 2024; and
2. Establish whether the solicitation document issued to bidders was prepared in accordance with the provisions of the PPDA Act, Cap. 205, the attendant PPDA Regulations, and Guidelines 2024.

The Authority identified a number of exceptions for the attention of Management. The purpose of this letter, therefore, is to communicate the following findings and recommendations for your attention and action:

1.1. Anomalies observed during the planning and initiation stage

The Authority found the following anomalies at the planning and initiation stage:

Table 2: Anomalies found in the planning and initiation stage

S/N	Anomalies found	Recommendations
1.	Failure to submit a procurement plan for financial year 2026/2027	The Accounting Officer should urgently submit the Procurement Plan for Financial Year 2026/2027 to the Authority via the E-Reporting Link (https://ereports.ppda.go.ug/), in accordance with Circular No. 5 of 2025, and Section 60(1) of the PPDA Act, Cap. 205.

1.2. Anomalies found in the bidding documents

The Authority found the following anomalies in the selected procurements:

Table 3: Anomalies found in the bidding documents

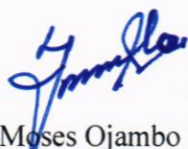
S/N	Anomalies found	Recommendations
A. Construction Of Water Projects at Kamuli District		
B. Constructions/renovations/completions of 40 procurements		
1.	Use of a wrong bidding document: Standard bidding document for procurement of works under quotation methods issued by PPDA March 2014	The Accounting Officer should ensure that the Standard Bidding Document for the procurement of works under Open or Restricted Bidding issued by the Authority in 2025 is used. The Bidding Document can be obtained from the PPDA website (www.ppda.go.ug).
2.	Use of wrong procurement method of procurement: Request for Quotations i. Construction Of Water Projects at Kamuli District UGX 708,097,129 ii. Constructions/renovations/completions of 39 procurements, UGX 1,995,008,722	The Entity should use the appropriate method of procurement in accordance with Guideline No. 1 of 2025 on thresholds for Procurements.
3.	Failure to clearly lot the procurements: iii. Construction of Water Projects at Kamuli District: 4 procurements iv. Constructions/renovations/completions: 39 procurements	The Entity should clearly lot the procurements and lot numbers for the procurements or prepare each procurement separately.
4.	The maximum number of lots or projects one can apply for are three (3)	The Entity should clearly specify the maximum number of lots that may be awarded to a single bidder. For example, a bidder may be permitted to bid for a maximum of three lots, but the number of contracts awarded should be determined based on what is economically beneficial to the Entity.
5.	<u>Validity of Bids:</u> The bid must remain valid until and including 90 working days from the closing date.	The Entity should indicate the actual date on which the bid validity period expires in accordance with Reg 62 of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023, e.g. 20 th September 2026.

S/N	Anomalies found	Recommendations
6.	Owned Equipment: Documentary evidence of ownership e.g copies of registration books and information on current locations of the equipment.	The Entity should clearly specify the equipment required for the execution of the works. Where applicable, bidders should be required to attach logbooks and lease or rental agreement information for the specified equipment. For example: • Concrete mixer drum of 4m; • Dump truck; • Compactor; • Wheelbarrow; and • Any other equipment necessary for the execution of the works.
7.	The tenderer shall attach a detailed and recently signed curriculum vitae for each proposed staff indicating his or her experience on a year-to-year basis;	The Entity should clearly specify the required technical personnel and require bidders to submit recently signed Curriculum Vitae (CVs) for each proposed staff member, indicating their relevant experience on a year-by-year basis. The personnel may include, among others: • Project Manager; • Site Engineer; • Site Foreman; • Environmental Officer and • Safety Officer.
8.	Site GCC 1.1(bb) The Site is located at: As listed above	The Entity should indicate the locations of all project sites to provide adequate information and clarity to potential bidders
9.	Start Date GCC 1.1(ee) The Start Date shall be: December, 2025	The Entity should indicate a valid tentative date for commencement of the project. For example, the bidding document may state that the works shall commence immediately after contract signing or within one week after contract signing.
10.	The Works GCC 1.1(ii) The Works consist of:	The Entity should provide a summary breakdown of the expected deliverables to ensure clarity for potential bidders.
11.	The minimum insurance covers shall be: - The minimum cover for insurance of the Works, Plant and Materials is: - The maximum deductible for insurance of the Works, Plant and Materials is: - The minimum cover for insurance of Equipment is: - The maximum deductible for insurance of Equipment is:	The Entity should clearly indicate whether insurance cover(s) are required or not required.

S/N	Anomalies found	Recommendations
	(e) The minimum cover for insurance of property is: (f) The maximum deductible for insurance of property is: (g) The minimum cover for personal injury or death insurance is:	
12.	Failure to attach the scope of works and Bills of Quantities	The Entity should ensure that the detailed Bills of Quantities (BOQs) and relevant drawings are attached to the bidding document before being issued to bidders.

The purpose of this letter is to forward to you the findings from the bid preparatory audit exercise for your consideration and implementation.

To administer and enforce compliance with the provisions of the PPDA Act, Cap. 205, the Accounting Officer should make revisions to the bidding documents before they are issued to the potential bidders.



Moses Ojambo

FOR: EXECUTIVE DIRECTOR

cc: Chairperson, Contracts Committee
 cc: Head Procurement and Disposal Unit