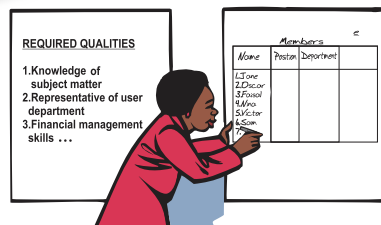


BID EVALUATION AND CONTRACT AWARD

PPDA/05

01

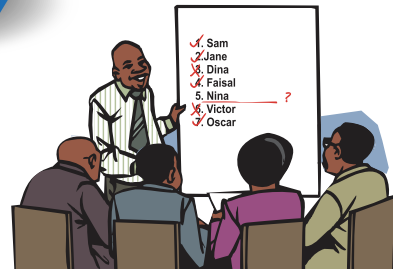


Procurement & Disposal Unit

Nomination of evaluation committee (minimum of 3 members) including User Department and PDU

Section 39 (2) & (3) PPDA Act, Cap. 205

02



Contracts Committee

Approval/Rejection by Contracts Committee of evaluation committee members

Section 30 (b) PPDA Act, Cap. 205

03



Evaluation Committee meeting

- Sign ethical code
- Recommends best evaluated bidder based on evaluation criteria
- Recommends negotiations where applicable
- Sign evaluation report

No Contracts to be signed until after 10 days from the date of display of Notice of Best Evaluated (NOBEB)

Regulation 4(14) PPDA (Evaluation) Regulations, 2023

Evaluation Report

Through Procurement & Disposal Unit

- Negotiation report by negotiation committee
- Post Qualification by evaluation committee (where applicable)

Regulation 4 (14) PPDA (Evaluation) regulation 2023

04

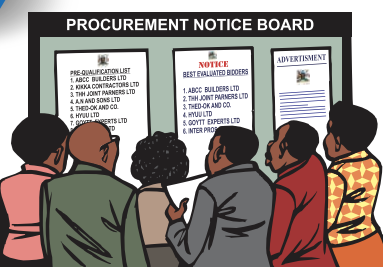


Decision by Contracts Committee

- Approval of evaluation report (make award decision)
- Rejection of evaluation report (reasons for the rejection)

Section 31(c) PPDA Act, Cap. 205

05



Display of best evaluated bidder

Notice of best evaluating bidder indicating:

Name of BEB (Best evaluated Bidder)

- Unsuccessful bidders
- Stage at which their bids failed

No Contracts to be signed until after 10 days from the date of display of Notice of Best Evaluated (NOBEB)

06



Contracts signing

- Approval by Solicitor General (where applicable)
- PDU to provide copies to the provider and contract manager