

PPDA/RGF/005

13th July 2026

All Accounting Officers
Central and Local Government Procuring and Disposing Entities

ACTION ON RECOMMENDATIONS OF THE AUTHORITY – CIRCULAR NO. 4 OF 2026

Reference is made to the above subject.

Section 8(1)(j) of the PPDA Act, Cap. 205 mandates the Authority to institute procurement or disposal audits during the bid preparatory process; contact audits in the course of the execution of an awarded contract; and performance audit after the completion of the contract in respect of any procurement or disposal, as may be required.

In exercise of the above mandate, the Authority recommends actions for implementation by the Procuring and Disposing Entities (PDEs).

This Circular is issued to streamline reporting by PDEs on actions taken to implement recommendations arising from Authority Procurement and Disposal audits and compliance monitoring.

In order to enhance monitoring of implementation of recommendations, you are requested to report using the link below.

Use the following procedure to submit the report:

1. Access the portal at <https://followups.ppda.go.ug/login.html> and log in using your PDE's official credentials provided by the Authority Administrator. Access credentials can be obtained by email to it@ppda.go.ug.
2. From your dashboard, select open issues and click on the specific audit report under which you wish to update on the action taken.
3. For each recommendation, add the action taken including the implementation date and select status: *Implemented, Partially Implemented or Not implemented*. Indicate implementation status details and upload supporting evidence such as minutes, letters, payment proof, or revised documents.

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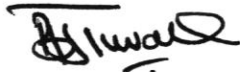
Western Regional Office
RDC's Building, Bishop Stretcher Road,
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Eastern Regional Office
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P.O. Box 2173, Mbale, Uganda
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4. Confirm that all entries are accurate and click *Save changes*. You will receive an auto-acknowledgement via the email address used to log in. The Authority shall verify the information submitted and if found satisfactory, a recommendation that is fully implemented will appear under closed issues.

Accounting Officers are advised to submit timely and accurate reports as indicated in the implementation matrices issued with the audit reports.



Canon Benson Turamye
EXECUTIVE DIRECTOR