



**PUBLIC PROCUREMENT AND DISPOSAL
OF PUBLIC ASSETS AUTHORITY**

"Procurement That Delivers"

PPDA/RGF/005

24th September 2024

To all Accounting Officers
Central and Local Government Procuring and Disposing Entities

**EXEMPTION OF PRESCRIBED PROFESSIONAL SERVICE PROVIDERS FROM THE
REQUIREMENT FOR A TRADING LICENSE - CIRCULAR NO. 4 OF 2024**

Reference is made to the above subject and the following:

1. A letter Ref: ADM 68/173/01 dated 12th August 2024 from the Permanent Secretary, Ministry of Trade, Industry and Co-operatives addressed to the Executive Director of the Kampala Capital City Authority, all Chief Administrative Officers and all Town Clerks directing compliance with the court rulings that annulled the charging and collection of trading license fees from professional services providers licensed under the professional Acts.
2. The advisory from the Attorney General Ref: DCL-2024060035 dated 15th July 2024 to the Minister of Trade, Industry and co-operatives advising communication to the Executive Director, Kampala Capital City Authority and all local governments to stop demanding or collecting trade license fees from audit, accounts and tax firms regulated under the Accountants Act.
3. A letter Ref: USA/22/PS/24/04 dated 5th February 2024 from the Uganda Society of Architects requesting that the Court ruling exempting Architects and other professional services from paying trading license should be acknowledged and enforced by the Authority.
4. Guidance from the Attorney General Ref: ADM/7/176/01 dated 9th February 2024 advising all local governments to comply with the ruling(s) of Court not to demand and/or collect trade licences from the applicants who have been successful in Courts of law namely pharmacies and drug stores licensed by National Drug Authority, law firms licensed by Law Council, Banks and Financial Institutions licensed by Bank of Uganda and Forex Bureaus and Money Remittance businesses licensed by Bank of Uganda.
5. A letter dated 10th February 2022 updating the Attorney General on the instructions to First Parliamentary Counsel to commence the process of amendment of Schedule 2 of the Trade Licensing Act Cap 101, removing all professional services which are already paying license fees to Government under their respective laws governing their professions.

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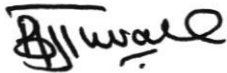
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It is against the above background that the Authority advises as follows:

1. The following professional service providers, among others, shall be required to submit their Practising Certificates issued by their respective regulators as evidence of eligibility to provide the respective professional services:
 - a) Accountancy firms licensed by the Institute of Certified Public Accountants of Uganda under the Accountants Act;
 - b) Law firms licensed by the Law Council under the Advocates Act;
 - c) Architects firms licensed by the Architects Registration Board under the Architects Registration Act;
 - d) Medical facilities licensed by the Uganda Medical and Dental Practitioners Council under the Medical and Dental Practitioners Act;
 - e) Physical planners licensed by the Physical Planners Registration Board under the Physical Planners Registration Act;
 - f) Surveyors licensed by the Surveyors Registration Board under the Surveyors Registration Act; and
 - g) Veterinary practitioners licensed by the Uganda Veterinary Board under the Veterinary Surgeons Act;
2. Entities shall not require such registered professional service providers to submit a trading license or eliminate such professional service providers for not submitting a trading license.
3. Entities shall state in the bidding documents the requirement to submit a valid Practicing Certificate issued by the regulatory body as an alternative to the trading license.



Benson Turamye

EXECUTIVE DIRECTOR