

PPDA/RGF/005

25th June 2025

To all Accounting Officers
Central and Local Government
Procuring and Disposing Entities

EXEMPTION OF REGULATED SERVICE PROVIDERS FROM THE REQUIREMENT FOR A TRADING LICENSE - CIRCULAR NO. 4 OF 2025

Reference is made to the above subject and the following:

1. Circular No.4 of 2024 issued by the Authority exempting professional service providers from the requirement for a trading license;
2. A meeting held with the Uganda Engineers Registration Board on 22nd January 2025 where it was resolved to amend the Circular on exemption to professional service providers from the requirement of a trading license to include individual engineers; and
3. A letter Ref.: IRA/PPDA/05/25/19 dated 6th May 2025 from the Chief Executive Officer of the Insurance Regulatory Authority stating that Kampala Capital Authority no longer issues trading licenses to insurance players.

It is against the above background that the Authority amends the circular on exemption of prescribed professional service providers from the requirement for a trading licence to include the following:

- a) Insurance firms and persons carrying on insurance business regulated by Insurance Regulatory Authority of Uganda under the Insurance Act;
 - b) Engineers registered by the Engineers Registration Board under the Engineers Registration Act; and
 - c) Any other service provider carrying on business licensed under an Act of Parliament.
1. Entities shall not require such registered service providers to submit a trading license or eliminate such service providers for not submitting a trading license.

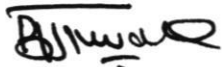
Head Office
PPDA - URF Towers, Plot 39
Nakasero Road
P.O.Box 3925, Kampala Uganda
Tel: +256-414-311100
Email: info@ppda.go.ug

Western Regional Office
RDC's Building, Bishop Stretcher Road
Opposite BOU Currency Centre, Mbarara-Kabale Road
P.O. Box 1353, Mbarara, Uganda.
Tel: +256-417-733800
Email: mbararaoffice@ppda.go.ug

Northern Regional Office
Plot 1, Lower Churchill Drive
P.O. Box 999, Gulu, Uganda
Tel: +256-417-432010
Email: guluoffice@ppda.go.ug

Eastern Regional Office
Oval Plaza, Plot 1, Court Road
P.O. Box 2173, Mbale, Uganda
Tel: +256-417-890100
Email: mbaleoffice@ppda.go.ug

2. Entities shall state in the bidding documents the requirement to submit a valid Practicing Certificate issued by the regulatory body as an alternative to the trading license.



Benson Turamye

EXECUTIVE DIRECTOR