



***Guideline issued by the Public Procurement and Disposal of Public Assets Authority under Section 134 of the Public Procurement and Disposal of Public Assets Act, Cap 205***

**Details covered in this Guideline:**

**Guideline Subject:** Procurement of Grain and Grain Products From Providers Certified by Uganda National Bureau of Standards

**Guideline Reference:** 13/2024

**Guideline Issue Date:** 23<sup>rd</sup> August 2024

***Guidelines are distributed to all Accounting Officers who are responsible for distributing copies of this Guideline to the Contracts Committee and members of the Procurement and Disposal Unit of the Procuring and Disposing Entity.***

**This Guideline can be accessed and downloaded on the PPDA website at [www.ppda.go.ug/](http://www.ppda.go.ug/)**

**Guideline Subject: Procurement of Grain and Grain Products from Providers  
Certified by Uganda National Bureau of Standards**

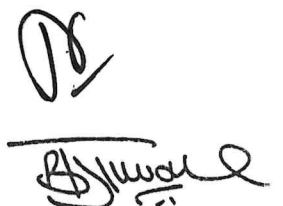
Section 5 (2) of the Public Procurement and Disposal of Public Assets (PPDA) Act, Cap 205 provides that the Minister may in writing give directions to the Authority, on policy related matters and the Authority shall give effect to those directions.

Section 7 (c) of the PPDA Act, Cap 205 provides the Authority with the objective of setting standards for public procurement and disposal system.

The Authority in accordance with the above provisions and Section 8(1)(k) of the PPDA Act, Cap 205 has adapted the standards issued by the Uganda National Bureau of Standards (UNBS) for mandatory usage by all Procuring and Disposing Entities (PDEs) for the various supplies.

In accordance with Section 134 of the PPDA Act, Cap 205, the Authority issues this guideline on procurement of grain and grain products:

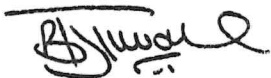
1. Definition:  
'Grain' means 'any cereal cultivated as food and includes maize, beans, rice, soya among others'.  
'Grain products' means 'any food from cereals/ grain produced by grinding, crushing, sorting or thermally treating cleaned grain and includes maize flour, rice flour, wheat flour, soya flour among others'.
2. Grain and grain products shall be procured by Procuring and Disposing Entities from providers certified by the Uganda National Bureau of Standards.
3. The list of certified providers for the different grain and grain products can be obtained from the UNBS website at <https://unbs.go.ug/e-services/certified-products/>
4. **Bidding and Evaluation of Bids for Supply of Grain and Grain Products**
  - i. The Bid Data Sheet of the bidding documents issued for supply of grain and grain products shall require a bidder to submit a valid permit issued by UNBS which shall be evaluated as part of administrative compliance requirements.
  - ii. The Evaluation Committee shall verify the validity of the permit submitted by the bidder from the UNBS website indicated in paragraph 3 above.

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5. Transition Provisions

- i. The Guideline shall apply to all Procuring and Disposing Entities from the date of Publication in the Uganda Gazette but shall apply to the following PDEs from 1<sup>st</sup> January 2025:
  - a) Primary schools; and
  - b) Secondary schools.
- ii. Where a Procuring and Disposing Entity has a lumpsum or framework contract for supply of grain and grain products in force at the commencement of this Guideline, it shall request the provider to submit evidence that it is certified by UNBS to deal in the grain and grain products.
- iii. Providers without proof of certification by UNBS shall not be issued call off orders.

  
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Julius K. Ishungisa  
BOARD CHAIRMAN

  
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Benson Turamy  
EXECUTIVE DIRECTOR

23/08/2024  
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DATE

