

Form 41

Regulation 23(5)

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

CONFIRMATION OF DONATION OF ASSET

Disposal Reference Number		
Code of Procuring and Disposing Entity	Financial year	Sequence number

Particulars of Disposal	
Subject of Disposal	
Disposal Plan Reference	
Location/site of asset	

Details of the Donation

Procuring and Disposing Entity donating the asset			
Recipient			
Description of asset(s) to be donated	Assets (description)	Asset reference numbers	Quantity
Cost of donation			
Documentation to be provided by donating Procuring and Disposing Entity e.g. manual, handbook, registration certificate, licence etc			
Any items or accessories linked or excluded from donation.			
Additional information or terms			

I hereby certify the donation of the asset(s) for transfer on the terms and conditions described above.

Name: _____ Position: **Accounting Officer**

Signature: _____ Date: _____

I hereby accept that I have received the assets(s) on the terms and conditions described above.

Name: _____ Position: **Accounting Officer**

Signature: _____ Date: _____