



**PUBLIC PROCUREMENT AND DISPOSAL
OF PUBLIC ASSETS AUTHORITY**
"Procurement That Delivers"

Our Ref. PPDA/URA/141

1st February 2022

The Commissioner General
Uganda Revenue Authority
P. O. Box 7279
KAMPALA

BID PREPARATORY AUDIT INTO THE SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF WALL SPLIT AIR CONDITIONERS AT VARIOUS URA OFFICES

Reference is made to the above subject.

On 31st January 2022, the Public Procurement and Disposal of Public Assets Authority (PPDA) in accordance with Section 7 (j) (i) of the PPDA Act 2003 as amended conducted a bid preparatory audit for the supply, installation, testing and commissioning of wall split air conditioners at various URA offices.

The objectives of the audit were to:

1. Ensure that public procurement planning and requisition was conducted in a manner which promotes transparency, accountability and fairness in accordance with the PPDA Act 2003 as amended, PPDA Regulations 2014 and PPDA Guidelines; and
2. Establish whether the solicitation document issued to the bidders was prepared in accordance with the provisions of the PPDA Act 2003 as amended, PPDA Regulations 2014 and PPDA Guidelines.

The Authority reviewed the procurement planning and requisition/initiation processes and the solicitation document issued to the bidders and noted that there were no exceptions identified for the attention of management, based on the contents of the file reviewed.

The purpose of this letter therefore is to communicate that the bid preparatory process was conducted in accordance with the PPDA Act 2003 as amended, the PPDA Regulations 2014 and Guidelines 2014.

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The Authority therefore recommends that the Entity should proceed with the other procurement processes (bidding, evaluation, contracting and contract management). These should be handled in accordance with the provisions of the PPDA law.

A handwritten signature in blue ink, appearing to be 'A. Byaruhanga', with a blue circular stamp or mark above it.

Aloysius Byaruhanga Mwesigwa (PhD)

For: EXECUTIVE DIRECTOR

cc: Chairperson Contracts Committee
cc: Head Procurement and Disposal Unit