



**PUBLIC PROCUREMENT AND DISPOSAL
OF PUBLIC ASSETS AUTHORITY**

"Procurement That Delivers"

Your Ref:

Our Ref:

PPDA/NWSC/31

29th August 2022

Managing Director
National Water and Sewerage Corporation
P.O Box 7053
KAMPALA

**RE: BID PREPARATORY AUDIT EXERCISE FOR SUPPLY OF 710 KW
SQUIRREL CAGE INDUCTION MOTOR SPARE FOR NAMASUBA PUMPS
GABA 1 WPD**

Reference is made to the above subject.

The Public Procurement and Disposal of Public Assets Authority (PPDA) on 25th August 2022 conducted a bid preparatory audit for the supply of 710 KW squirrel cage induction motor spare for Namasuba pumps Gaba 1 WPD which is to be undertaken this financial year (2022/23). The audit exercise involved a review of the procurement planning, requisition/initiation and solicitation document issued to bidders following the Public Procurement and Disposal of Assets Act, 2003 as amended, the PPDA Regulations, and relevant Guidelines.

The objectives of the audit were to:

1. Ensure that public procurement planning and requisition was conducted in a manner which promotes transparency, accountability and fairness in accordance with the PPDA Act, 2003 as amended, the Central Governments (PPDA) Regulations, 2014 and attendant Guidelines; and
2. Establish whether the solicitation document issued to bidders was prepared in accordance with the provisions of the PPDA Act 2003, the Central Governments (PPDA) Regulations, 2014 and attendant Guidelines.

The Authority identified some exceptions for the attention of management. The purpose of this letter therefore is to communicate the following findings and recommendations for your attention and action.

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Objective: To establish whether the public procurement planning, requisition process and bidding was conducted in a manner which promotes transparency, accountability and fairness in accordance with the Public Procurement and Disposal of Public Assets Act 2003, the PPDA Regulations 2014 and relevant guidelines

Failure to follow planned timelines

There was delayed initiation of the procurement; According to the procurement plan, the bid invitation was supposed to be issued out by 5th July 2022; however the procurement was initiated on 29th July 2022 and the invitation to bid on 18th August 2022, causing a delay of 2 weeks (10 working days).

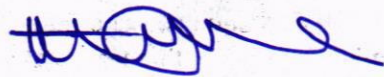
Implication

Such delays create lengthy lead times which consequently impede timely service delivery to the intended beneficiaries and could also lead to low budget absorption due to non-payment by the end of the financial year.

Recommendations

- The Heads of User Departments should ensure that the planned timelines are adhered to in order to promote efficiency in service delivery in accordance with Section 48 of the PPDA Act, 2003 as amended.
- The Accounting Officer should endeavour to eliminate delays in the Entity to ensure timely service delivery in accordance with Section 48 of the PPDA Act 2003 as amended.

The purpose of this letter is to forward to you the finding from the bid preparatory audit exercise for your implementation to allow potential bidders sufficient time to prepare responsive bids.



Simon Businge

For: EXECUTIVE DIRECTOR

c.c. Chairperson, Contracts Committee
c.c. Head Procurement and Disposal Unit