



Public Procurement & Disposal of Public Assets Authority

ANNUAL REPORT FOR THE FINANCIAL YEAR

2009/10

09/10



PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY

ANNUAL REPORT FY 2009/10

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ACRONYMS

AOs	–	Accounting Officers
CAIIP	–	Community Agriculture Infrastructure Improvement Programme.
CAO	–	Chief Administrative Office
CSOs	-	Civil Society Organisations.
DANIDA	-	Danish Agency for International Development
DLG	-	District Local Government.
DFID	-	Department for International Development.
EU	-	European Union
FINMAP	-	Financial Management and Accountability Programme.
FY	-	Financial Year
GOU	–	Government of Uganda
HPDU	–	Head Procurement & Disposal Unit
IGG	–	Inspectorate of Government
JBSF	-	Joint Budget Support Framework
LG	–	Local Government
MAC	-	Management Advisory Committee.
MC	-	Municipal Council
MoES	-	Ministry of Education and Sports.
MOFPED	–	Ministry of Finance, Planning & Economic Development
NAADS	–	National Agricultural Advisory Services
NUSAF	–	Northern Uganda Social Action Fund
NSSF	-	National Social Security Fund.
PDEs	–	Procuring & Disposing Entities
PDU	-	Procurement and Disposal Units
PPDA	–	Public Procurement & Disposal of Public Assets Authority
PPMS	-	Procurement Performance Measurement System.
PS/ST	–	Permanent Secretary / Secretary to the Treasury
RFQ	–	Request for Quotation
RNG	-	Royal Netherlands Government.
RoP	-	Register of Providers
SG	–	Solicitor General
TCB	–	Training & Capacity Building
UNBS	-	Uganda National Bureau of Standards
UNDP	-	United Nations Development Program
USAID	-	United States Agency for International Development.
UTODA	-	Uganda Taxi Operators and Drivers Association.

MESSAGE FROM THE BOARD CHAIRMAN

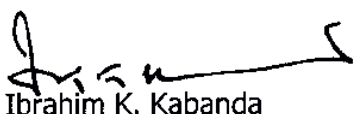
This is 7th Annual Report of the Authority and covers the financial year 2009/10. During this period, the Authority initiated a number of reforms to improve the overall performance of the procurement sector in the country. Of great importance was the move by the Ministry of Finance, Planning and Economic Development to kick start the amendments to the PPDA Act.

One of the greatest challenges the Authority faces in carrying out its mandate is the inability to follow up and enforce the recommendations it makes from the many procurement audits and investigations that it carries out. This has greatly hindered the effectiveness of the Authority in bringing the implicated officials to account which is a critical aspect of regulation. We believe that the time is ripe for our government to review the PPDA Act and address the existing loopholes so that the regulation of public procurement and disposal is strengthened and made more relevant.

In the last 7 years of the Authority's existence, the Authority has received overwhelming support not only from the Government but from a number of Development Partners- RNG, DANIDA, EU, USAID, DFID and UNDP. This support has played a pivotal role in effective delivery of the Authority's mandate to its stakeholders.

The Authority was able to initiate a number of projects that we believe will enhance the performance of the Authority and of the PDEs that it regulates. Some of these projects include: the development of a Register of Providers and a procurement performance measurement system which are discussed in detail in this report. These projects and a number of other initiatives detailed in this report could not be fully achieved without the continued support of you, our stakeholders.

I would like to call upon the Government, Development Partners and the various stakeholders to continue supporting the Authority in ensuring that public procurement becomes more efficient, transparent and relevant to our economy. I thank all the implementing entities for their cooperation and look forward to achieving higher levels of compliance with the PPDA Act.



Chairman, Board of Directors

EXECUTIVE DIRECTOR'S MESSAGE

In the year under review, the Authority undertook measures to develop mechanisms and systems to address the challenges faced by Procuring and Disposing Entities (PDEs) in the implementation of the procurement Law. Priority was thus placed on the following key areas:

Increase on the number of procurement audits from 51 carried out in the previous FY to 75. This was aimed at enforcing compliance of the PDEs with the provisions of the Act. While there was a marked improvement in the performance of PDEs especially in the implementation of the audit recommendations, a number of critical areas remained high risk. These include:

- Contract management. This is still an area of concern to the Authority because of the lack of contract management records which not only compromises the auditing process but makes it difficult for funds to be accounted for.
- Persistent poor record keeping in a significant number of PDEs and,
- Lack of annual boards of survey

Development of a Procurement Performance Measurement System (PPMS): PPMS is a system that is anchored in the broader Public Financial Management Reform program and is the basis for the assessment of the public procurement annual benchmarks under the Joint Performance Assessment Framework review process between the Government and the Joint Budget Support Framework partners.

The PPMS system is based on 5 key performance areas i.e. procurement planning, procurement cycle management, procurement records management, procurement management and compliance and disposal planning. In the FY 2009/10, the PPDA piloted the system in 15 selected PDEs, the results of which enabled the Authority to further fine tune the PPMS system. The Authority will gradually scale up the rolling out of the PPMS system to all PDEs in the subsequent years. Once the PPMS system is fully operational in all PDEs, the Authority will be better placed to assess the effectiveness, efficiency and transparency of the public procurement and disposal system in Uganda.

Enforcement of the requirement of procurement planning by linking its implementation to the budget execution process: The Authority has noted with concern an increased non adherence to procurement plans in a number of PDEs. This is one of the critical factors for the low absorption of funds in a number of government institutions. Findings of the procurement audits have revealed a significant variance between the planned and actual procurement budgets in PDEs which is an indication that not only are PDEs not implementing their procurement plans, they are also carrying out procurements outside of the approved procurement plans submitted to the PPDA and Ministry of Finance, Planning and Economic development.

The Authority intends, together with the Ministry of Finance, Planning and Economic Development, to develop systems on how to link procurement plans to the budget ceilings in entities so that procurement plans are directly monitored from the PDE's annual budget. Full enforcement of this requirement will be undertaken in the FY 2010/11.

Building Procurement and Disposal Capacity

The Authority continued building procurement and disposal capacity of PDEs, Politicians, civil society organizations, and the media. Emphasis was placed on skills based training which is a more practical hands on approach to training as compared to workshops. During the FY under review, there was an increase in the requests for demand driven training by PDEs especially in the Central Government PDEs, an indication of existing capacity gaps in the PDEs.

The Authority during the monitoring and evaluation of the capacity building activities noted the poor implementation of procurement plans by a significant number of PDEs. The Authority intends to pursue the matter with the Ministry of Finance, Planning and Economic Development to ensure that procurement plans are fully integrated in the budgeting process and their implementation adhered to.

Participation in the amendments to the PPDA Act: I am happy to report that the PPDA amendment bill was gazetted during the FY under review. Some of the key proposed amendments contained in the bill include:

- Establishment of an appeals tribunal where bidders can appeal over a decision or lack of a decision by the Authority. The tribunal will also have powers to cancel a contract, which powers the PPDA does not have under the current PPDA Act and Regulations.
- Removal of the powers to grant deviations to PDEs by PPDA. This is aimed at ensuring the independence of the Authority as the regulator of public procurement. Accounting Officers will thus have the discretion to decide and take responsibility over all their procurement decisions including the selection of a procurement method.
- The amendment bill also proposes to give powers to the PPDA to suspend a provider on its own volition. Currently PPDA can suspend a provider only after the PDE's Contracts Committee has recommended the suspension of the provider.

Operationalisation of the Register of Providers: The Register of Providers is an online database of providers of works, services and goods to government institutions. The purpose of establishing the register of providers was to create a sustainable and vibrant web-based database to assist PDEs in developing their shortlists. The register of providers was launched during the FY and I am happy to note that its launch was well received by members of the business community. Within 6 months of its launch 919 providers had been registered. Next FY, the Authority plans to carry out further consultations with its stakeholders to find lasting solutions for the sustainability of the register of providers which seeks not only to reduce on the costs that providers incur to do business with government in terms of time and money spent on the constant pre-qualification exercises at PDE level. These costs could be significantly reduced by having one authentic register of all providers to government.

The Authority plans to review its public relations and communications strategy so as to strengthen linkages with stakeholders and improve communication between the Authority and the members of the public. With the assistance of the Financial Management and Accountability Programme under Ministry of Finance, Planning and Economic Development, a consultant was procured to develop a comprehensive public relations and communications strategy for the Authority.

A significant number of our activities would never have been realized without the support of the Government of Uganda through our supervisory Ministry of Finance, Planning and Economic Development and our development partners whose continued support and guidance to the PPDA is greatly appreciated. On behalf of Management, I would also like to thank our Board for their tireless commitment to the Authority and the staff for the hard work, commitment and achievements to date. Together we shall create a vibrant and efficient procurement system that not only adds value but ensures the timely delivery of services to our stakeholders.

CKSabiiti

Cornelia K. Sabiiti
Executive Director

1.0 CHAPTER 1: ORGANIZATION OVERVIEW

The Public Procurement and Disposal of Public Assets Act No. 1 of 2003 (PPDA Act) established the Public Procurement and Disposal of Public Assets Authority as an autonomous Regulatory Body. The Act empowers the Authority to formulate policies, set procurement and disposal standards, build procurement and disposal capacity and supervise the procurement and disposal practices of all procuring and disposing entities, which include central government ministries and departments, local governments, constitutional and statutory bodies. The following section shows the vision, mission, statutory objectives, core values and organization structure of the Authority.

1.1 Vision

A transparent, accountable and efficient public procurement and disposal system that delivers value for money.

1.2 Mission

To regulate the public procurement and disposal system in Uganda by setting standards, building capacity and monitoring compliance, in order to achieve value for money.

1.3 Statutory Objectives

The objectives of the Authority are stated in Section 6 of the PPDA Act and these are to:

- i. ensure the application of fair, competitive, transparent, non-discriminatory and value for money procurement and disposal standards and practices;
- ii. harmonize the procurement and disposal policies, systems and practices of the central government, local governments and statutory bodies;
- iii. set standards for the public procurement and disposal systems in Uganda;
- iv. monitor compliance of procuring and disposing entities; and
- v. Build procurement and disposal capacity in Uganda.

1.4 Core Values of PPDA

i. Value for Money:

- Public procurement and disposal should be based on the concept of creating value
- PPDA should strive to create a sound business environment

ii. Reliability:

- PPDA will strive to understand and meet the needs of the public
- It will carry out its commitments in full and on schedule

iii. Integrity:

- PPDA will promote a sound procurement ethical code of conduct
- PPDA staff will be fair, honest and trustworthy in their actions and apply the law uniformly

iv. Professionalism:

- PPDA will encourage its staff to develop their professional skills through training programmes and to apply their skills, knowledge and experience in their services to the public and stakeholders

v. Transparency and Accountability:

- PPDA will demonstrate transparency in its interactions and transactions with its stakeholders and with the general public
- PPDA staff will take responsibility for their actions, be accountable for their actions and be responsive to the public

vi. Commitment and Teamwork:

- PPDA staff will dedicate themselves to fulfilling the mission and to be committed to carrying out their duties to the best of their abilities
- PPDA staff will cooperate with each other through teamwork and free exchange of information between individuals and departments

vii. Partnership:

- i. PPDA will build strong partnerships with oversight agencies, development agencies and civil society through effective collaboration and information sharing

1.5 Organizational Structure

1.5.1 Board of Directors

The Authority is governed by a Board of Directors who are responsible for executing the functions and powers of the Authority. The Board is responsible for formulating policies of the Authority, approving the Authority's budgets and overseeing the operations of the Authority by monitoring and evaluating its performance.

During the FY 2009/10 the composition of the board was as follows:

- | | | |
|-----------------------------|---|----------|
| i. Mr. James Kahoza | - | Chairman |
| ii. Mrs. Sarah Lubega | - | Member |
| iii. Mr. John B. O. Wabwire | - | Member |
| iv. Mr. Anthony Okwenye | - | Member |
| v. Eng. Younus B.K. Mpagi | - | Member |

- vi. Mr. David Kabateraine - Member
- vii. Mr. Edgar Agaba - Executive Director

1.5.2 Departments of the Authority

The Executive Director, who is the Accounting Officer, is responsible for the day to day affairs of the Authority and is in charge of overall planning in the organization, coordination of other departments and coordination with other government agencies, public relations, research among others.

The Executive Director oversees the following departments of the Authority:

- i. Legal and Compliance department;
- ii. Procurement Audit and Investigations department;
- iii. Training and Capacity Building department; and
- iv. Finance and Administration department.

The Legal and Compliance department is mandated under section 7 (c) to set standards for the public procurement and disposal sector, The department is also in charge of advisory services and monitoring compliance to the set standards. The Procurement Audit and investigations department is mandated to carry out procurement and disposal contract and performance audits, as well as Investigations. The department of Training and Capacity Building sets training standards, implements capacity building interventions in collaboration with PDEs, providers, training and research institutions and also sets competence level certification systems. The Finance and Administration department is responsible for the smooth management of the internal affairs of the Authority.

2.0 CHAPTER 2: ENSURING TRANSPARENCY, COMPETITION AND VALUE FOR MONEY IN PUBLIC PROCUREMENT

In accordance with Section 6 (a) of the PPDA Act, the Authority is mandated to ensure the application of fair, competitive, transparent, non-discriminatory, value for money procurement and disposal standards and practices. During the FY under review the Authority undertook to carry out the following activities:

2.1 Procurement Audits

The Authority planned to conduct seventy five (75) procurement audits during the financial year under review. However, forty eight (48) procurement audits were completed: 13 were in local governments while 35 were in central government. This was as a result of the delayed procurement process of contracting third party providers (Consultants) to conduct audits under FINMAP. The other reason was increased labour turn-over especially in the Department of Procurement Audit and Investigations that greatly impacted on the ability of the department to deliver on its set targets. Below are the PDEs audited during the financial year.

Local Governments:

1. Entebbe MC
2. Fort portal MC
3. Gulu District
4. Gulu MC
5. Iganga District
6. Jinja MC
7. Kabale District
8. Kaliro District
9. Lira District
10. Masaka District
11. Masaka MC
12. Mbarara MC
13. Mpigi District

Central Government:

1. Diary Development Authority
2. Fortportal Hospital
3. Arua Hospital
4. Gulu University
5. Judiciary
6. Masaka Hospital
7. Micro Finance Support Centre
8. Ministry of Defence
9. Ministry of East African Affairs
10. Ministry of Local Government

11. Ministry of Water & Environment
12. Mulago Hospital
13. Nakivubo Stadium
14. Nambole Stadium
15. National Agricultural Research Organization
16. National Council of Children
17. National Council of Higher Education
18. National Housing and Construction Company Ltd
19. National Social Security Fund
20. Pride Microfinance
21. Rural Electrification Agency
22. Uganda Broadcasting Corporation
23. Uganda Bureau of Statistics
24. Uganda Development Bank
25. Uganda Export Promotions Board
26. Uganda Insurance Commission
27. Uganda Wildlife Education Centre
28. Inspectorate of Government
29. Mbarara University of Science and Technology
30. Uganda Electricity Distribution Company Limited
31. National Executive Committee
32. National Drug Authority
33. Makerere University Business School
34. Ministry of Lands Housing and Urban Development
35. Post Bank

Figure 1. Local Government PDEs Risk Rating By Number of Cases

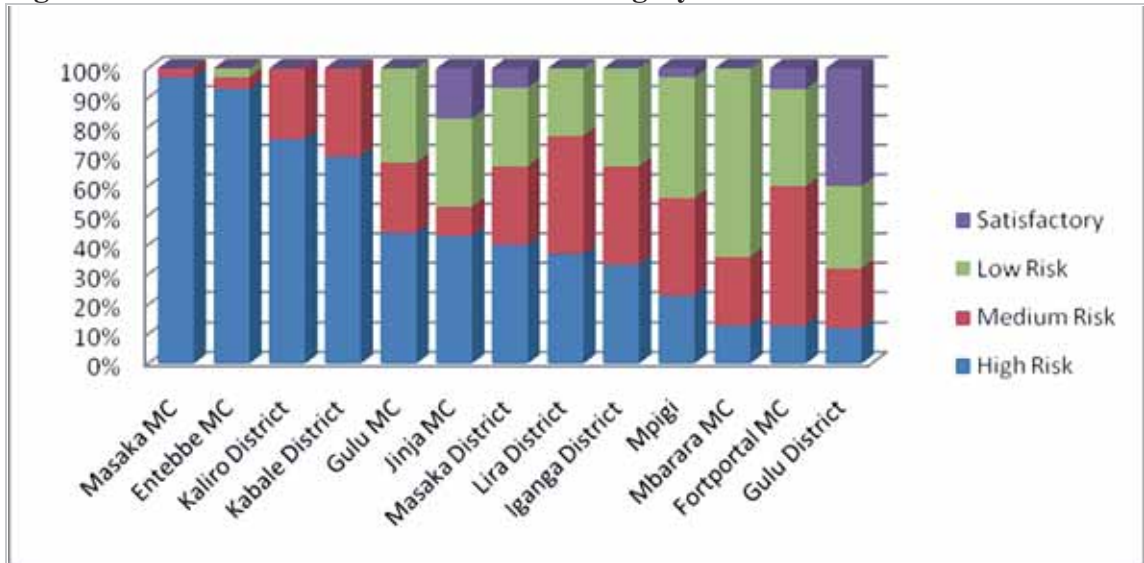


Figure 2. Local Government PDEs Risk Rating By Value – Ugs.

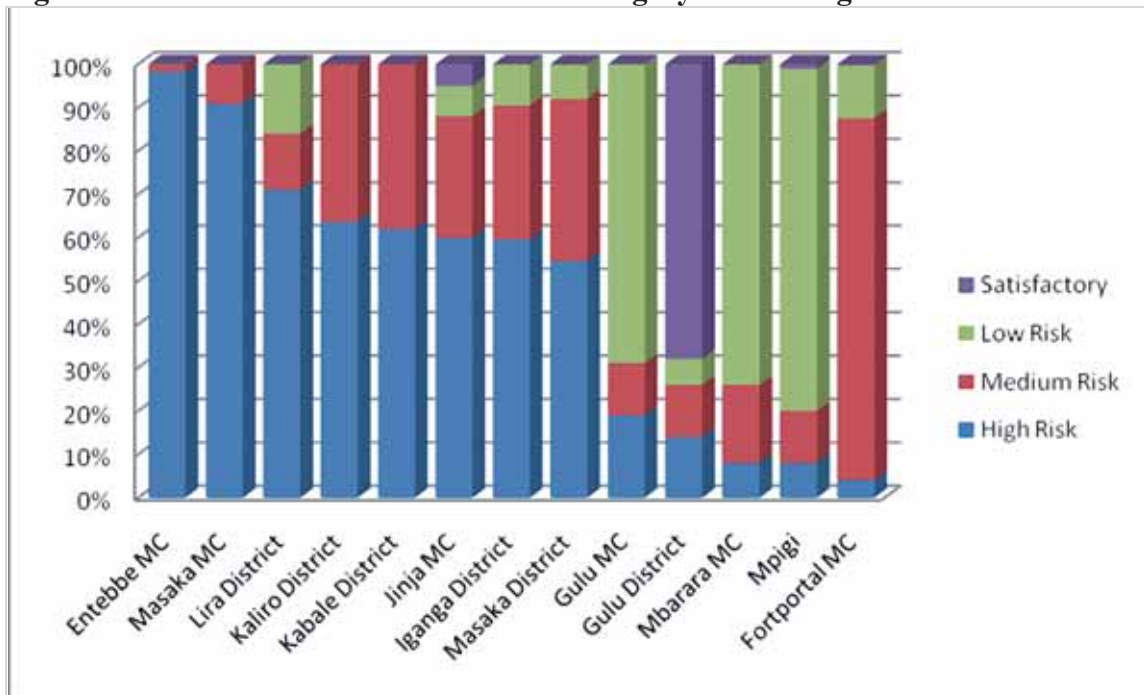


Figure 3. Central Government PDEs Risk Rating By Number of Cases

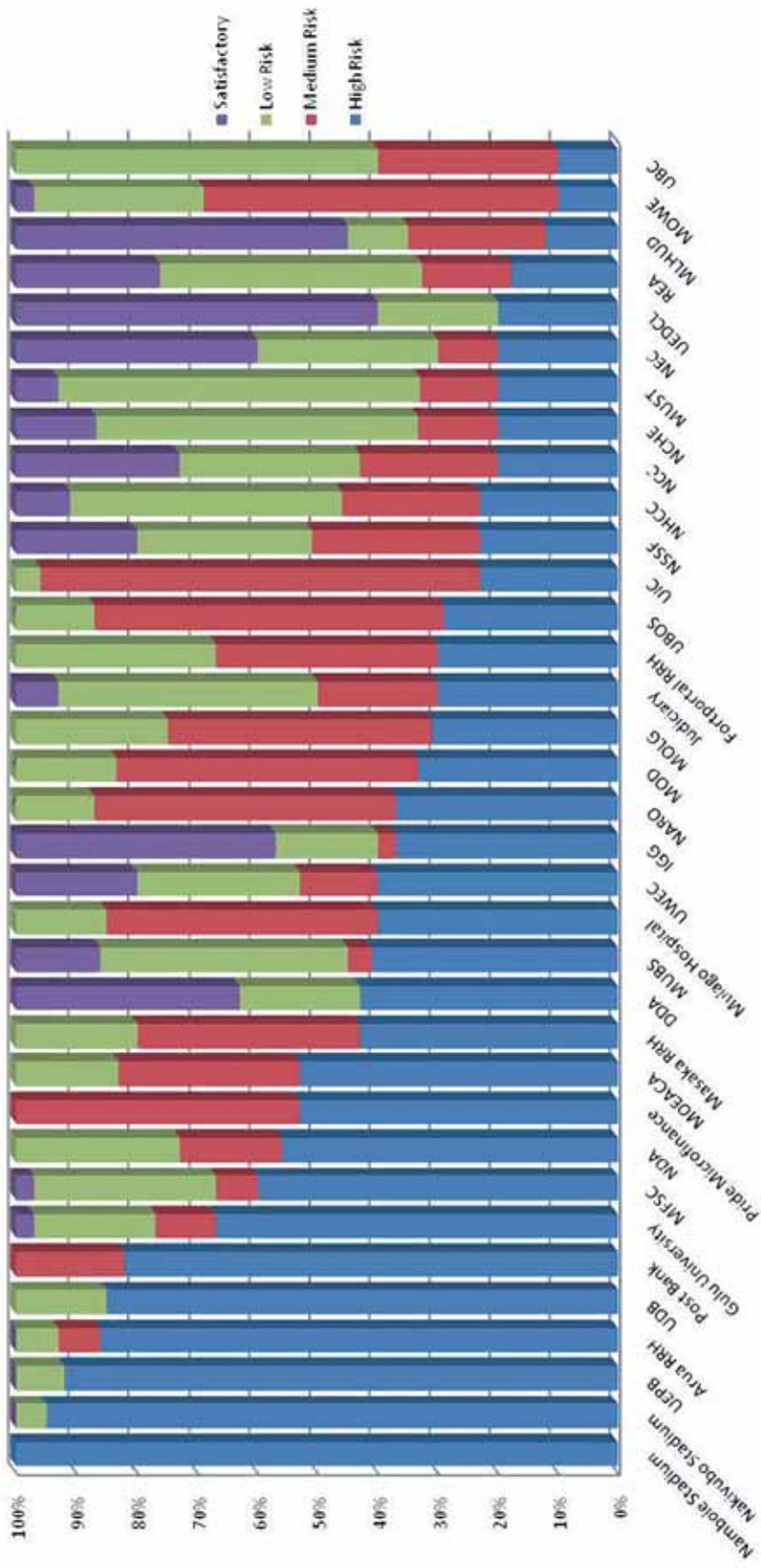
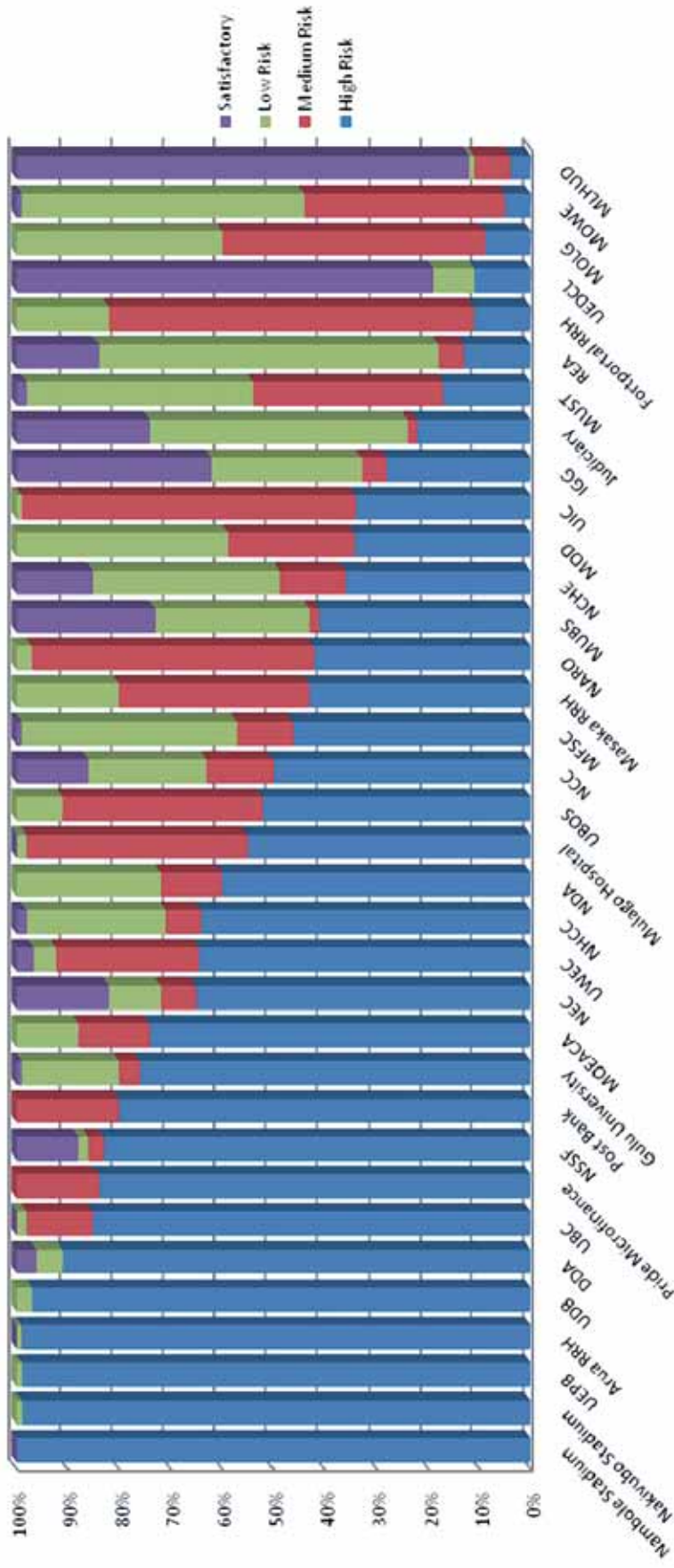


Figure 4. Central Government PDEs Risk Rating By Value – Ugs.



Key Findings:

Planning and Initiation

- Some Entities continued to conduct procurements outside the procurement plan.
- There was delayed initiation of procurement requirements leading to poor implementation of the procurement plan e.g. most procurements were initiated towards the end of the financial year.
- There was rampant use of the direct procurement method without sufficient and/or adequate justification.
- Most Entities especially Local Governments did not establish annual boards of survey. Therefore, no disposals were conducted.
- Sub-county Chiefs of the Local Governments certified availability of funds and signed contracts on behalf of the Accounting Officer without delegated authority.
- User Departments usurped functions of the Procurement and Disposal Unit by soliciting for bids.

Evaluation

- Evaluation reports were missing in some of the procurement action files.
- There was failure by the Contracts Committee to approve Evaluation Committees and short lists of providers.
- In most Local Governments, some individuals conducted evaluation without being approved by the Contracts Committee.
- In most Local Governments, the evaluation methodologies were changed at the time of evaluation thereby causing financial loss.
- In most Local Governments, the Evaluation Committees recommended award of contracts using the Engineer's Estimates thereby causing financial loss.
- In most cases, bidders were not notified of the correction of arithmetic errors in their bid proposals and when corrected, bidders were not informed by the Chairman of the Evaluation Committee.

Contracting and contract management

- In most Local Governments, the Procuring and Disposing Units did not display best evaluated bidder notices.
- In almost all Entities, contract management records were missing on files namely; Contracts/Local Purchase Orders, contract implementation plans, interim/final payment certificate, delivery notes and payment receipts.
- In circumstances of bi-funding, Accounting Officers signed contracts without availability of the Government of Uganda counterpart funding which led to delayed payment of contractors/providers, hence causing accumulated interest rates on payments.
- There was a tendency to vary contracts at unit rates higher than the original prices thereby causing financial losses.
- No debriefings were held by the Entity with the unsuccessful bidders.
- There was overall mismanagement of Community Agricultural Infrastructure Improvement Programme (CAIIP) under the Ministry of Local Government in most

districts where most contracts had expired and yet the works were either not done or incomplete.

- There was poor contract supervision of projects co-funded by both the line Ministries and Local Governments. The Districts tend to think that these are Ministry projects because they do not have direct access to the funds and payments to the contractors.
- There was poor record keeping in almost all Entities. There were no contract management records, evaluation reports, bidding documents, Contracts Committee minutes and bids submitted by bidders.
- Sub-county Chiefs continued to sign contracts without sufficient funds leading to stalling of contracts especially schools and health centers.

Recommendations:

Planning

- All procurements should be reflected in the Procurement Plan. User departments should ensure timely submission of their work plans to the Procurement and Disposal Unit.
- All procurements should be initiated using the Procurement Requisition PP Form(s).
- Where Accounting Officers find it necessary to delegate, they should delegate their functions in writing.
- Accounting Officers should constitute annual Boards of Survey to identify items for disposal.
- Contracts Committees should approve solicitation documents, procurement methods and evaluation committee members.
- Contracts Committees should only approve the direct procurement method where there is sufficient justification.
- Early initiation of procurements to avoid unspent funds at the end of the financial year.

Evaluation

- Evaluation Committees should avoid introduction of new evaluation criteria during the evaluation process which was not stipulated in the Solicitation Document.
- The Evaluation Committees should always notify bidders of arithmetic errors corrected in their bids.
- Only members approved by the Contracts Committee should participate in the evaluating of bids.

Contracting and contract management

- Entities should avoid awarding contracts at Engineer's estimates, awarding contracts at prices higher than the Best Evaluated Bidder and varying contracts at unit rates higher than the original contract prices.
- Contracts Committees should avoid granting retrospective approvals.
- The Entities should improve contract supervision and management.
- The Entities and specifically the Procuring and Disposing Unit should improve record keeping.
- The individuals who cause financial loss arising out of mis-procurements should refund the money.

- Timely submission of monthly/quarterly procurement and disposal reports to PPDA.
- User Departments should ensure appointment of contract managers who are responsible for supervision and submitting progress reports to the Contracts Committee.
- User Departments should always seek technical guidance when developing specifications, Bills of Quantities.

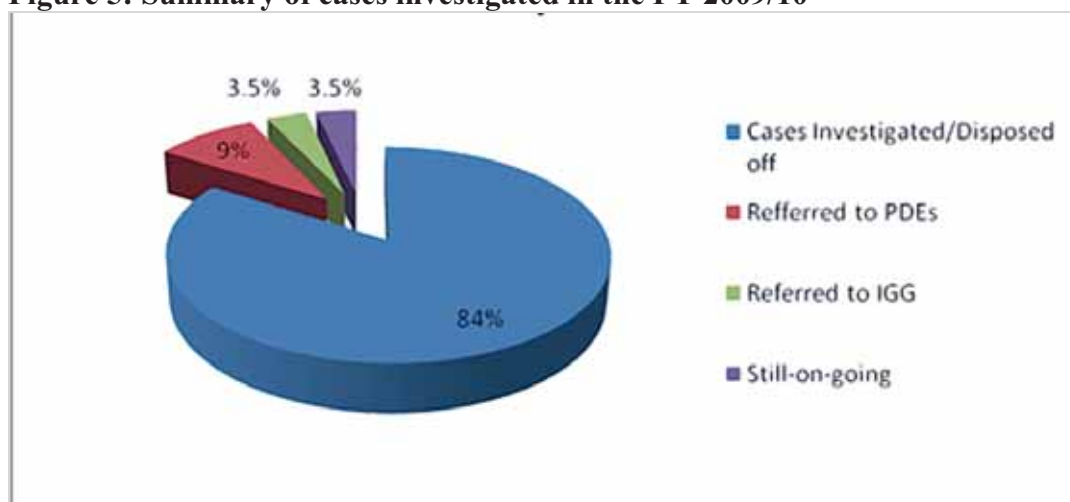
In accordance with Section 9 (1) of the PPDA Act, 2003, audit recommendations are submitted to the following competent authorities:

- Accounting Officers to implement the audit recommendations and specifically for disciplinary action or caution against Heads, Procurement and Disposal Units, Contracts Committee members, Evaluation Committee members and User Departments for flouting the PPDA Law.
- Criminal Investigations Department to investigate further procurement cases without files or cases with financial loss.
- Permanent Secretary, Ministry of Local Government to discipline the Local Government Accounting Officers for flouting the PPDA Law.
- Head, Public Service to discipline the Central Government Accounting Officers for flouting the PPDA Law.
- Inspectorate of Government to investigate cases where there was suspicion of fraud and corruption.

2.2 Investigations

According to Section 8 (c) of the PPDA Act, PPDA is empowered to commission or undertake investigations. During the FY under review, the PPDA received 55 complaints from the public. Out of the 55 complaints, 46 cases were investigated and disposed off while 5 were referred back to the Procuring and Disposing Entities for the Accounting Officers to investigate. Two (2) cases were referred to the Inspectorate of Government (IGG) for further investigations while the remaining 2 cases were still on-going as at 30th June 2010 as indicated in the graph below.

Figure 5: Summary of cases investigated in the FY 2009/10



Key Findings:

- Bidders issued forged documents especially bid securities and guarantees, tax clearance certificates and trading licences.
- The communication of award of contracts by the Accounting Officers was done before the expiry of the display of the best evaluated bidder notice.
- Connivance by the Evaluation Committees in correcting arithmetic errors to reduce the best evaluated bidder's price.
- Interference by some Accounting Officers with the procurement process by requesting the Evaluation Committees to waive non-material deviations.
- Solicitation documents issued to bidders without preliminary evaluation criteria and different from the Standard Bidding Document recommended by the PPDA.
- In some instances, solicitation documents were not approved by the Contracts Committee.
- The Evaluation Committee members permitted bidders to submit additional information after bid closure namely; Powers of Attorney, Trading Licence, Income Tax Clearance and evidence of equipment for the assignment
- Use of the wrong evaluation methodologies.
- The failure to hold mandatory pre-bid meetings.
- The failure to obtain Solicitor General's approval for procurement values above Ugs. 50 Million.
- The failure to seek clarifications from bidders on correction of arithmetic errors.

Recommendations

- The Authority recommended that Entities should suspend providers from participating in Public Procurement for breaching the PPDA Act, 2003.
- The Accounting Officers were to take disciplinary action against the Evaluations Committee members for wrongly awarding contracts.
- The Authority made recommendation for further investigation by the Criminal Investigations Department in cases of financial loss.
- The Authority recommended in a number of cases that the Accounting Officers should take appropriate disciplinary action against the Heads, Procurement and Disposal Unit for various omissions at different stages of the procurement process.
- The Authority recommended to the Inspectorate of Government to investigate cases where there was suspicion of fraud and corruption.
- There were also a number of cases where the complainant did not have merit and the Entities were advised to proceed with the procurement/disposal.

2.3 Follow ups on Procurement Audit and Investigation Recommendations

In accordance with Section 7 (r) of the PPDA Act, the Authority is mandated to administer and enforce compliance with all the provisions of the Act. In fulfillment of the above mandate, PPDA conducted follow-ups on procurement audit and investigation findings in forty two (42) Procuring and Disposing Entities where audits and investigations had been conducted in order to establish the status of implementation.

The performance rating of the follow-ups was calculated using the formulae below:

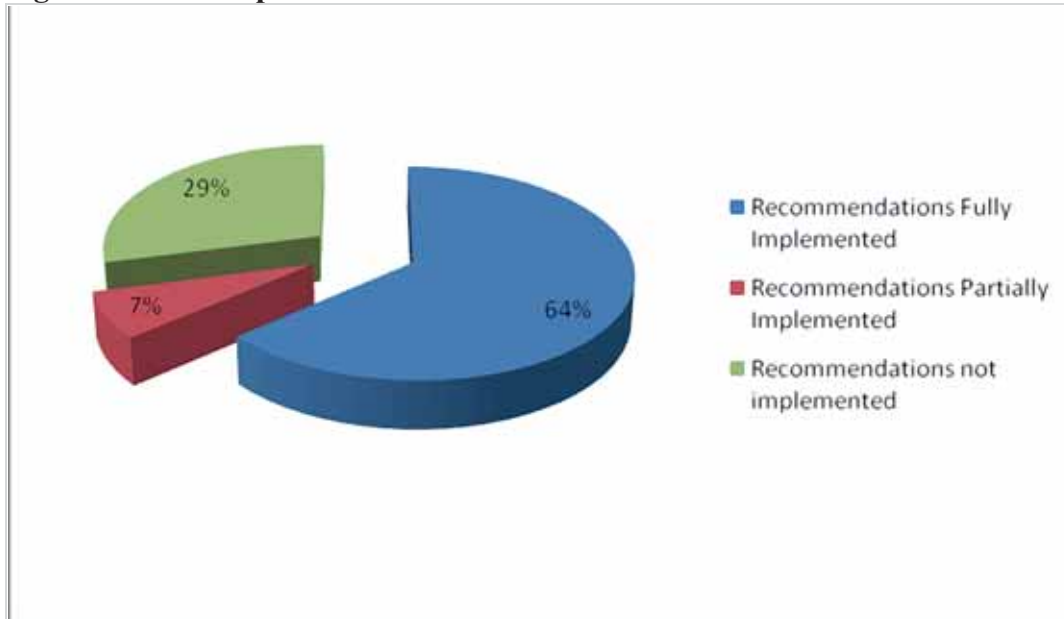
$$\frac{\text{No. of recommendations implemented by the Entity}}{\text{Total No. of recommendations issued to the Entity}} \times 100\%$$

Performance Rating

Above 80%	Highly Satisfactory (HS)
60 – 79%	Satisfactory (S)
40 – 59%	Moderately Satisfactory (MS)
Below 40%	Unsatisfactory (U)

Out of the 306 recommendations followed up, 195(64%) were implemented, 22 (7%) were partially implemented and 89 (29 %) were not implemented at all as indicated below:

Figure 6: Follow up on Recommendations



The findings of the follow-up report were sent to PS/ST for further action.

Some of the recommendations not implemented included the following:

- Requesting for training from PPDA on the public procurement and disposal process.
- Taking disciplinary measures against Contracts Committee members, Heads of Procurement and Disposal Unit, Evaluation committee members, User Departments and contract managers for breaching the PPDA law.
- Re-evaluating tenders based on the evaluation criteria stated in the bidding documents.
- Putting up procurement notice boards.
- Timely submission of monthly/quarterly reports to PPDA.
- Conducting further investigations by the technical staff of the Entities.
- Constituting other independent evaluation committee to re-evaluate tenders.
- Adequate staffing of the Procurement and Disposal Units.
- Recovery of funds indicated in the reports.
- Failure to appoint contract managers.
- Failure to improve on record keeping.
- Recommendation of Suspension of providers to PPDA by the Contracts Committees
- Cancellation of contracts
- Refunding of funds to the complainants
- Re-tendering procurements
- Investigations by the Criminal Investigations Department on missing files
- Disqualification of bidders from the evaluation process

The reasons for non-implementation of the recommendations were as follows:

- Public service rules detail an elaborate procedure for disciplining officers which has to be followed.
- Transfer of officers to other Entities before disciplining them.
- Lack of funding to staff the Procurement and Disposal Unit appropriately.
- Lack of facilitation for the Criminal Investigations Department to investigation the missing files.

2.4 Development of the Register of Providers

Under Section 7 (h) of the Public Procurement and Disposal of Public Assets Act No. 1, 2003 and Regulation 22 of the Public Procurement and Disposal of Public Assets Regulations No. 70, 2003 the Public Procurement and Disposal of Public Assets Authority (PPDA) is mandated to establish and maintain a Register of Providers (ROP) of works, services and supplies. The establishment of a Register of Providers is an important step in promoting a sound private business environment, enabling better procurement and fighting corruption.

The ROP is an online database of providers of works, services and goods to the Government of Uganda. Its purpose is to offer reliable and up-to-date information on the competencies of providers. Procuring and Disposing Entities (PDEs) will use the ROP as the primary tool in identifying suitable providers of Works, Supplies and Services.

The overall objective of the establishment of a Register of Providers is to create a sustainable and vibrant web-based forum and focal point for PDEs and Providers with a publicly accessible database, according to the requirements laid out in the PPDA Act.

The ROP enables PDEs and Providers to carry out efficient procurement operations by availing relevant and reliable information in a convenient and transparent manner.

PPDA created the database and web-front of the Register of Providers. (See <http://www.ppdaproviders.ug/>)

The Authority also designed Provider and PDE Registration Forms, the Application Form for Registration, a brochure for the ROP, industry categorization and a list of pilot providers all of which are to be used to upload data on the website. All PDEs were informed on how to use the ROP. In addition, application forms for the ROP were distributed to all Local Government PDEs to enhance registration of the providers.

Five large PDEs (Ministry of Water and Environment, Civil Aviation Authority, National Medical Stores, Ministry of Education and Sports and Ministry of Finance Planning and Economic Development) were selected to use the ROP as a first priority in developing shortlists.

As at 30th June 2010, 117 PDEs and 919 providers had been registered on the ROP.

2.5 Applications for Administrative Review

The Authority derives its mandate to conduct administrative reviews from Sections 8 (e) and 91 of the Public Procurement and Disposal of Public Assets Act 2003, Regulation 347 of the Public Procurement and Disposal of Public Assets Regulations 2003 and Regulation 140 of the Local Governments (Public Procurement and Disposal of Public Assets Regulations 2006).

During this period, a total of thirty three (33) Applications for Administrative Review were received by the Authority.

The Applications for Administrative Review are analyzed below according to the following:

- i. Type of Entity; and
- ii. Decision of the Authority.

Summary of the Administrative Reviews handled is attached as **Annex 3**

By Type of Entity

Out of the thirty three (33) Applications for Administrative Review that were received by the Authority, 19(57.5%) were from Central Government, 6(18.1%) from Local Government and 1(3.0%) was from a non-PDE (Uganda Local Government Association).

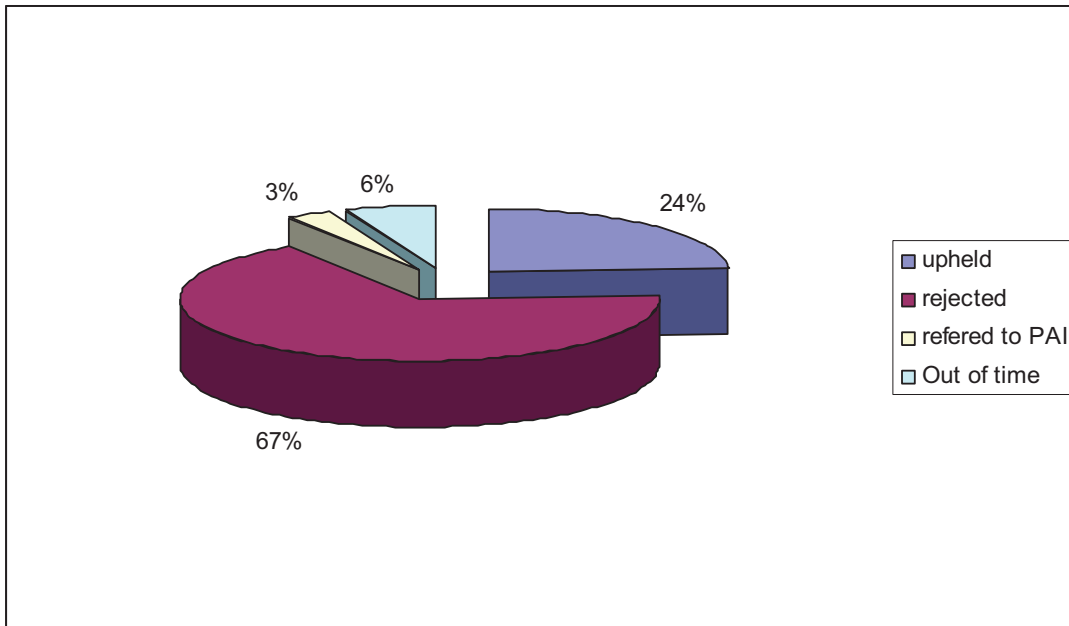
Some Entities had more than one (1) Application for Administrative Review as indicated below:

- i. Butabika Hospital-3 Applications;
- ii. Uganda National Roads Authority-3 Applications;
- iii. Ministry of Health- 2 Applications;
- iv. Electoral Commission-2 Applications;
- v. Pallisa District Local Government-2 Applications

Decision of the Authority

Out of the thirty three (33) applications received, 8(24%) were upheld by the Authority, 22(67%) were rejected by the Authority, 2(6.0%) were out of time and 1 (3.0%) was referred to the Audit and Investigation since the Entity refused to submit the documents to the Authority on time.

Figure 7: Summary of Decisions on Applications for Administrative Review before the Authority



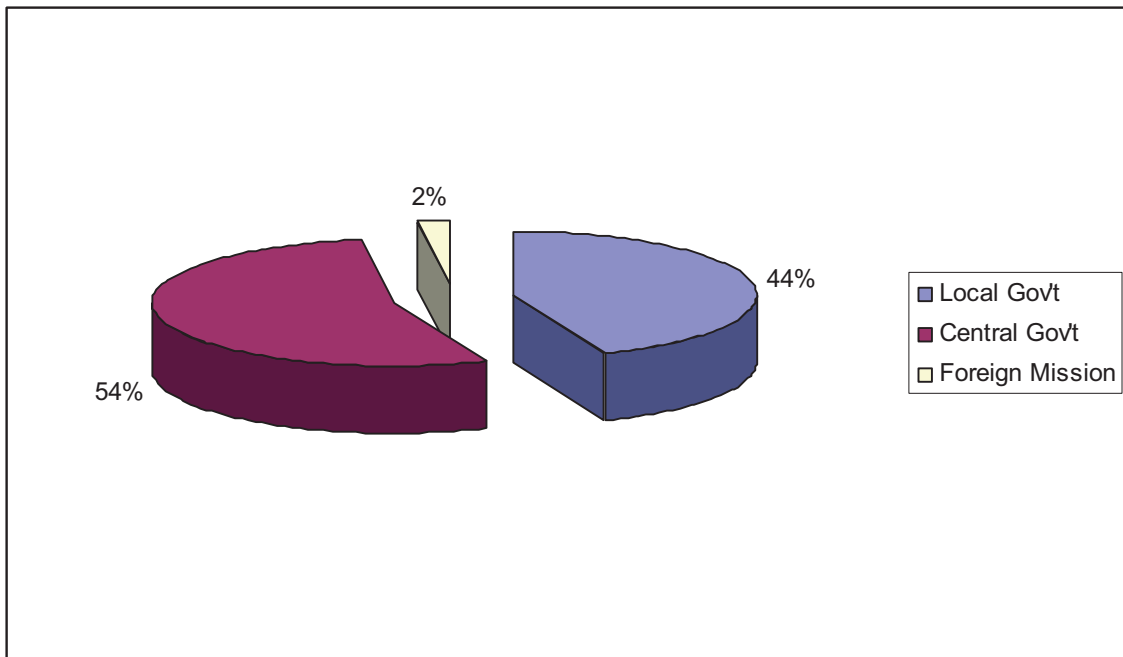
2.6 Applications for deviations

The Authority under Section 7(e) of the PPDA Act and Regulations 6(c) and 339 of the PPDA Regulations has powers to permit a deviation from the use of the procurement/disposal method, rule or document by a Procuring and Disposal Entity (PDE).

The Authority during this period received a total of two hundred and ninety seven (297) applications for deviations from 130 Entities with most Entities having more than one (1) application.

Out of the 297 Applications received by the Authority, 70(23.5%) were from Central Government and 57(19.1%) from Local Governments and 3(1.0%) from Foreign Missions.

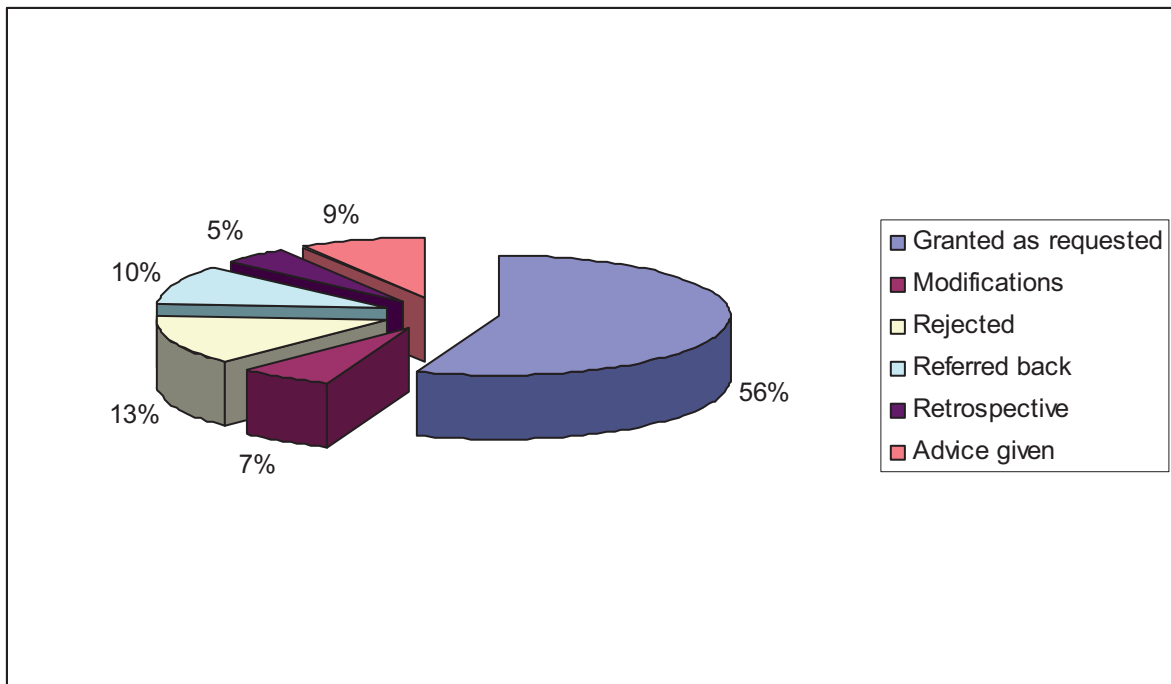
Figure 8: Summary of Deviation Applications Received by the Authority



Decision of the Authority

Out of the 297 applications for deviations handled by the Authority, 166(56%) were granted as requested, 20(5%) were granted with modifications, 40(13%) were rejected, 31(10%) were referred back to the Entities for more information, 14(5%) were retrospective requests and 26(9%) entities had requested for deviations but were advised on how to appropriately handle the matter.

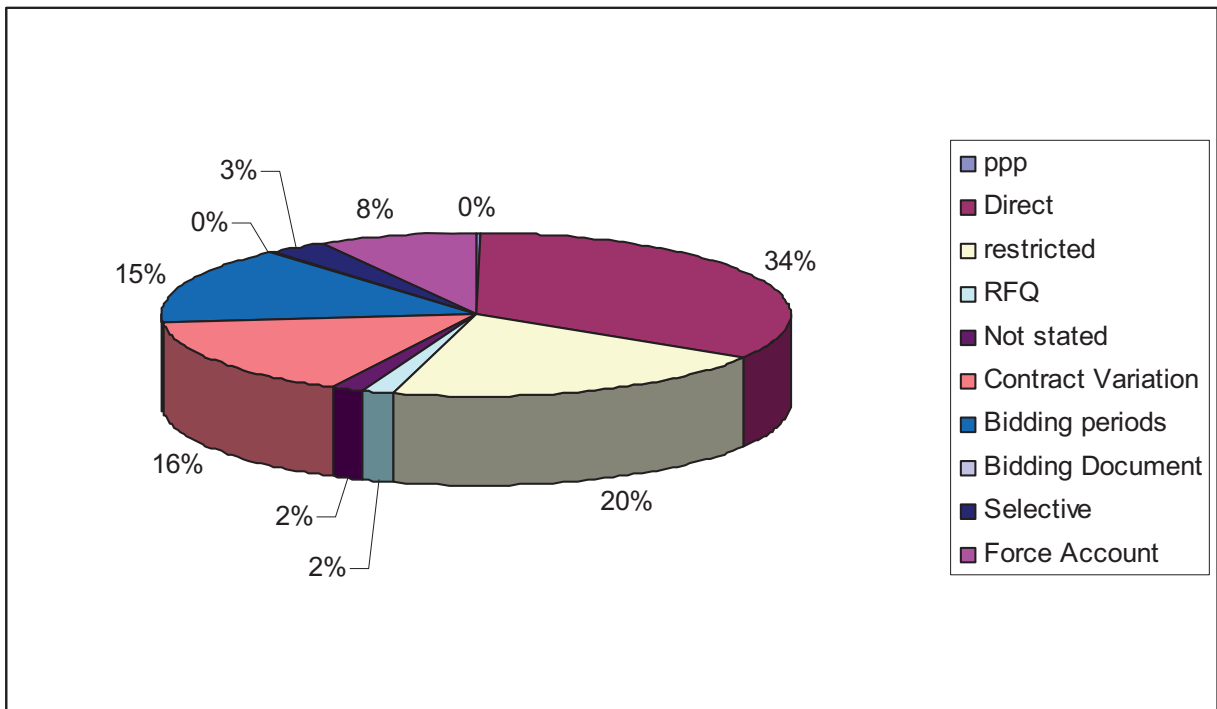
Figure 9: Summary of decisions



Type of deviation requested for.

Out of the 297 deviations handled by the Authority, 100(34%) were requests for direct procurement, 60(20%) were for restricted bidding method, 5(2%) were for Request for Quotation, 5(2%) the type of deviation requested for was not stated, 47(16%) were for contract variations, 45(15%) were requests for reduction in the bidding period, 1(0%) was for a deviation from the standard PPDA Document, 9(3%) was for selective, 21(8%) for Force Account, and 1(0%) was request to use Private Public Partnership.

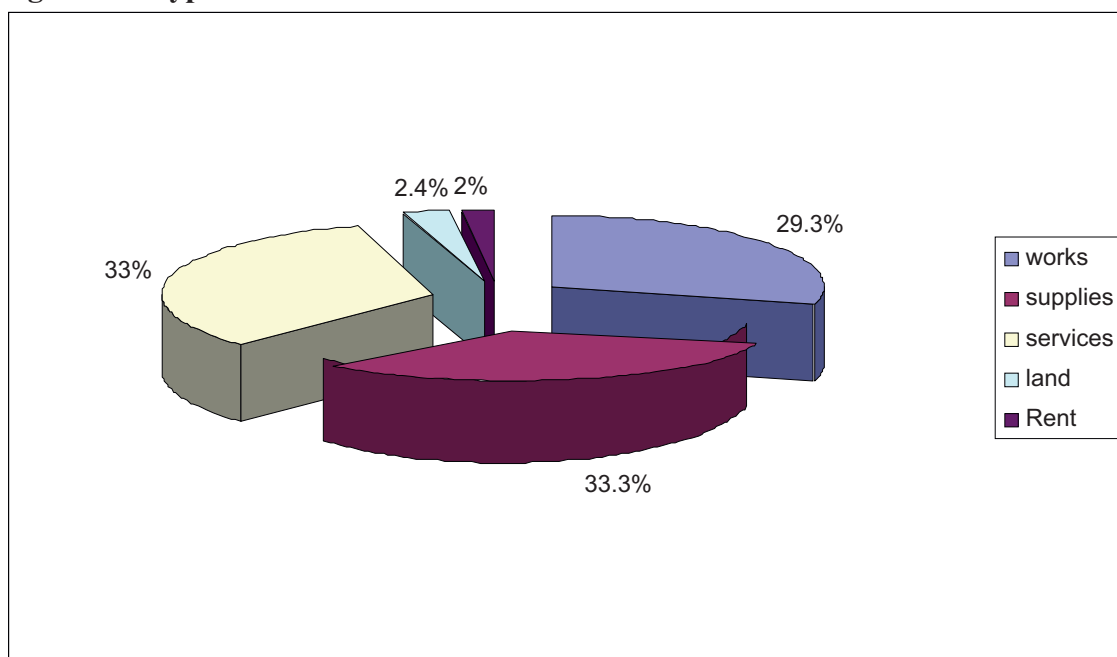
Figure 10: Type of Deviation



Type of procurement

Out of the 297 deviations handled by the Authority, 87(29.3%) requests were for works, 99(33.3%) for supplies, 98(33%) for services, 7(2.4%) requests were for purchase of land, 6 (2%) were in respect to renting of premises.

Figure 11: Type of Procurement



2.7 Recommendations to suspend Providers

The Authority is empowered under **Section 94** and Regulation 348 of the Public Procurement and Disposal of Public Assets Act, 2003 to suspend a provider who does not comply with the PPDA Act, Regulation or Guidelines or for breaching the Code of Ethics for Providers.

The Authority for the period of 2009/2010 suspended Nine (9) Companies and their respective Directors from participating in any public procurement or disposal proceedings.

A summary indicating the name of the company, reason for suspension, durations of suspension and the name of the Entity that recommended the suspension is attached hereto marked **Annex 5**

2.8 Applications for Judicial Review in the High Court

Out of the nine Companies that were suspended by the Authority, the following two companies applied for judicial review in the High Court against the decisions of the Authority:

i. M/s Motor centre East Africa Limited

The matter was dismissed by the High Court but the Authority has since been served with a Notice of Appeal to the Court of Appeal

- ii. **M/s Sualf Construction Company Limited** under Miscellaneous Cause No. 96 of 2010
By consent of both parties the Application was withdrawn.

2.9 Applications for Accreditation

The Authority derives its mandate to handle Applications by Entities for Accreditation under PPDA Regulation 342.

During the FY the Authority received Applications for Accreditation from Uganda Printing and Publishing Corporation, National Medical Store and Uganda National Roads Authority. These applications were still being considered. These applications were still being considered by the time the FY ended.

3.0 CHAPTER 3: HARMONISATION AND SETTING OF PUBLIC PROCUREMENT AND DISPOSAL STANDARDS

The Authority, under **Section 6 (c)** of the PPDA Act, is mandated to set standards for public procurement and disposal systems in Uganda and harmonize the procurement and disposal systems and practices of the Central and Local Government Entities and statutory bodies. In fulfillment of the above mandate, the Authority conducted the following activities:

3.1 Setting public Procurement standards

3.1.1 Development of Common Specification Standards of common user items UNBS

The Authority commenced on the development of common specification standards for various items including stationery, computers and computer accessories and consumables, printers, printer consumables and accessories, fax machines, photocopiers, scanners, furniture, fire extinguishers, clinical equipment, motor vehicles, and motor vehicle spare parts.

3.1.2 Development of Guidelines

The Authority drafted three Guidelines in the three areas of: submission of responsive bids; use of framework contracts and valuation of assets for disposal. By the close of the Financial Year, consultations on the draft guidelines were being made with various stakeholders to make them more responsive to their users' needs. Below is a brief description on the purpose of each guideline.

- (i) **Submission of Responsive Bids:** This Guideline is intended to assist bidders to prepare responsive bids in conformity with the bidding documents. Bidders have the responsibility of carefully reading the bidding documents for each particular bid and ensure that their bids comply with the provisions and requirements contained therein. This Guideline shall not be a replacement of the Standard Bidding Documents (SBDs) but is intended to assist bidders in understanding the SBDs.
- (ii) **Use of Framework Contracts:** This Guideline is intended to assist PDEs in use of Frame Work Contracts. PDEs are required to use frame work contracts where requirements are needed repeatedly at an agreed price over a period of time but where the quantity and timing of the requirements cannot be defined in advance.
- (iii) **Valuation of Assets for Disposal:** This Guideline shall be read together with the Regulation 315 of the Public Procurement and Disposal of Public Assets (PPDA) Regulations and Regulation 122 (11) of the Local Government PPDA Regulations. The guideline is intended to give guidance to bidders on valuation of assets for disposal.

3.2 Harmonization of procurement and disposal systems and practices

3.2.1 Development of Local Government Standard Bidding Documents for Revenue Collection

The Authority participated in the drafting of Local Government Standard Bidding Documents for Revenue Collection, a User Guide and Guidelines. This exercise is ongoing as consultations continue with key stakeholders.

The Local Government Standard Bidding Documents (SBDs) for Works, Services, Disposal, and Supplies and Registration (Short listing) of providers of works, services or supplies were issued to all LG PDEs.

The Authority embarked on development of Central Government Sector Standard Bidding Documents for the Roads, Health and Education Sectors.

3.2.2 Equipping/handover of tools to Procurement and Disposal Units

PPDA in a bid to build capacity in the Local Government Procuring and Disposing Entities (PDEs) embarked on re-tooling Procurement and Disposal Units (PDUs) of 25 local governments of Lira Municipality, Buliisa, Bundibugyo, Kasese, Masindi, Ntungamo, Luwero, Nakaseke, Nakasongola, Rakai, Lyantonde, Amuru, Apac, Moyo, Oyam, Bududa, Bukedea, Mayuge, Sironko, Tororo, Kaberamaido, Kotido, Kumi, Soroti, and Maracha/Terego. The following equipment and documents were handed over to the 25 PDUs:

- 1 Computer with UPS;
- 1 Printer;
- 1 Computer desk and chair;
- The Local Government (PPDA) Guidelines, 2008 – 8 copies per PDE;
- The combined Local Government (Amendment) Act and Local Government (PPDA) Regulations - 8 copies per PDE;
- 2 Filing cabinets; and
- Internet Connectivity Equipment (modems).

3.2.3 Participation in Amendments to the PPDA Act & Regulations

The Authority participated in the Amendment of the PPDA Act & Regulations. The Bill was gazetted on 7th May 2010. PPDA was part of technical working group that was formed to discuss the draft Bill and regulations. Initiation of the procurement of a consultant to develop the PPDA Regulations was also initiated during the FY.

4.0 CHAPTER 4: MONITORING COMPLIANCE OF PROCURING AND DISPOSING ENTITIES

Section 6 (d) of the PPDA Act mandates the Authority to monitor compliance of Procuring and Disposing Entities. In fulfillment of the above mandate, the Department conducted the following activities:

4.1 Review of Monthly and Quarterly Procurement and Disposal Reports submitted by Entities

Section 6 (d) of the PPDA Act mandates the Authority to monitor compliance of Procuring and Disposing Entities. In fulfillment of the above mandate, the Authority reviewed monthly and quarterly procurement and disposal reports submitted by Entities. The Authority received monthly reports from the Central Government procuring and disposing entities and quarterly reports from Local Government procuring and disposing entities.

The following key issues were noted from the procurement and disposal reports submitted to the Authority.

- (i) Delayed submission of reports leading to omnibus submissions.
- (ii) Failure to attach Contracts Committee minutes to the reports as required by the law.
- (iii) Failure by Entities to submit Part III on Contracts Completed as part of PP Form 200.
- (iv) Procurements such as stationery, fuel, telephone services, and electricity were habitually not reported on by Entities.
- (v) PP Form 201 on disposal was recurrently not submitted by Entities.
- (vi) The Authority noted that Entities tended to split procurements especially in the procurement of stationery items.
- (vii) There was non-rotation of providers for routine procurements such as stationery and fuel.

The following recommendations were made.

- (i) Submission of monthly reports should be done by the 15th day of the month for the previous month or the quarter as the case may be.
- (ii) Contracts Committee minutes should be attached to the reports.
- (iii) Part III on Contracts Completed should be submitted as part of PP Form 200.
- (iv) Procurements such as stationery, fuel, telephone services, and electricity should be reported on.
- (v) PP Form 201 on disposal should be submitted to the Authority when submitting procurement and disposal reports.
- (vi) Procurement of similar items should not be split.

(vii) There should be rotation of providers for routine procurements.

4.2 Review of Annual Procurement Plans submitted by PDEs

The Authority reviewed procurement plans from Central Government procuring and disposing entities and Local Government procuring and disposing entities. The Authority planned to review procurement plans from all the existing 226 Entities. 175 Entities submitted their procurement plans to the Authority which were reviewed. This represented 77% of the expected number of procurement plans to be reviewed.

The Authority in addition reviewed the status of implementation of these procurement plans for a selected group of Procuring and Disposing Entities namely; Ministry of Education and Sports (MOES), Ministry of Health (MOH), Ministry of Water and Environment (MOWE), Uganda National Roads Authority (UNRA) and Ministry of Agriculture, Animal Industry and Fisheries (MAAIF) and noted that a number of procurements had been planned and budgeted for but had not been implemented or commenced on by the PDEs.

The Authority submitted to Ministry of Finance, Planning and Economic Development a revised consolidated procurement plan format for works, services and supplies and the individual procurement plan formats for works, services and supplies as part of an effort to align work plans and procurement plans. The revised format of the procurement plan was to be issued as part of the budget call circular.

4.3 Alignment of Procurement Plans to Work Plans and Cash Flows

On 13th January 2010, PPDA submitted to Ministry of Finance, Planning and Economic Development the revised consolidated procurement plan format for works, services and supplies and the individual procurement plan formats for works, services and supplies as part of the assignment to align work plans and procurement plans to ensure timely release of funds aimed at improving credibility of the budget and improving service delivery under the Joint Assistance Framework (JAF).

The Authority developed Terms of Reference for consultancy services to strengthen the integration of work plans, procurement plans and budget release in the Joint Budget Support Framework (JBSF) PDEs. PPDA chaired the co-ordination Technical Committee to oversee the alignment of procurement plans, work plans and budgets comprising of PPDA, Financial Management and Accountability Program (FINMAP), Ministry of Finance, Planning and Economic Development (MOFPED), Budget Monitoring Department and Accountant General's Office. The Consultants presented the inception report to the Committee on 25th June 2010.

4.4 Undertaking Compliance Checks in Central Government and Local Government Entities

The Authority planned to undertake 49 compliance checks and follow up on 120 Entities where Compliance Checks had been earlier carried out. The Authority embarked on 120

follow up Compliance Checks and carried out 27 Compliance Checks (55% of the expected number Compliance Checks to be undertaken) in the following Entities:

- i. Uganda National Roads Authority
- ii. Uganda Heart Institute
- iii. National Theatre
- iv. Office of the Auditor General
- v. Ministry of Information and Communications Technology
- vi. Management Training and Advisory Centre
- vii. Joint Clinical Research Centre
- viii. Ministry of Education and Sports
- ix. Nile Hotel
- x. Office of the Prime Minister
- xi. Directorate of Ethics and Integrity
- xii. Amber House
- xiii. National Medical Stores
- xiv. Katakwi District
- xv. Kabarole District
- xvi. Yumbe District
- xvii. National Agricultural Advisory Services (NAADS)
- xviii. Non Performing Assets Recovery Trust (NPART)
- xix. Uganda Air Cargo Ltd
- xx. Uganda Railways Corporation
- xxi. Uganda Printing and Publishing Corporation
- xxii. Uganda Veterans Assistance Board (UVAB)
- xxiii. Moroto District Local Government
- xxiv. National Council for Higher Education (NCHE)
- xxv. Moroto Municipality
- xxvi. East African Civil Aviation Academy
- xxvii. Amuria District Local Government

The following key issues were noted from the compliance checks conducted.

- (i) PP Form 220 which provides Contracts Committee members' details was not filed with PPDA by many of the Entities.
- (ii) Asset disposal plans were not submitted and where they were submitted, they did not have a provision for asset disposal planning.
- (iii) Most Procurement and Disposal Units did not have organized filing systems and records filed did not contain all the documents required under the law.
- (iv) Notices of Best Evaluated Bidder and notice of contract award were in most cases posted on the Entity's procurement notice board but not on PPDA's website and many of the Entities did not ensure that the Best Evaluated Bidder notice was received by the bidders. Many Entities did not know how to post notices on PPDA website.
- (v) In many Entities, procurement structures were in place.
- (vi) Many of the Entities reviewed followed evaluation procedures.
- (vii) Monthly reports were not being submitted in time in many Entities
- (viii) In many of the Entities reviewed, there was no record of supplier appraisals.

The following recommendations were made.

- (i) Ensure compliance with the provisions of the law in conducting the procurement process.
- (ii) Improve on reporting by submitting reports in time, report on disposal planning, attach Contract Committee minutes, and report on procurements such as stationery, fuel, telephone services and electricity.
- (iii) Appraisal of supplier performance should be conducted.
- (iv) Unsuccessful bidders should be notified in writing citing the reasons for their failure and Entities should ensure that the unsuccessful bidders acknowledge receipt of the Best Evaluated Bidder notice.
- (v) In order to ensure real and effective competition, use pre-qualified lists of providers of other procuring and disposing entities should be undertaken by Entities in categories where there are limited prequalified providers. This is in accordance with PPDA Regulation 142 (2) (c).
- (vi) Approval of Contracts Committees by the PS/ST in accordance with Section 27 (2) of the PPDA Act.
- (vii) Filing of Contracts Committees and procurement and disposal unit details to the Authority should conformed to by Entities using PP Forms 220 and 221.
- (viii) Training of procuring and disposing entities on the roles and responsibilities of the different players in the procurement and disposal system as well as on posting notices on the PPDA Website.
- (ix) Have in place Assets Registers with provision for disposals.

4.5 Follow-Up on Court cases

The Authority handled the following Court cases in the financial year under review:

- a) HC Misc. Application No. 380 of 2008, Clear Channel vs. PPDA: Clear Channel applied for Judicial Review to prohibit Civil Aviation Authority from implementing the recommendations of PPDA's report in respect of the management of advertising space at Entebbe Airport and to have the report quashed. It is also seeking to stay the award of the same tender to Alliance Media Ltd. by Civil Aviation Authority. Case is awaiting hearing in Court of Appeal.
- b) HC Misc. Application No. 295 of 2009, Alliance Media vs. PPDA and Clear Channel: The Applicant, Alliance media filed an application for Judicial Review challenging PPDA's report on the management of advertising space at Entebbe Airport and seeking that the report be quashed. It is pending hearing in the Court of Appeal.
- c) HC Civil Application No. 80 of 2009, Uganda Inland Port Ltd vs. Attorney General: Uganda Inland Port Ltd applied for Judicial Review to cancel the tender for procurement of port management services issued by the Ministry of Tourism Trade and Industry to Great Lakes Ltd. The application is pending re-allocation to a new Judge from Honorable Justice Mr. Anup Choudry Singh who was transferred to the Human Rights Division of the High Court.
- d) HC Misc. Application No. 5 of 2009, UTODA vs. PPDA and KCC: UTODA applied for Judicial Review seeking a declaration that the finding of PPDA in the report on performance and management of taxi parks in Kampala is a nullity in law and void. It also sought to have the findings and recommendations of the report quashed and set aside. The case was settled out of Court by Consent Judgment.
- e) HC Misc. Application No. 176 of 2009, Mulago Hill Diagnostics Ltd vs. PPDA: Mulago Hill Diagnostics applied for Judicial Review to quash the decision of PPDA, contained in a report, rejecting Mulago's application for administrative review in respect to National Water and Sewerage Corporation's procurement for the supply of laboratory reagents.
- f) HC Misc. Cause No. 62 of 2010, George & Co. Ltd vs. PPDA, URA and Kisoro DLG: The matter was in regard to an application for Judicial Review concerning PPDA's report on the management of water supply in Ibanda. Case settled by Consent of both parties.
- g) HC Misc. Application No. 90 of 2010, Motor Centre East Africa Ltd. vs. PPDA: Motor Centre applied for Judicial Review to restrain PPDA from suspending the company and its directors from participating in public procurement and disposal proceedings for one year.

- h) HC Misc. Application No. 1 of 2010, Rafiki Farmers Ltd. vs. Kumi District Local Government and PPDA: Rafiki Farmers Ltd. applied for Judicial Review to quash PPDA's Investigation Report for Management, Control and Maintenance of Order and Collection of Revenue from Kumi Main Bus/Taxi Park issued in November 2009. The case was re-allocated to Justice George Kiryabwire and PPDA awaits a hearing date.

4.6 Development of a Procurement Performance Measurement System (PPMS)

Whereas, PPDA had implemented various measures towards monitoring the performance of public procurement using the tools of continuous procurement audits and investigations, and the compliance check assessment, the existing system had a number of drawbacks.

PPDA therefore spearheaded the development of results based procurement performance measurement system (PPMS) based on agreed key performance indicators that are actionable by the PDEs and PPDA and which can be aggregated across all types of PDEs irrespective of their type or public function. The main objective of the PPMS is to facilitate the monitoring and reporting on the performance of the public procurement and disposal systems in Uganda and to help advise on desirable changes and value for money procurement and disposal standards and practices.

Key performance indicators were identified in the areas of procurement planning, procurement cycle management, procurement records, procurement management and compliance issues and disposal planning. These are used to determine the performance of Entities.

A base line year for the collection of the data on procurements by PDEs was set as FY 2008/09. 15 Pilot Entities were identified on a pilot basis for testing the data sources, data collection methodologies and reporting to determine what is workable before the full implementation of the PPMS. The 15 Entities were Ministry of Health, Jinja Regional Referral Hospital, Ministry of Water and Environment, Uganda Revenue Authority, Ministry of Education and Sports, National Water and Sewerage Corporation Ltd, Uganda National Roads Authority, Uganda Electricity Transmission Co Ltd, Ministry of Finance, Planning and Economic Development, Kampala City Council, Office of the Prime Minister, Mukono District, Uganda Prisons Service, Makerere University and Ministry of Information and Communication Technology.

i Information on Submitted Contracts

The total number of contracts submitted by the 15 PDEs under FY 2009/10 was **6,465** contracts amounting to a total value of **UGX 408,645,261,741** as depicted in Tables 1 and 2 below:

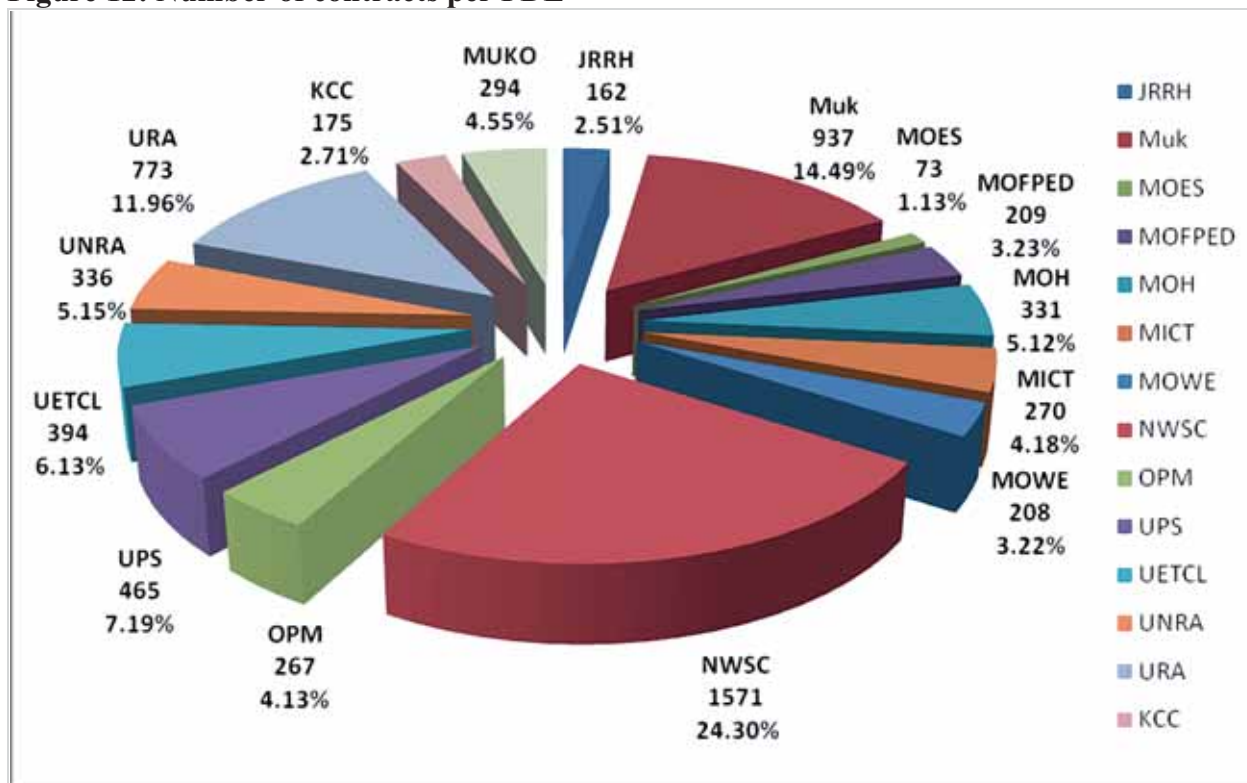
Table 5: The Total Number of Contracts for FY 09/10

	NAME OF PDE	Total No of Contracts in FY 09/10	% of Total Number
1.	Ministry of Health	331	5.12%
2.	Ministry of Water and Environment	208	3.22%
3.	Ministry of Education and Sports	73	1.13%
4.	Uganda National Roads Authority	336	5.15%
5.	Ministry of Finance, Planning and Economic Development	209	3.23%
6.	Office of the Prime Minister	267	4.13%
7.	Uganda Prisons Service	465	7.19%
8.	Ministry of Information and Communication Technology	270	4.18%
9.	Jinja Regional Referral Hospital	162	2.51%
10.	Uganda Revenue Authority	773	11.96%
11.	National Water and Sewerage Corporation Ltd	1571	24.30%
12.	Uganda Electricity Transmission Co Ltd	394	6.13%
13.	Kampala City Council	175	2.71%
14.	Mukono District	294	4.55%
15.	Makerere University	937	14.49%
	TOTAL	6,465	100%

ii. Contracts of the 15 PDEs for FY 2009/10 by Number

The analysis of the submitted contracts at PP Form 200 for both Macro and Micro procurements revealed that the highest total number of procurement contracts was submitted by National Water and Sewerage Corporation Ltd 1,571 (24.30%) while the smallest number of contracts was obtained from Ministry of Education and Sports of 73 (1.13%).

Figure 12: Number of contracts per PDE



iii. Contracts of the 15 PDEs for FY 2009/10 by Value

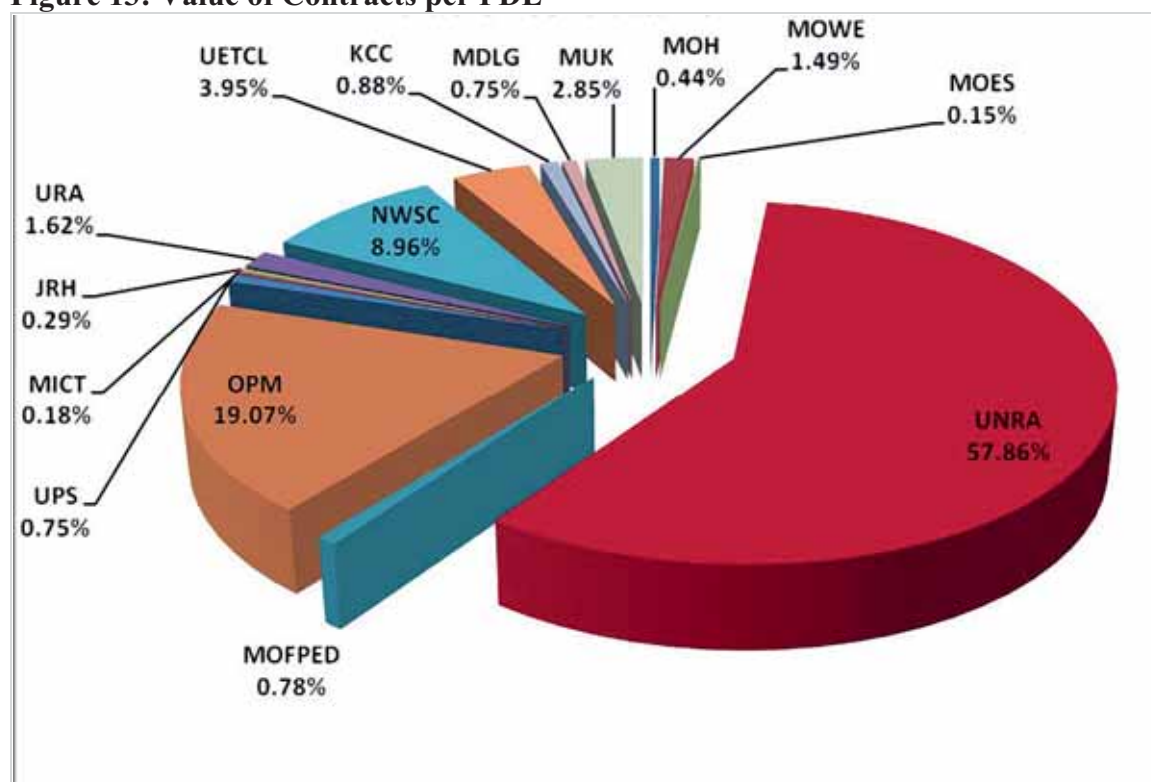
The analysis of the submitted contracts at PP Form 200 for both Macro and Micro procurements revealed with regard to the total contract value of the sampled contracts, Uganda National Roads Authority (UNRA) had the highest total contract value of UGX 236bn (57.86%) while Ministry of Education and Sports had the lowest total contract value of 601 m (0.15%) as illustrated in Table 2 below:

Table 6: The Value of Total Contracts for FY 09/10

	NAME OF PDE	Total No of Contracts in FY 09/10	% of Total Value
1.	Ministry of Health	1,809,162,124	0.44%
2.	Ministry of Water and Environment	6,081,316,372	1.49%
3.	Ministry of Education and Sports	601,432,083	0.15%
4.	Uganda National Roads Authority	236,444,418,680	57.86%
5.	Ministry of Finance, Planning and Economic Development	3,169,130,149	0.78%
6.	Office of the Prime Minister	77,919,550,959	19.07%
7.	Uganda Prisons Service	3,058,457,757	0.75%
8.	Ministry of Information and Communication Technology	738,848,533	0.18%

	NAME OF PDE	Total No of Contracts in FY 09/10	% of Total Value
9.	Jinja Regional Referral Hospital	1,174,182,097	0.29%
10.	Uganda Revenue Authority	6,619,685,610	1.62%
11.	National Water and Sewerage Corporation Ltd	36,598,991,100	8.96%
12.	Uganda Electricity Transmission Co Ltd	16,123,218,982	3.95%
13.	Kampala City Council	3,587,994,835	0.88%
14.	Mukono District	3,081,331,911	0.75%
15.	Makerere University	11,637,540,550	2.85%
	TOTAL	408,645,261,741	100%

Figure 13: Value of Contracts per PDE



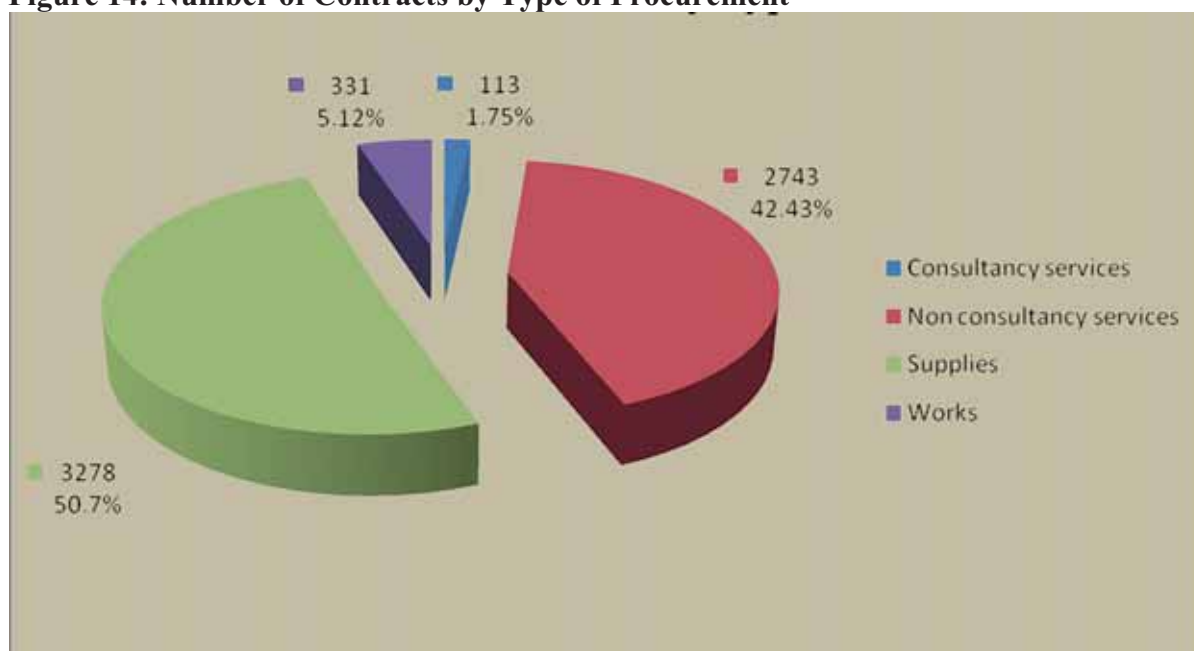
iv. Total Contracts by Type of Procurement

An analysis of the results of the procurements from the 15 PDEs indicates that the most common type of procurement of goods was under the Goods (Supplies) category that had 3,278 contracts (50.7%), followed by Services (consultancy and non-consultancy) that had 2,856 contracts (44.18%) and finally Works that had 331 contracts (5.12%).

Table 7: Total Contracts by Type of Procurement

	Procurement Type	Number of Contracts	% of Total	Contract Value UGX	% of Total Value
1.	Supplies (Goods)	3278	50.7%	161,980,072,980	39.64%
2.	Consultancy Services	113	1.75%	86,236,380,966	21.10%
3.	Non-Consultancy Services	2743	42.43%	11,915,831,242	2.92%
4.	Works	331	5.12%	148,512,976,553	36.34%
	Total	6,465	100%	408,645,261,741	100%

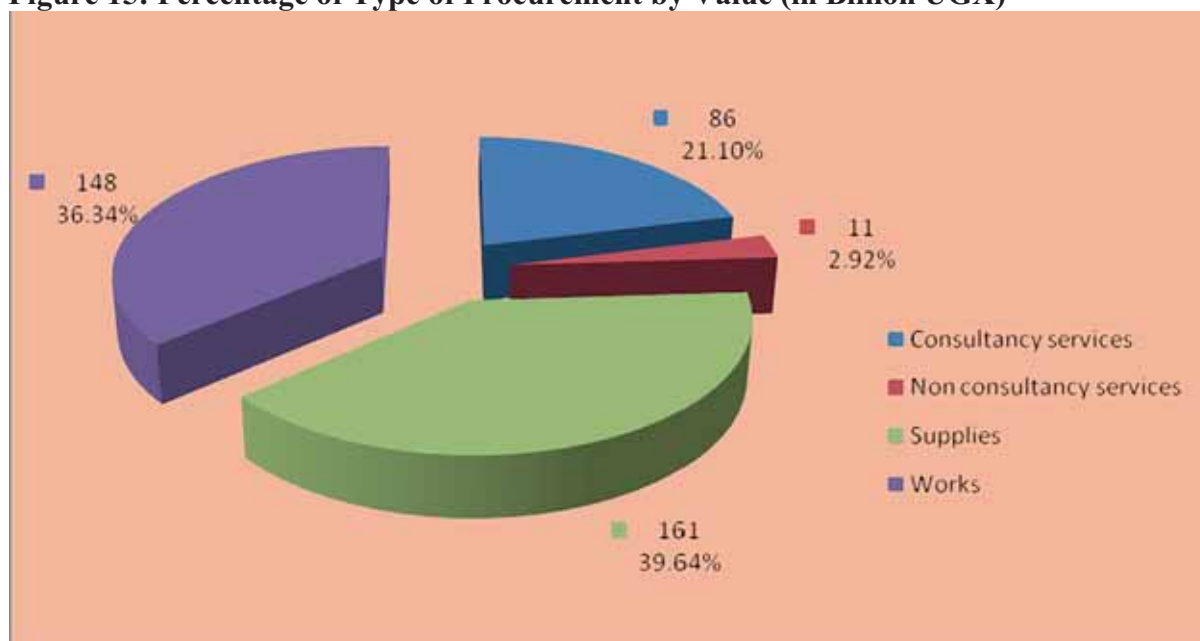
Figure 14: Number of Contracts by Type of Procurement



v. Total Contracts by Value of Procurement

A similar pattern was observed for the type of procurement by value where the expenditure under the Goods (Supplies) category that had Ushs 161 bn (39.64%), followed by Works that had 148 bn (36.34%) and finally Services (consultancy and non consultancy) that had Ushs 97 bn (24.02%) as indicated below:

Figure 15: Percentage of Type of Procurement by Value (in Billion UGX)



vi. Total Contracts by Method of Procurement

The Table below shows the frequency of usage of various types of procurement methods for various types of procurement as well as the overall value of transactions conducted for each procurement method. This in effect illustrates the degree of use of competition in the award procedure. A total number of 268 contracts (4.15%) worth Ugs. 269, 252,146,441/= (65.89%) were subjected to maximum competition. The direct procurement method accounted for 290 (4.49%) contracts worth Ugs. 34,397,468,094/= (8.42%). Another key finding was that highest number of procurements 4,103 (63.46%) was undertaken under the low value thresholds (micro procurements) that amounted to UGX 5.2 bn (1.29%). The Request for Quotations/Proposals method accounted for 1,478 (22.86%) worth Ugs. 34,496,752,132/= (8.42%) while Restricted / Selective (International & National) Bidding 326 (5.05%) worth Ugs. 65,222,574,836 (15.96%) as indicated in table 3 below.

Table 8: Total Contracts by Method of Procurement

No.	Procurement Method	Total No. of Contracts in FY 09/10	% of Total Number	Total contract Value of Contracts in FY 09/10 in UGX	% of Total Value
1	Open International Biding (OIB)	27	0.42%	34,036,926,715	8.33%
2	Open Domestic Bidding (ODB)	218	3.37%	231,649,694,182	56.69%
3	Restricted International Bidding (RIB)	16	0.25%	44,882,152,825	10.98%

4	Restricted Domestic Bidding (RDB)	91	1.41%	17,647,582,966	4.32%
5	Open National Bidding	23	0.36%	3,565,525,544	0.87%
6	Selective International Bidding (SIB)	1	0.02%	1,995,000	0.0%
7	Selective National Bidding (SDB)	218	3.37%	2,690,844,041	0.66%
8	Request for Quotations/Proposals (RFQ/P)	1,478	22.86%	34,496,752,132	8.44%
9	Direct procurement	290	4.49%	34,397,468,094	8.42%
10	Micro Procurement	4103	63.46%	5,276,320,242.26	1.29%
	Total	6,465	100	408,645,261,741	100

Figure 16: Percentage of Procurements under Procurement Methods by Number

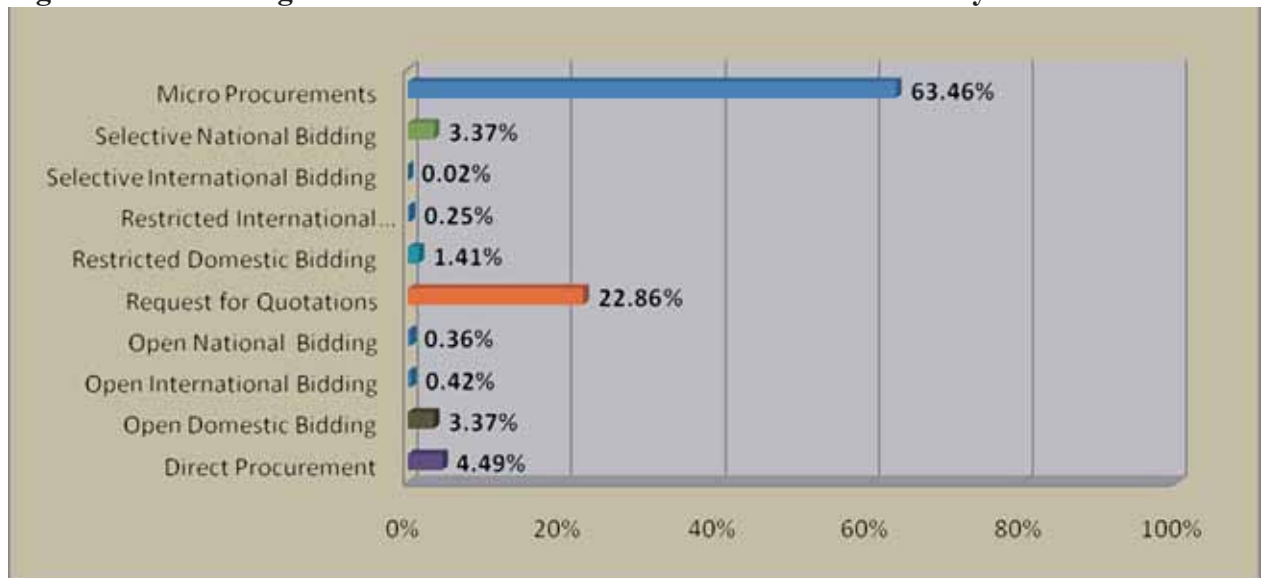
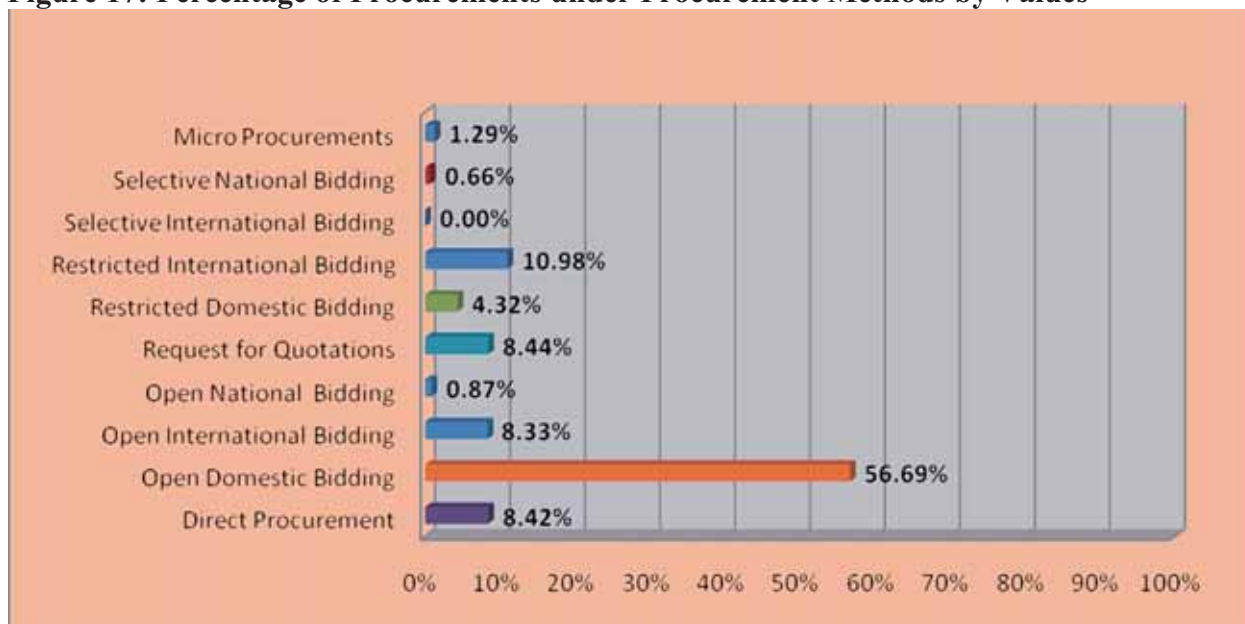


Figure 17: Percentage of Procurements under Procurement Methods by Values



In addition, a web-based database for PPMS was developed and the human and tooling requirements needed for the process were ascertained. Hands-on training sessions with the pilot 15 PDEs on data entry to the PPMS database were conducted. A roll-out strategy to additional PDEs and identification of 45 PDEs was agreed on. This resulted in the PPMS being rolled-out to 60 PDEs by 30th June 2010.

4.7 Dual Classification List

PPDA is mandated to liaise with Defence and National Security Organs on modalities of managing restricted and classified procurements. Section 42(3) of the PPDA Act provides that the Defence and National Security Organs shall agree annually with the Authority on the category of restricted items to be included on the restricted list and on which restricted procurement or disposal methods shall apply to each category of item on the restricted list. Uganda Police, Internal Security Organization and External Security Organization submitted the proposed procurements to be included on the restricted list.

5.0 CHAPTER 5: BUILDING PROCUREMENT AND DISPOSAL CAPACITY

Section 6 (e) of the Public Procurement and Disposal of Public Assets Act, 2003 specifies one of the five objectives of the Authority as ‘to build procurement and disposal capacity in Uganda’. During this financial year PPDA carried out capacity building activities to address the capacity gaps identified during the previous financial year. The training included contracts committee clinics, skill based training for procurement officers, sensitization of providers, civil society organizations, the media, politicians and technical staff as shown in table 5 which is showing the key findings, recommendations and the responsible authorities to address the recommendations plus Table 9 which is summarizing the key stakeholders sensitized in 2009/10.

Table 9: Key findings from Training and Capacity Building activities

No.	Findings	Recommendation	Responsibility
A) Findings from Local Governments			
1	Many LGs had very old vehicles which were due for disposal but had not been disposed of because the vehicles were legally owned by parent Ministries.	LG PDEs Should seek approval from the concerned Ministries to dispose these vehicles	AOs for LGs
2	Lack of standard bidding documents for revenue collection.	PPDA needed to expedite the approval of SBDs by the Solicitor General and issue them when ready	PPDA/SG
3	PPDA guideline on force account was not giving details of what are minor works or complex works to warrant the use of force account.	A clear guideline should be issued by the Authority	PPDA
4	Delays in the disposal process were sometimes due to government requirement for PDEs to use valuers from head offices in Kampala.	Local Governments should use chief mechanical engineers at regional level	PDEs
5	Lack of harmony between the PPDA Regulations, NAADS and NUSAF procurement procedures.	These procedures should be harmonized with the PPDA Law	PPDA/NAADS and NUSAF
6	Politicians having inadequate knowledge of their roles and responsibilities in the procurement process.	Sensitization of Politicians at both Central and Local Governments should be done	PPDA
B) Central Government Entities			
7	PDEs were taking long to return bid	A bid security should	PDEs

B) Central Government Entities			
	securities to unsuccessful bidders.	be released promptly by a procuring and disposing entity to an unsuccessful bidder upon expiry of the term of the security or upon the formation of a contract with the successful bidder.	
8	There was lack of provision in the law to deal with bidders who tie during financial evaluation of bids.	The amendment of the PPDA regulations should provide for circumstances where bidders tie during evaluation of bids	PPDA
C) Providers			
9	Many providers especially at Local Governments were not submitting responsive bids	Providers should hire competent staff to prepare and submit responsive bids	Providers
D) Civil Society Organizations and the Media			
	Many Civil society organizations and the media had inadequate knowledge on the PPDA Law.	PPDA should organize more training for CSOs and the media	PPDA

5.1 Capacity Building Activities Carried Out

5.1.1 Local Government Accounting Officers consultative meeting.

PPDA held a one (1) day consultative meeting for all Accounting Officers and heads of PDU from Local Governments to discuss key issues affecting procurement performance in their respective local governments.

The objective of the meeting was to review the compliance levels in the Local government PDEs and discuss practical procurement related challenges facing Local Government Procuring and Disposing Entities.

Issues raised during the meeting

During the meeting for Accounting Officers and heads of PDU the main issues raised included; political directives on certain procurements which was a challenge to the PDEs in handling these procurements, PDEs selling bidding documents at high prices as a way of raising revenue, the need for AOG to share information with PPDA before they embark on Audits, need for a guideline on the Procurement and Disposal of Land.

5.1.2 Hands on support on the Implementation of Procurement Education and training regulations 2008 in institutions of higher learning

PPDA, in collaboration with the key stakeholders in Education Sector such as National Council for Higher Education (NCHE), Directorate of Education Standards(DES) and National Curriculum Development Centre (NCDC), conducted visits in fourteen (14) higher institutions of learning to monitor implementation of Procurement and training regulations 2008. The institutions covered during the visits included Mbarara University of Science and Technology, Nkumba University, Makerere University Business School, Islamic University in Uganda, Kyambogo University, Uganda Management Institute, Uganda Christian University, and Uganda Martyrs University, Multitech Accountancy Programme, Uganda College of Commerce Pakwach, Team Business College, Uganda College of Commerce Tororo, Uganda College of Commerce Kabale, and Kampala International University.

Key Findings from Training Institutions

During the visits a number of issues that hinder the implementation of Procurement Education and training regulations 2008 were identified as the following:-

- High labour turnover of qualified lecturers in Government Universities due to poor pay
- Limited computer access points reducing accessibility to procurement international Journals on procurement
- Inadequate teaching and learning materials for procurement program
- Inadequate funding to public/government funded Universities

5.1.3 Procurement Cadre forum for Central Government PDEs

PPDA conducted one (1) Procurement Cadre Forum for Central Government and Statutory bodies. The main objective of the forum was to communicate to the procurement officers major issues in Public procurement and disposal and to have a feedback from on the challenges they face in implementing the PPDA Act, Regulations and guidelines.

The areas covered during the training included Procurement Plan Formats, Framework contracts, Administrative review and Compliance issues, and the Procurement Performance Measurement System Survey results.

Participants who attended the forum included staff from Procurement and Disposal units from Central Government Ministries, National Referral Hospitals and Statutory bodies. One hundred fifteen (115) participants attended this forum.

Issues raised from the Procurement Cadre forum and recommendation.

During the forum the main issue raised was inadequate knowledge and skills in the procurement and disposal process by good governance institutions such IG, and CID who also handle procurement related cases. There was need for PPDA to organize training for these important stakeholders

5.1.4 Hands on Training

PPDA conducted hands on training in 79 Local Governments and 13 referral hospitals. The hands on training methodology is where the Authority would send an individual consultant to the entity for 10 working days. The Consultant would among others take the procurement unit through preparation of procurement plans, quarterly reports, design of statement of requirements and the development of the contract implementation plan. User departments would also be guided on the preparation of the user department procurement plans and then PPDA staff go for quality assurance

5.2 Monitoring and Evaluation of Capacity building activities

PPDA conducted monitoring and evaluation in 39 PDEs. The purpose of this monitoring and evaluation (M&E) exercise was to assess the impact of capacity building activities on the performance of the stakeholders and also identify any capacity gaps for future interventions.(Refer to **annex 11** for entities Monitored)

As a way of Monitoring and evaluation of its activities, the training and capacity building held one performance review meeting. The purpose of this meeting was to find a way of improving TCB efficiency for better performance

Key findings from M&E Exercise

During the M & E exercise it was observed that procurement planning was still a problem especially at the departmental level and where a procurement plan was in place, implementation was still a challenge since users were still waiting for funds before initiating any procurement.

5.3 Support the Institute of Procurement Professionals of Uganda (IPPU)

PPDA has been supporting the Institute of procurement professionals of Uganda (IPPU) through funding from UNDP and Anti Corruption threshold programme (ACT), and

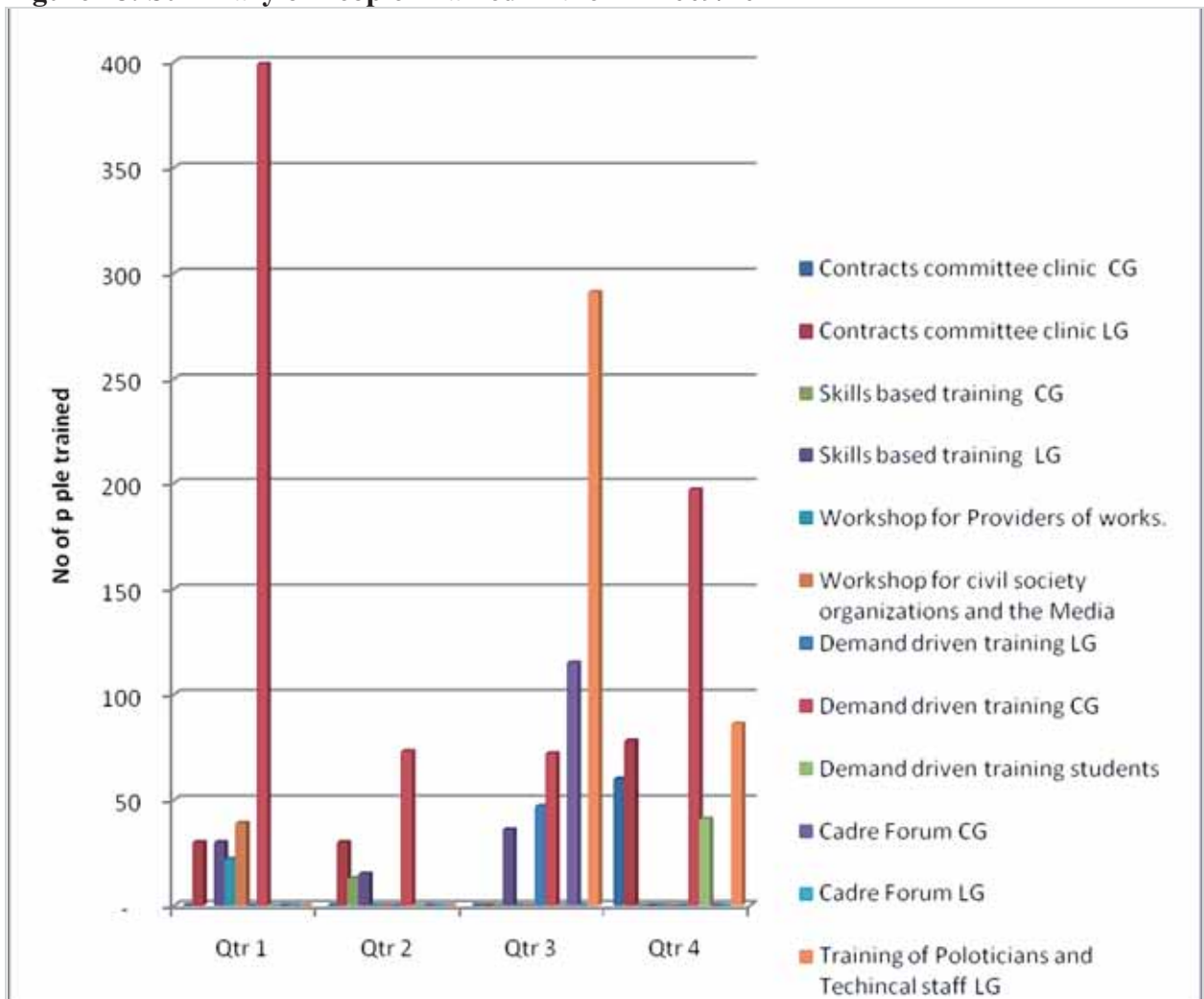
FINMAP. During the year IPPU held three (3) Continuous Professional Development Workshops.

PPDA supports activities of IPPU to enable the latter instil in its members (who are mainly procurement officers from both the public and private sectors) professional standards and ethical conduct. Since these are the people who manage the procurement and disposal process in all entities, the it is hope they would comply with the law once they follow the set standards and also act ethically.

Table 10: Summary of all Training activities conducted and participants trained in the financial year 2009/2010

TCB Activities	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Contracts committee clinic CG	-	-	-	60
Contracts committee clinic LG	30	30	-	78
Skills based training CG		13	-	-
Skills based training LG	30	15	36	-
Workshop for Providers of works.	22	-	-	-
Workshop for civil society organizations and the Media	39	-	-	-
Demand driven training LG	-	-	47	-
Demand driven training CG	399	73	72	197
Demand driven training students	-	-	-	41
Cadre Forum CG	-	-	115	-
Training of Politicians and Technical staff LG	-	-	291	86
TOTAL No of Persons Trained	520	131	561	462

Figure 18: Summary of People Trained in the FY 2009/10



6.0 CHAPTER 6: MANAGEMENT OF CORPORATE OPERATIONS

This chapter presents the interventions of the Authority during the year in the areas of ICT processes to facilitate work in PPDA, PPDA's public relations, and communications activities, PPDA's strategic partnerships and human resource development issues.

6.1 PPDA Strategic Partnerships.

During the Financial Year, the Authority continued to build relations with stakeholders in public procurement locally and internationally. The following were the key engagements the Authority was involved in during the year.

i. East African Procurement Forum

The Authority participated in the second East African Procurement Forum that was hosted by the Public Procurement Oversight Authority of Kenya in Nairobi from 19th – 21st August 2009. The forum brings together public procurement practitioners, academics, policy makers, development partners and regulators who deliberate on how to make the public procurement systems in the East African region more effective. The forum created an avenue for participants to share experiences in their respective countries with the view of adopting best practices where possible.

ii. Accountability sector working group.

The Authority belongs to the Accountability sector of Government and it remained an active participant of the Accountability sector working group, attending all meetings when called. PPDA also took part in a joint monitoring and evaluation exercise with all accountability sector agencies on select road projects contracted by UNRA and local governments under the CAIP project. The purpose of the review was to investigate why contract prices are lower under CAIP projects even when the localities and specifications are similar. A report to that effect was produced and distributed to stakeholders for their consideration.

iii. Common wealth Public Procurement Network

The PPDA is also a member of the Common wealth Public Procurement network, a body that was founded in 2007 to create an avenue for Public Procurement practitioners, policy makers and other stakeholders in public procurement to network in order to learn from each other and strengthen the procurement systems in their respective countries. In 2009 the Common wealth public procurement network conference that was organized by the Common Wealth Secretariat in conjunction with the Public Procurement Board of Botswana was held in November 2009 in Gaborone, Botswana and PPDA was represented at the meeting by two members of staff. The conference came up with a communiqué on how countries were to improve on their systems.

6.2 Public Relations and Communication Activities

i. Sensitization of the public through radio

In implementation the public relations and communications strategy, emphasis was placed in sensitizing members of the public about the various provisions under the law. Particular focus was placed in the use of radio as a tool for reaching the diverse stakeholders of the authority. During the FY, the Authority carried out a mass media campaign in 13 radio station across the country. The use of radio as medium of reaching the mass members of the public has proved to be not only cost effective but and efficient means of disseminating information in reaching the members of the public. More emphasis will be placed in the use of radio as a mass education tool in the consecutive years.

ii. Production of the electronic newsletter

The PPDA continued with the production and dissemination of its electronic newsletter to all stakeholders. The Authority has received a lot of positive feedback from stakeholders not only in Uganda but within the East African Region.

6.3 Human Resource Management

Due to the fact that human resources are the business drivers in any organization, the Authority tried to make PPDA an employer of choice by attracting, motivating and retaining its workforce. The Authority put in place interventions for the transformation of staff into a highly competent, motivated and productive workforce capable of achieving its strategic objectives. The Authority maintained an average work force of 61 employees. In line with the above, Management embarked on the following activities.

i. Staff Development

In a bid to enhance employee skills and improve performance for the Authority to achieve its strategic objectives, several members of staff underwent training as indicated below:

Table 11: Summary of PPDA Staff Trained and Corresponding Courses

No.	Title of course	Institute	No. of staff that attended the training.
1.	Structuring and Negotiating Legal Agreement for Public Private Partnership	Institute of Public Procurement Partnership (USA)	1
2.	Public Procurement Processes and Management	Eastern and Southern African Management Institute (ESAMI)	3
3.	Human Resource Development Forum	Eastern and Southern African Management Institute (ESAMI)	1
4.	Public Procurement Management	International Law Institute ,	30

No.	Title of course	Institute	No. of staff that attended the training.
	(Tailor made course)	Kampala, Uganda	
5.	Public Private Partnership	Setym International, Montreal Canada	1
6.	Successful Training Strategies Tools and Techniques	Crown Agents, London, UK	1
7.	Office Management	Uganda Management Institute (UMI)	10
8.	Stores Management	Management Training and Advisory Centre (MTAC), Kampala, Uganda.	2

ii. Employee Engagement

The Authority created forums for open interactions between the general staff and Management through general staff meetings and a staff retreat. This gave the staff a chance to express their views upwards on issues that affect them and their work. This also gave them a chance to participate in the decision making process. The initiative went an extra mile in maintaining an engaged workforce.

iii. Employee welfare

In a bid to maintain a healthy productive work force all staff and their dependants were medically insured with the International Air Ambulance (IAA). In addition to the above to ensure workplace safety, the Authority extended a Group Personal Accident Insurance cover on all staff. This is in line with the Employment Act 2006. The Authority also formulated an HIV/AIDS policy for the staff. This was meant to provide appropriate prevention, care, support and treatment to PPDA employees and their immediate family members against HIV/AIDS for health promotion and sustained production.

6.4 Information Communications Technology

In the Financial Year, the Authority carried out the following activities to enhance its Information Communications Technology processes.

- i. The Authority undertook the project to digitize all documents and automate some internal processes. An electronic document management system was acquired as the first step towards a paperless office.
- ii. Migration of the whole PPDA IT infrastructure from Workers House to Nakasero Towers i.e. Cabling, Servers, Cameras, etc. Implementation of Hotspots at the PPDA Home as a means of minimizing downtime due to unavailability of working space
- iii. Providing Technical support and consultations for the Outsourced projects during development and implementation. PPMS database, SL 6.5 to SL 7.0 upgrade, IFMS System, Website, etc
- iv. Developed the Enterprise Resource Planning Database System for Centralized data storage of ICT Inventory, TCB training data, HR staff info, Proc. Contract Maintenance and MAC Data.

- v. Oversee Website Re-design, Upgrade and revamping to have a fresh new look for the PPDA
- vi. Provided Technical support to the Authority (user administration, internet and email management, backups, application upgrades, equipment servicing etc)
- vii. Coordinate and supervise the routine preventive maintenance of IT equipment

6.5 Financial Position for the Year ended 2009/2010

The budget for the year amounted to shs7.6bn of which shs 600million or 7.86% was donor funding and shs 7bn or 92.14% was Government of Uganda Funding. The total release from Government in the year amounted to shs 7.335bn or 85.5% of the total cash availed to carry out programmed activities. The balance of shs1.571bn was from donors/development partners and it constituted shs or 14.5% of the total cash availed for the year.

Table 12: Budget performance for 2009/2010

Funding Source	Budget	Actual	Comment
GOU CF	7,001,105,000	7,004,843,204	Tax on CAPEX is provided by MOF and availed at time of payment.
GOU NTR	29,990,000	331,458,650	Receipt from Register of Providers exceed planned.
RNG	600,000,000	1,083,247,829	RNG released the final tranche and the exchange rate was also above estimate.
UNDP	0	135,487,151	This was portion for the 2010 funding released though it had been budgeted for in 2008/09
EU	0	20,993,070	Valuations of grants in form of non Current Assets.
Total	7,631,095,000	8,576,029,904	

Total receipts in the year amounted to shs 8,576,030,000 constituted from the following sources:

➤ Government of Uganda	7,004,843,000
➤ Donor funding	1,239,728,000
➤ Other revenue (NTR)	<u>331,459,000</u>
Total	<u>8,576,030,000</u>

The major areas of expenditure excluding depreciation were:

➤ Regulatory charges	2,069,508,000
➤ Administration	1,091,842,000
➤ Salary & related benefits	3,333,238,000
➤ Others (Board, PR, Subscriptions, etc)	<u>456,525,000</u>
Total	<u>6,951,113,000</u>

Depreciation for the year on non-current assets amounted to shs 286m.

The accumulated surplus for the year as reported amounted to shs 4.9bn

The audited set of Financial Statements for the Financial Year is appended to this report as annex 12.

6.6 Internal Audit

Section 23 of the PPDA Act provided for the audit of the Authority's accounts and submission to the Executive Director a report in respect of every three months period of a financial year. The Executive Director then submits the report to the Board.

The function of the Internal Audit unit within the Authority involves review the adequacy of existing controls as established by Management to provide reasonable assurance that the Authority's objectives and goals are met economically, efficiently and effectively.

Internal Audit is supposed to perform a systematic, objective appraisal of the diverse operations and controls within the Authority to determine whether:

- The Authority's objectives and goals are effectively achieved.
- Financial and operating information is accurate, reliable and is of integrity.
- Risks to the Authority are identified and minimised

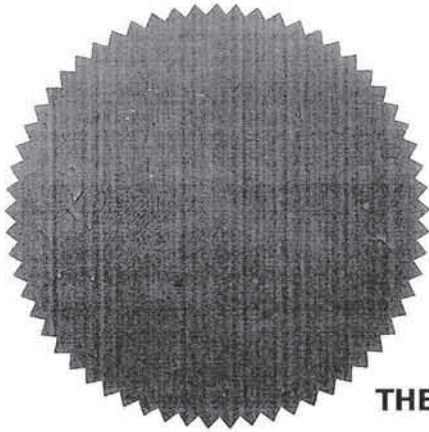
- External regulations and approved internal policies, regulations and procedures are followed.
- Satisfactory standards are met.
- Resources are efficiently, effectively and economically used.
- Assets are safeguarded.

Achievements

Internal audit completed audits of the following:

- Audit of procurement processes by the Authority and the performance of the procurement agent. The audit identified weaknesses in planning, use of standard bidding documents, non adherence to requirement for display of best evaluated bidder notice, split procurements.
- Audit of Human resource function and activities to assess whether human resource policies are documented and communicated to staff, extent to which employee practices such as staff recruitment, staff appraisal and staff leave comply with policies established, extent to which record keeping is done.
- Reviewed accuracy of financial statements prior to submission to Auditor General. This was done to ensure that all transactions have been properly recorded, are supported, have been posted in the correct period and the financial statements are fairly stated.
- Reviewed bank and cash balances to ensure that bank and cash balances recorded at year end are accurate, cash books are reconciled to the bank statements monthly and checking is done for all bank reconciliations.
- Audited stores consumables to assess record keeping is done for all receipts to and issues from stores and to ensure periodic verification is done for stores items.
- Audit of fixed assets to ensure all assets are recorded in the assets register, all assets of the Authority physically exist
- Reviewed telephone usage and allowances paid to assess the extent to which controls on usage are being enforced.
- Audit of cash receipts and bankings to ensure all cash received is promptly banked not later than the next working day.
- Audit of the conduct of procurement audits and compliance checks to ensure cost effectiveness, value for money and efficiency in the process, documentation of the findings, reporting and implementation of activities as per plan.

- Audit of accountability for advances to ensure all advances are documented and accounted for as per the provisions of the finance and accounting manual.



THE REPUBLIC OF UGANDA

PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2010

TOGETHER WITH THE REPORT AND OPINION THEREON BY

THE AUDITOR GENERAL

**OFFICE OF THE AUDITOR GENERAL
UGANDA**

**REPORT OF THE AUDITOR GENERAL TO PARLIAMENT IN RESPECT OF PUBLIC
PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY FOR THE YEAR
ENDED 30TH JUNE 2010**

Under the terms of section 21 of the Public Procurement and Disposal of Public Assets Authority (PPDA) Act of 2003, I am required to audit the accounts of the Authority and report to Parliament in accordance with Article 163 (4) of the Constitution.

Report

The financial statements of Public Procurement and Disposal of Public Assets Authority set out on pages 5 to 15 which comprise the balance sheet as at 30th June 2010, the income statement, statement of changes in equity and cash flow statement for the year then ended and summary of significant accounting policies and other explanatory notes have been audited.

Directors' Responsibility for the Financial Statements

The Directors are responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standards and the Public Procurement and Disposal of Public Assets Authority Act, 2003. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

The responsibility of the Auditor is to express an independent opinion on the financial statements based on the audit. The audit was conducted in accordance with International Standards on Auditing. Those standards require that the audit is planned and performed to obtain reasonable assurance as to whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the Auditor's judgment, including the assessment of the risks of material misstatement of the financial

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2010

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Revenue and Expenditure statement	6
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Notes to the financial statements	9-14

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

CORPORATE INFORMATION

DIRECTORS

Mr. James Kahoza (Chairman)
Eng. Y.B. K Mpagi
Mr. Anthony Okwenye
Mr. John B.O. Wabwire.
Ms. Sarah Lubega
Mr. David Kabateraine
Mr. Agaba Edgar (Executive Director)

BOARD SECRETARY

Mrs. Sabiti Cornelia

AUDITORS

Office of the Auditor General
Government of Uganda

PRINCIPAL BANKERS

Bank of Uganda
P. O. Box 7120
Kampala
Uganda

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

REPORT OF THE DIRECTORS

The Directors present their report together with the audited financial statements for the year ended 30th June 2010 in accordance with the PPDA Act Section 22 which discloses the state of affairs of the Authority.

Incorporation

Public Procurement and Disposal of Public Assets Authority was established by the Parliament of Uganda under the Public Procurement and Disposal of Public Assets Act, No.1 of 2003.

Objectives

The PPDA's objectives are as set out in Section 6 of the Act, namely, to:

- a) ensure the application of fair, competitive, transparent, non-discriminatory and value for money public procurement and disposal standards and practices;
- b) harmonise the procurement and disposal policies, systems and practices of the Central Government, Local Governments and statutory bodies;
- c) set standards for the public procurement and disposal systems in Uganda;
- d) monitor compliance of procuring and disposing entities; and
- e) build procurement and disposal capacity in Uganda.

Ownership

Public Procurement and Disposal of Public Assets Authority is an autonomous body corporate established by an Act of Parliament.

Results

The results for the year are shown on page 6.

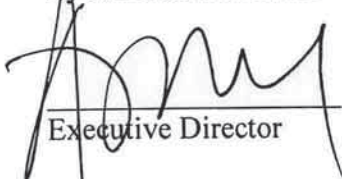
Directors

The present membership of the Board is set out on page 2.

Auditors

The audit of the Authority was carried out by the Auditor General in accordance with the powers entrusted to him in Article 163(3) of the Constitution of the Republic of Uganda.

By order of the Board



Executive Director


Date: 17 January 2011

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY


Statement of Directors' responsibilities For the year ended 30th June 2010

The Public Procurement and Disposal of Public Assets Act of 2003 require the directors to prepare financial statements for each financial year. It also requires that the Authority keeps proper books of Account and records of all its transactions.

The directors accept responsibility for the annual financial statements, set out on pages 5 to 8, which have been prepared using appropriate accounting estimates; in conformity with International Financial Reporting Standards and the requirements of the Public Procurement and Disposal of Public Assets Act. The directors are of the opinion that the financial statements give a true and fair view of the financial affairs of the Authority and of its surplus for the year. The directors accept responsibility for the maintenance of accounting records that may be relied upon in the preparation of financial statements as well as adequate systems of internal control.



.....
Executive Director

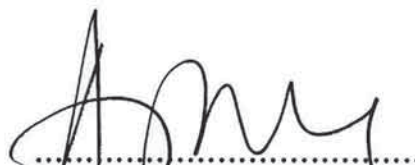



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Head, Finance and Administration

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2010

	NOTES	2010 SHS	2009 SHS
NON-CURRENT ASSETS	2	2,340,708,671	2,423,231,903
CURRENT ASSETS:			
Stores	3	48,342,113	42,324,097
Debtors & Prepayments	4	585,913,050	216,938,505
Bank and Cash Balances	5	<u>2,274,150,857</u>	<u>1,335,086,083</u>
		<u>2,908,406,020</u>	<u>1,594,348,685</u>
CURRENT LIABILITIES:			
Accounts Payable and Accruals	7	359,886,215	<u>459,867,651</u>
NET CURRENT ASSETS:		<u>2,548,519,805</u>	<u>1,134,481,034</u>
TOTAL NET ASSETS		<u>4,889,228,476</u>	<u>3,557,712,937</u>
FINANCED BY:			
Accumulated Surplus		4,889,228,476	3,557,712,937
		<u>4,889,228,476</u>	<u>3,557,712,937</u>

 Executive Director

 Head, Finance and Administration

Dated 17 January 2011

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2010

ITEM DESCRIPTION	NOTES	SHS 2009/2010	SHS 2008/2009
REVENUE			
Government Release		7,004,843,204	3,568,403,369
Donor funding	14	1,239,728,050	2,170,441,678
Other revenue	15	<u>331,458,650</u>	<u>63,409,302</u>
Total Revenue		<u>8,576,029,904</u>	<u>5,802,254,349</u>
EXPENDITURE			
Staff costs	8	3,333,237,750	3,273,189,872
Finance & Administration costs	9	1,091,841,815	954,051,628
Other expenses	10	339,042,573	146,510,973
Board Expenses	11	115,321,932	92,400,327
Regulatory Expenses	12	2,069,507,810	2,285,685,277
Finance cost	13	<u>-2,160,984</u>	<u>1,748,192</u>
Depreciation	2	<u>285,674,414</u>	<u>331,615,451</u>
Total Expenditure		<u>7,236,787,278</u>	<u>7,085,201,720</u>
SURPLUS (DEFICIT) for the year		<u>1,339,242,626</u>	<u>(1,282,947,371)</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2010**

	Note	SHS 2010	SHS 2009
Balance at 1st July		3,557,712,937	4,830,751,521
Prior Year Adjustments	17	-	28,047,950
Refunds to funding sources	16	<u>(7,727,087)</u>	<u>(18,139,163)</u>
Restated balance		3,549,985,850	4,840,660,308
Surplus/(Deficit) for the year		<u>1,339,242,626</u>	<u>(1,282,947,371)</u>
Accumulated Surplus for the year as reported		<u>4,889,228,476</u>	<u>3,557,712,937</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

STATEMENT OF CASH FLOWS FOR YEAR ENDED 30TH JUNE 2010

	SHS 2010	SHS 2009
<u>Cash flows from operating activities</u>		
Excess of income over expenditure (operating surplus)	1,339,242,626	(1,282,947,371)
Adjustments for:		
Loss/ (Gain) on sale of equipment	(16,332,686)	22,269,229
Depreciation	285,674,414	331,615,451
Prior year adjustments (Revenue Reserves) 17	-	<u>28,047,950</u>
	1,608,584,354	(901,014,741)
Decrease/(Increase) in stores control account	(6,018,016)	(15,545,397)
Decrease in debtors & prepayments	(368,974,545)	177,527,291
Increase/(Decrease) in payables	<u>(99,981,436)</u>	<u>(47,572,012)</u>
Net cash flows from operating activities	1,133,610,357	(786,604,859)
<u>Cash flows from investing activities</u>		
Purchase of property, plant and equipment	(284,180,582)	(333,787,012)
Proceeds from sale of equipment	97,362,086	34,284,999
Refunds to funding sources 16	<u>(7,727,087)</u>	<u>(18,139,163)</u>
Net cash flows from investing activities	<u>(194,545,583)</u>	<u>(317,641,176)</u>
<u>Net increase (decrease) in cash and cash Equivalents</u>	939,064,774	(1,104,246,035)
<u>Cash and cash equivalent at beginning of the year</u>	1,335,086,083	2,439,332,118
<u>Cash and cash equivalents at year end</u>	<u>2,274,150,857</u>	<u>1,335,086,083</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 2009/2010

1. ACCOUNTING POLICIES

a. BASIS OF ACCOUNTING

- (i) The accounts are prepared under the historical cost convention together with the accrual concept.

All the relevant International Accounting Standards (IASs) have been complied with.

b. STORES

Items in stock are stated at the lower of cost and net realizable value. These are all Consumables.

c. DEPRECIATION

Fixed assets are depreciated for twelve months in the year of acquisition and no depreciation is charged in the year of disposal as follows:

Motor Vehicles	25%
Office Equipment	20%
Office Furniture	10%
Telecommunication System	20%
Computers	33%
Buildings	04%

Depreciation is calculated using Reducing Balance method.

d. FOREIGN CURRENCY

Foreign currency transactions are recorded in Uganda shillings at the prevailing rate of exchange on the date of the transaction.

Assets and liabilities in foreign currency at the close of the year are translated into Uganda Shillings at the rate ruling at the Balance Sheet date. Any resulting gains or losses are taken to the Income and Expenditure Account.

No foreign currency bank account was held during the year.

e. GOVERNMENT RELEASES

All Grants received in cash form are reflected in the Income and Expenditure Statement for the period.

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 2009/2010(Continued)

2. NON CURRENT (FIXED) ASSETS

DESCRIPTION	LAND	BUILDINGS 4%	OFFICE FURNITURE 10%	COMPUTERS 33%	OFFICE EQUIP'T 20%	MOTOR VEHICLES 25%	TELECOM SYSTEM 20%	OTHER EQUIP'T 20%	TOTAL
COST/VALUATION									
July 01, 2009	1,010,250,587	376,380,698	251,978,040	684,180,378	180,252,051	1,198,061,101	112,779,839	2,285,000	3,816,167,694
Additions in the year	-	-	8,571,200	142,630,734	92,219,431	8,506,930	4,654,156	-	256,582,451
Disposals in the year	-	-	2,254,986	58,911,242	6,000,000	158,409,616	205,920	-	225,781,764
June 30, 2010	1,010,250,587	376,380,698	258,294,254	767,899,870	266,471,482	1,048,158,415	117,228,075	2,285,000	3,846,968,381
ACCUMULATED DEPRECIATION									
July 01, 2009	-	20,073,637	80,514,761	431,705,941	88,683,225	714,450,359	56,657,268	850,600	1,392,935,791
Charge for the year	-	15,055,228	17,878,434	100,359,144	24,129,745	116,116,199	11,848,784	286,880	285,674,414
Disposals for the year	-	-	1,280,866	49,015,182	9,298,686	112,576,291	179,470	-	172,350,495
June 30, 2010	-	35,128,865	97,112,329	483,049,903	103,514,284	717,990,267	68,326,582	1,137,480	1,506,259,710
NET BOOK VALUE									
June 30, 2010	1,010,250,587	341,251,833	161,181,925	284,849,967	162,957,198	330,168,148	48,901,493	1,147,520	2,340,708,671
June 30, 2009	1,010,250,587	376,307,061	171,463,278	252,474,437	91,568,826	483,610,742	56,122,572	1,434,400	2,423,231,903

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR 2009/2010 (Continued)

	SHS 2010	SHS 2009
3. STORES		
Items in the store were valued at:	48,342,113	42,342,097
4. DEBTORS & PREPAYMENTS		
Debtors included in the Balance Sheet refer to Accountable advances to Staff to procure office related goods or services, staff salary advances, and prepayments made for goods and services that were received after year end.		
	SHS 2010	SHS 2009
Accountable Advances	63,800,702	78,382,162
Personal Advances	135,533,394	41,905,919
Deposits and Prepayments	302,307,085	82,343,021
Sundry Debtors	84,271,869	14,307,403
	<u>585,913,050</u>	<u>216,938,505</u>
5. CASH AND BANK BALANCES		
Bank - Bank of Uganda RNG Project	1,957,650,182	1,233,004,796
Bank - Bank of Uganda Vote	71,843,054	4,727,087
Bank - Bank of Uganda UNDP Project	606,948	33,686,630
Bank - Bank of Uganda DANIDA Project	-	9,902,926
Bank – Bank of Uganda EU Project a/c 2	45,127,389	45,808,539
Bank – Bank of Uganda EU Project a/c 1	-	10
Bank - Citibank	-	4,118
PPDA Office Imprest	1,493,000	1,193,600
Cash at Hand	-	5,015,377
Contingency Float – DANIDA	2,000,000	1,000,000
Standard Chartered Bank Advantage Card	13,497,760	-
Stanbic Bank (U) Ltd	181,932,524	-
Office Imprest – EU Project	-	243,000
ED's Office Imprest	-	500,000
	<u>2,274,150,857</u>	<u>1,335,086,083</u>
6. CURRENCY		
The financial statements are expressed in Uganda shillings.		
7. ACCOUNTS PAYABLE AND ACCRUALS:		
Local Trade Creditors	285,645,200	248,652,412
Accruals	2,703,196	177,634,515
Local Service Tax Payable	6,010,000	5,495,000
P.A.Y.E	21,606,105	4,206,855
Salaries Payable	0	5,734,400
NSSF	0	1,546,546
WHT Payable	43,921,714	16,597,923
	<u>359,886,215</u>	<u>459,867,651</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR 2009/2010 (Continued)

	SHS 2009/2010	SHS 2008/2009
8. STAFF COSTS		
Salaries	3,236,817,775	3,179,347,791
Other staffing costs	<u>96,419,975</u>	<u>93,842,081</u>
	<u>3,333,237,750</u>	<u>3,273,189,872</u>
9. FINANCE & ADMINISTRATION COSTS		
Rent	223,126,280	191,499,840
Stationery	76,589,997	70,225,247
Equipment maintenance	88,220,790	78,944,713
Travel	45,623,567	78,994,304
Vehicle running & maintenance	176,482,628	164,793,685
Communications	175,696,429	123,073,389
Utilities	36,084,501	19,320,116
Office Cleaning	28,874,933	31,700,489
Newspapers, magazines & periodicals	17,973,700	13,279,100
Office miscellaneous	84,700,515	75,250,651
Fees and Charges	138,468,475	84,700,865
Loss on sale of Fixed Assets	-	<u>22,269,229</u>
	<u>1,091,841,815</u>	<u>954,051,628</u>
10. OTHER EXPENSES		
Subscriptions	56,018,936	31,337,853
Insurances	55,601,845	56,894,717
Public Relations	<u>227,421,792</u>	<u>58,278,403</u>
	<u>339,042,573</u>	<u>146,510,973</u>
11. BOARD EXPENSES		
Sitting Allowances	49,018,000	34,420,000
Retainer Fees	46,926,000	43,000,000
Foreign and Local transport	11,798,732	4,270,000
Other Board Expenses	<u>7,579,200</u>	<u>10,710,327</u>
	<u>115,321,932</u>	<u>92,400,327</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR 2009/2010 (Continued)**

16. REFUNDS TO FUNDING SOURCES

Refunds to funding sources refer to balances on accounts not utilized by the end of the financial year and returned to funding source:

	2009/10	2008/9
	SHS	SHS
a) Balance on Vote a/c returned to Consolidated Fund	4,272,087	18,139,163
b) Balance on Startup to EU Project returned to EU	-	-
c) Gross Tax (Custom taxes)	<u>3,000,000</u>	<u>-</u>
	<u>7,272,087</u>	<u>18,139,163</u>

17. PRIOR YEAR ADJUSTMENTS

Prior year adjustments refer to adjustments made to correct very old creditors' balances.

Creditors	-	<u>28,047,950</u>
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PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR 2008/09**

	SHS 2008/2009	SHS 2007/2008
8. STAFF COSTS		
Salaries	3,179,347,791	2,368,137,360
Other staffing costs	<u>93,842,081</u>	<u>76,277,485</u>
	<u>3,273,189,872</u>	<u>2,444,414,845</u>
9. FINANCE & ADMINISTRATION COSTS		
Rent	191,499,840	191,499,840
Stationery	70,225,247	92,364,901
Equipment maintenance	78,944,713	62,034,787
Travel	78,994,304	89,398,055
Vehicle running & maintenance	164,793,685	133,651,677
Communications	123,073,389	146,903,044
Utilities	19,320,116	7,654,411
Office Cleaning	31,700,489	15,069,848
Newspapers, magazines & periodicals	13,279,100	10,465,000
Office miscellaneous	75,250,651	71,316,703
Fees and Charges	84,700,865	71,692,655
Loss on sale of Fixed Assets	<u>22,269,229</u>	<u>0</u>
	<u>954,051,628</u>	<u>892,050,921</u>
10. OTHER EXPENSES		
Subscriptions	31,337,853	12,321,790
Insurances	56,894,717	36,939,527
Public Relations	<u>58,278,403</u>	<u>52,444,516</u>
	<u>146,510,973</u>	<u>101,705,833</u>
11. BOARD EXPENSES		
Sitting Allowances	34,420,000	43,150,000
Retainer Fees	43,000,000	54,100,000
Foreign and Local transport	4,270,000	13,661,000
Other Board Expenses	<u>10,710,327</u>	<u>5,082,476</u>
	<u>92,400,327</u>	<u>115,993,476</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR 2008/09

	SHS 2008/009	SHS 2007/2008
12. OTHER CHARGES		
Technical Management Assistance	0	137,902,867
Human Resource development	53,576,499	532,804,157
Corporate Programs	386,230,297	412,268,546
Documentation Centre & Library development and admin program activities	37,397,008	25,258,325
Training support for procuring entities	180,033,750	197,488,466
UNDP/Capacity Building Project	424,896,554	264,324,484
Audits, Inspections & investigations	391,053,585	221,156,305
Harmonize Central & Local Government procedures & Policies	<u>812,497,584</u>	<u>486,390,833</u>
	<u>2,285,685,277</u>	<u>2,277,593,983</u>
13. FINANCE COST		
The total finance cost of Shs 1,748,192=, refers to bank charges.		
14. DONOR FUNDING		
	SHS	SHS
Donor		
USAID - ACT	0	3,245,293
DFID	0	2,327,836
European Union	440,915,631	751,175,000
DANIDA	60,000,000	479,233,612
United Nations Development Program	415,181,047	401,776,249
Royal Netherlands Government	<u>1,254,345,000</u>	<u>2,566,318,529</u>
	<u>2,170,441,678</u>	<u>4,204,076,519</u>
15. OTHER REVENUE		
Bid Income	1,690,000	925,000
Sale of Publications	12,304,729	19,229,384
Loss on disposal of Assets	0	40,590
Exchange gain	3,548,574	5,759,839
Disposal proceeds	<u>45,865,999</u>	
	<u>63,409,302</u>	<u>25,954,813</u>

PUBLIC PROCUREMENT & DISPOSAL OF PUBLIC ASSETS AUTHORITY

16. REFUNDS TO FUNDING SOURCES

Refunds to funding sources refer to balances on accounts not utilized by the end of the financial year and returned to funding source:

	2008/9 SHS	2007/8 SHS
1. Balance on Vote a/c returned to Consolidated Fund	18,139,163	130,944,125
2. Balance on Startup to EU Project returned to EU	<u>0</u>	<u>11,534,769</u>
	<u>18,139,163</u>	<u>142,478,894</u>

17. PRIOR YEAR ADJUSTMENTS

Prior year adjustments refer to adjustments made to correct very old creditors' balances.

Creditor	Amount
Dama Consultants	15,316,000
Cephas Inn	1,250,000
Travelog	62,325
Travelog	128,460
Bushnet	125,925
Developlan	500,000
Kazinga Channel	965,000
Magazine centre	2,242,000
Lornrho Motors	3,137,171
Amber House	2,878,873
Muva Printers	374,400
Spice Radio	533,898
Spice Radio	533,898
Total	28,047,950

Annex 1: SUMMARY OF PROCUREMENT AUDIT REPORTS FOR FY 2009/2010

LOCAL GOVERNMENTS

NO.	ENTITY	SAMPLE NO	HIGH RISK		MEDIUM RISK		LOW RISK		SATISFACTORY	
			No	Value - Ugs	No	Value - Ugs	No	Value - Ugs	No	Value - Ugs
1.	Kabale DLG	30	21 70%	774,531,533 62%	9 30%	474,497,862 38%	0 0%	0 0%	0 0%	0 0%
2.	Iganga DLG	30	10 33.3%	1,118,665,035 59.57%	10 33.3%	580,466,720 30.91%	178,815,878 9.52%	10 33.3%	0 0%	0 0%
3.	Kaliro DLG	29	22 75.8%	284,711,182 63.72%	7 24.1%	162,126,388 36.28%	0 0%	0 0%	0 0%	0 0%
4.	Masaka DLG	30	12 40%	910,338,395 54.6%	8 26.7%	623,406,826 37.4	132,050,910 7.9%	8 26.7%	2 6.6%	1,385,978 0.1%
5.	Mbarara MC	30	4 13%	81,082,714 8%	7 23%	177,983,513 18%	755,707,623 74%	19 64%	0 0%	0 0%
6.	Fort Portal MC	30	4 13%	28,456,000 4.1%	14 47%	580,688,876 83.5%	83,791,155 12.1%	10 33%	2 7%	2,000,000 0.3%
7.	Jinja MC	30	13 43%	737,393,428 60%	3 10%	341,303,352 28%	92,323,360 7%	9 30%	5 17%	61,101,500 5%
8.	Mpigi DLG	30	7 23%	185,453,705 8%	10 33%	283,016,101 12%	1,831,040,578 79%	12 41%	1 3%	32,269,000 1%
9.	Gulu MC	25	11 44%	197,664,510 19%	6 24%	122,395,964 12%	714,675,571 69%	8 32%	0 0%	0 0%
10.	Entebbe MC	30	28 93%	807,086,114 98.3%	1 4%	13,000,000 1.6%	860,000 0.1%	1 3%	0 0%	0 0%
11.	Masaka MC	30	29 97%	1,215,220,218 91%	1 3%	124,634,000 9%	0 0%	0 0%	0 0%	0 0%
12.	Lira District	30	11 37%	817,102,093 71%	12 40%	146,229,274 13%	189,697,920 16%	7 23%	0 0%	0 0%
13.	Gulu District	25	3 12%	233,600,000 14%	5 20%	213,560,520 12%	110,015,687 6%	7 28%	10 40%	1,187,371,207 68%

CENTRAL GOVERNMENT

NO.	ENTITY	SAMPL E NO	HIGH RISK		MEDIUM RISK		LOW RISK		SATISFACTORY	
			No	Value - Ugs	No	Value - Ugs	No	Value - Ugs	No	Value - Ugs
1.	Uganda Wildlife Education Centre	30	12 40%	180,508,707 64%	4 13%	78,194,150 28%	8 27%	11,957,777 4%	6 20%	9,707,200 3%
2.	Rural Electrification Agency	34	6 18%	3,150,236,743 13%	5 15%	1,120,737,291 5%	15 44%	15,563,462,009 66%	8 24%	3,837,289,103 16%
3.	Micro Finance Support Centre	30	18 60%	567,577,610 46%	2 7%	130,108,674 11%	9 30%	512,084,286 42%	1 3%	15,416,969 1%
4.	Arua Regional Referral Hospital	30	26 86%	4,027,743,734 99%	2 7%	5,126,000 0.1%	2 7%	38,852,400 0.9%	0 0%	0 0%
5.	National Drug Authority	30	17 56%	273,363,145 60%	5 17%	52,468,219 12%	8 27%	125,342,219 28%	0 0%	0 0%
6.	National Social Security Fund	40	9 23%	17,124,368,680 83%	11 28%	647,924,154 3%	12 29%	330,515,936 2%	8 20%	2,492,603,643 12%
7.	Fort Portal Regional Referral Hospital	30	9 30%	110,217,306 11%	11 37%	717,796,884 71%	10 33%	182,382,633 18%	0 0%	0 0%
8.	Uganda Broadcasting Corporation	30	5 10%	16,794,332,458 85%	8 30%	2,665,726,853 13%	17 60%	396,895,662 2%	0 0%	0 0%
9.	Gulu University	30	20 67%	447,318,890 76%	3 10%	21,071,452 4%	6 20%	113,309,854 19%	1 3%	5,151,750 1%
10.	Uganda Bureau of Statistics	59	17 29%	883,222,326 52%	34 58%	667,139,398 39%	8 13%	145,886,287 9%	0 0%	0 0%
11.	Ministry of East African Community Affairs	30	16 53%	787,042,506 74%	9 30%	152,758,947 14%	5 17%	127,893,964 12%	0 0%	0 0%
12.	National	20	4	46,399,400	2	4,970,000	6	7,609,009	8	12,658,080

NO.	ENTITY	SAMPLE NO	HIGH RISK		MEDIUM RISK		LOW RISK		SATISFACTORY	
			No	Value - Ugs	No	Value - Ugs	No	Value - Ugs	No	Value - Ugs
	Enterprises Corporation		20%	65%	10%	7%	30%	10%	40%	18%
13.	Ministry of Water and Environment	40	4 10%	1,627,539,695 5%	24 59%	12,313,324,29 9 39%	11 28%	17,103,009,523 55%	1 3%	230,098,200 1%
14.	Mulago Hospital	20	8 40%	368,966,300 55%	9 45%	293,020,938 43%	3 15%	14,660,000 2%	0	0
15.	Inspectorate of Government	30	11 37%	133,870,400 28%	1 3%	23,836,000 5%	5 17%	137,611,800 29%	13 43%	177,662,372 38%
16.	National Council for Higher Education	30	6 20%	25,572,370 36%	4 13.3%	9,101,500 12.8%	16 53.4%	25,690,000 36.17%	4 13.3%	10,707,653 15.03%
17.	Uganda Export Promotions Board	25	23 92%	200,226,587 99%	0 0	0 0	2 8%	3,016,994 1%	0	0
18.	Uganda Electricity Distribution Company	30	6 20%	548,819,199 11%	0 0	0 0	6 20%	422,093,536 8%	18 60%	4,171,304,747 81%
19.	Uganda Development Bank	20	17 85%	170,582,368 97%	0	0	3 15%	4,873,000 3%	0	0
20.	National Council for Children	30	6 20%	32,572,501 50%	7 23%	5,799,320 13%	9 30%	10,237,101 23%	8 27%	6,494,500 14%
21.	Mbarara University of Science and Technology		6 20%	147,234,332 17%	4 13%	266,089,033 37%	18 60%	331,316,922 44%	2 7%	13,427,050 2%
22.	National Housing and Construction Company	35	8 23%	9,593,078,233 64%	8 23%	1,047,358,133 7%	16 45%	3,978,102,153 27%	3 9%	301,630,000 2%
	Nakivubo Stadium	20	19	60,297,854	0	0	1	825,000	0	0

NO.	ENTITY	SAMPL E NO	HIGH RISK		MEDIUM RISK		LOW RISK		SATISFACTORY	
			No	Value - Ugs	No	Value - Ugs	No	Value - Ugs	No	Value - Ugs
			95%	99%	0%	0%	5%	1%	0%	0%
	Diary Development Authority	30	13 43%	378,834,610 91%	0 0%	0 0%	6 20%	21,559,226 5%	11 37%	15,550,617 4%
	Uganda Insurance Commission	30	7 23%	33,968,051 34%	22 73%	62,771,510 65%	1 4%	1,454,350 1%	0 0%	0 0%
	Nambole Stadium	30	30 100 %	290,179,469 100%	0 0%	0 0%	0 0%	0 0%	0 0%	0 0%
	Makerere University Business School	29	12 41%	322,500,350 41%	1 4%	17,517,100 2%	12 41%	230,135,890 30%	4 14%	210,419,262 27%
	Judiciary	30	9 30%	659,368,437 22%	6 20%	853,406,329 2%	13 43%	1,507,322,980 50%	2 7%	3,435,360 26%
	Ministry of Local Government	32	10 31%	406,399,720 9%		2,272,777,729 51%	8 25%	1,813,417,879 40%	0 0%	0 0%
	Post Bank	40	33 82%	2,692,496,075 80%	7 18%	653,210,643 20%	0 0%	0 0%	0 0%	0 0%
	Pride Micro Finance Ltd	38	20 53%	679,271,551 84%	18 47%	133,368,720 16%	0 0%	0 0%	0 0%	0 0%
	National Agricultural Research Organization	30	11 37%	1,617,100,000 42%	15 50%	2,107,200,000 55%	4 13%	95,215,000 3%	0 0%	0 0%
	Ministry of Lands, Housing & Urban Development	31	4 12%	70,681,218 4%	7 23%	120,781,377 7%	3 10%	13,532,400 1%	17 55%	1,571,323,699 88%
	Ministry of Defence	30	10 33.3 %	12,436,963,764 34.3%	15 50%	8,886,524,531 24.5%	5 16.7%	14,934,455,003 41.2%	0 0%	0 0%

NO.	ENTITY	SAMPL E NO	HIGH RISK		MEDIUM RISK		LOW RISK		SATISFACTORY	
			No	Value - Ugs	No	Value - Ugs	No	Value - Ugs	No	Value - Ugs
	Masaka Hospital	30	13 43%	493,101,273 33%	11 37%	539,165,693 35%	6 20%	511,686,992 32%	0 0%	0 0%

Annex 2: List of Cases Investigated by PPDA in FY 2009/2010:

1. Appeal against the decision of the Procuring and Disposing Entity on Kamuge Market - short listing prequalification of providers for supplies, services & works for 2009/10 - Pallisa DLG.
2. Complaint about corrupt method of award of Solid Waste Management tender by Jinja MC officials.
3. Complaint about irregularities in the bidding documents for procurement for management, control and collection of property rates in Makindye Division at Kampala City Council.
4. Complaint about irregularities in the procurement process at Kyambogo University
5. Complaint about irregularities in the tender award for revenue collection in Kigoya Landing Site in Buliisa Sub-County.
6. Complaint about irregularities into the tender for the supply of tyres, tubes and flaps under a one year framework contract at Uganda Wildlife Authority.
7. Complaint about procurement process for management, control & maintenance of order & collection of revenue for Kumi Town Council from bus/taxi parfvfk –proc. Ref.Kumi/Srvcs/09-2010/529.
8. Complaint about the unfair award of the Kyerima daily and Mubuulo markets in Kayunga District Local Government to Mr. Mwesigwa Abubakar.
9. Complaint against the Town Clerk on the tender for completion of Upper Floor of Town Council, Iganga Municipality.
10. Complaint against unpaid works executed on Mella-Kalait - Atiiba Construction.
11. Investigation into additional construction of the Business Block Building at Kyambogo University.
12. Investigation into alleged contravention of the terms and conditions of the contract by the school administration of Kitante Hill School for the tender to supply canteen services.
13. Investigation into alleged irregularities in the procurement of services to collect property rates in Kampala City Council Transmedia (U) Ltd.
14. Investigation into alleged unethical procurement practices in Gulu District.
15. Investigation into corruption in the procurement process in Manafwa District.
16. Investigation into emergency procurement of contractors to rehabilitate 3 rural roads in Mbale District Local Government.
17. Investigation into irregularities in the management, control, maintenance of order and collection of revenue from Kumi Taxi/Bus Park for FY 2009/10 in Kumi District Local Government.
18. Investigation into leasing of lock-up space at bus park at Mbale District.
19. Investigation into the alleged fraudulent practices in the procurement process for the construction of water for production facilities in Lira, Moroto, Kaabong and Sembabule Districts at Ministry of Water and Environment.
20. Investigation into the alleged irregularities in the procurement of Bitumen, Stationery and Water Materials at Bombo Town Council, Luwero District.
21. Investigation into the award of the tender for management, control and collection of property rates and ground rent in Nakawa Division to Ms. Bageine & Co. Ltd at Kampala City Council.

22. Investigation into the award of the tender to operate Bulegeni/Kibanda Market - Sironko District Local Government for the period September 2009 - 31 December 2009.
23. Investigation into the Construction of a Two-Classroom Block and a Twin Workshop Block at Lumino Community Polytechnic, Busia District.
24. Investigation into the construction of Fisher Road at Kyambogo University.
25. Investigation into the consultancy service for the Preparation of Structure and Detailed Plans for selected Town Boards, Towns and Municipalities in Uganda at Ministry of Local Government.
26. Investigation into the disposal process of vehicles at the Ministry of Works and Transport headquarters which took place on 18th August, 2009.
27. Investigation into the hire of Motor vehicles for African Union Summit due in Kampala from 19th – 26th July 2010 at Ministry of Works and Transport
28. Investigation into the hire of vehicles for the International Criminal Court Conference at Ministry of Justice and Constitutional Affairs.
29. Investigation into the irregularities in the tender for supply, installation and commissioning of voter registration and biometric identification system at Electoral Commission.
30. Investigation into the Pre-qualification of Contractors for the Nyakahita-Kazo and Kazo-Kamwenge Roads at Uganda National Roads Authority.
31. Investigation into the procurement and Installation of Solar Systems at Electoral Commission of Uganda.
32. Investigation into the procurement of a Stone Quarry at National Housing and Construction Corporation.
33. Investigation into the procurement of hotel facilities for the Management Seminar at Kyambogo University.
34. Investigation into the procurement of hotel facilities to review teaching syllabi and operationalisation of the Department of Sociology and Social Administration at Kyambogo University.
35. Investigation into the procurement of works for the periodic maintenance of Buyala-Mutai Road at Jinja District Local Government.
36. Investigation into the Procurements in Bundibugyo Town Council, Bundibugyo District Local Government.
37. Investigation into the supply of medical equipment & furniture at Butabika Hospital.
38. Investigation into the tender for procurement of a Consultant to undertake the pre-export verification services for motor vehicles at Uganda National Bureau of Standards.
39. Investigation into the tender for source of the Nile Revenue Centre, Jinja Municipality.
40. Investigation into the tender for supply, installation, commissioning of voter registration & biometric identification system for Electoral Commission.
41. Investigation into the tender for Water Management for Buwenge Town Council.
42. Investigation into the tender of Buyende Livestock Market, Kamuli District.
43. Investigation into unfair treatment by Jinja Municipal Council in the course of executing the tender for collection of revenue from Jinja Municipal Taxi Park during the Financial Year 2008/2009.
44. Investigation into unlawful termination of M/s Jakii Company Ltd's contract for revenue collection from the pit latrine at Kabale Municipal Council.

45. Investigations into irregularities in the tender for collection of revenue from Jinja Main Taxi Park in Jinja Municipal Council.
46. Pre-qualification of contractors for construction works at Kaliro Technical Institute at Kaliro Technical Institute.

List of cases referred to IGG by PPDA in FY 2009/2010:

1. Operation & maintenance of Kyotera New Piped Water Supply System (Kyotera TC)
2. Corrupt officers in procurement office in Kaliro - Namwiwa Sub-county (to IGG & copied to PPDA)

List of cases referred to Accounting Officer to conduct investigation

1. Corruption in procurement process in Manafwa DLG (John Wasike)
2. Source of the Nile Revenue Centre - Jinja MC (Kirunda Mubarak-Jinja Central Division)
3. Complaint against Town Clerk on tender for completion of Upper Floor of TC - Iganga DLG
4. Uganda Wildlife Authority – Proc. Ref. UWA/SUPLS/2009-2010/00087/039 - BEB Notice(Fontana Auto Parts Uganda)
5. Electoral Commission - Ref.No EC/SUPPLS/09-10/00502 - legitimacy of Manufacturer's Authorization (Toyota Uganda)

Annex 3. A summary of the Administrative Reviews handled during the Financial Year.

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
1.	M/s Techno Three Uganda Limited	Uganda Local Governments Association (ULGA)	Alteration and renovation of the ULGA Offices at Najjanakumbi	2.4 billion	<p>Application was rejected and the Entity was advised as follows:</p> <ul style="list-style-type: none"> -To cancel the procurement process; -Re-tender the procurement using the procurement structures of the Ministry of Local Government; and -Inform all bidders accordingly.
2	M/s Cipla Limited	Ministry of Health	procurement of pharmaceuticals for malaria control programme	US Dollars 17,296,394.	<p>Application was rejected and the Entity was directed to do the following:</p> <p>The Entity is therefore directed to do the following:</p> <ul style="list-style-type: none"> -Finalize the procurement process cognizant of the findings and observations of the Authority in the Administrative Review Report; -Post a new Best Evaluated Bidder Notice in accordance with PPDA Regulation 224 (6) and (7) and inform all bidders accordingly; and -Communicate to the Applicant that the Administrative Review fee paid is not to be re-funded since the Application was rejected.
3	M/s Smart Buy Uganda Limited	Ministry of Health	Third party procurement agent	US \$ 1,453,473	Application was rejected
4	M/s Zeep	Gulu Regional	Construction of a staff	Ushs	Application was rejected

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
	Construction Limited	Referral Hospital	house.	1,420,849,300	
5	M/s Coyne Et Bellier	Ministry of Energy and Mineral Development	Consultancy services for the design, supervision of construction, installation of equipments and commissioning of the Karuma Hydro-Power plant.	US dollars 7,473,103.36	Application was rejected
6	M/s Ogawa Seiki Co. Ltd	Butabika Hospital	Lot 2 (Supply of Theatre Lighting Equipment and Accessories)	Euros 159,719.00.	<p>The Application for Administrative Review by M/s Ogawa Seiki Co. Ltd. was upheld.</p> <p>The Accounting Officer was directed to:</p> <p>-Re-Evaluate the bids. In accordance with Section 1: ITB 10.1 of the solicitation document, the Entity was advised to satisfy itself on the requirement for accuracy of translation and not authenticity.</p> <p>-Re-fund the Administrative Review fee of Ushs. 200,000 in accordance with PPDA Guideline No.6 of 2003.</p>
7	M/s Excel Construction Limited	Butabika Hospital	Contractor for the Mbarara Hospital Re-development.	US \$ 14,241,558.32.	<p>The Application of Administrative Review by M/s Excel Construction Ltd was upheld.</p> <p>The Accounting Officer was directed to:</p> <p>-Re-evaluate the tender for the Re-development of Mbarara Hospital.</p> <p>Re-fund the Administrative Review fee of Ugs. 200,000 in accordance with PPDA</p>

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					Guideline No. 6 of 2003.
8	M/s Jorert Enterprises Limited	Ministry of Water and Environment	Construction of water for production facilities	Shs 867,994,490 /=-	The Application for Administrative Review by M/s Jorert Enterprises Limited was rejected. -The Accounting Officer was instructed to proceed with the procurement process for this project.
9	Jos Hansen & Soehne	Butabika Hospital	Lot 4: supply of Medical Furniture	US\$ 467,674.	The Application of Administrative Review by M/s Jos Hansen & Soehne GmbH was rejected. The Accounting Officer was instructed to proceed with the procurement process for this project
10	Electoral Commission (EC)	Megadata Solution	supply and installation of solar systems	Ushs 420,000.000 /=-.	The Application for Administrative Review by M/s Megadata Solutions Ltd was rejected . However, although the application was rejected, the Authority noted that the procurement process was marred with illegalities and irregularities and currently there are no valid bids, the procurement process should be cancelled and a new procurement process be initiated.
11	M/s Mulago Hill Diagnostics Ltd;	NWSC	Acquisition of laboratory reagents	GBP 69,846.24 (UGX 219,271,712 /=-) VAT inclusive	The decision of the Authority is that the Application for Administrative Review by M/s Mulago Hill Diagnostics Ltd was rejected. Suspension that was imposed by the Authority was lifted and the Procuring and Disposing Entity was required to: -Proceed with the award of contract to M/s Palin Diagnostics

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					Uganda on condition that due diligence is conducted from M/s Hach Company, Colorado USA (The Parent Company) to verify whether the manufacturer's authorization issued to M/s Palin Diagnostics Uganda by M/s Hach Lange Ltd of Pacific Way Salford, Manchester-UK is authentic
12	M/s Ruyoka (U) Limited;	Mulago Hospital	provision of parking management and control within Mulago Hospital	Ushs 8,500,000	The application of Administrative Review by M/s Ruyoka (U) Ltd was rejected since their bid had a material deviation of a non compliant income tax clearance certificate. The Accounting Officer was instructed to instruct the Contracts Committee to review the Evaluation Report and make a decision on the deviation noted by the Authority before they can proceed with the procurement process.
13	M/s Semwo Construction Limited	Rukungiri DLG	Construction of the water tank for the District	Ushs 1,402,611,227	Abide by the decision of the Evaluation Committee where it was recommended that the Contract for Kagahse Town Water Supply in Rukungiri District be awarded to M/s Semwo Construction Company Limited; and Re-fund the Administrative Review fee of Ugs. 1,000,000 to the complainant in accordance with PPDA Guideline No. 5 of 2008.
14	Mr Onepur Amuza	Pallisa	Management of Kamuge Market	2,000,000,000/= pre month	Accounting Officer refused to submit the documents within the given time frame and the Authority could not handle the Application as an Administrative

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					Review. Matter was forwarded to Audit and Investigation for further investigation
15	M/s Mukenge Construction Company Limited	Iganga Town Council	management of the Iganga Town Council Bus par	Was not indicated	Complainant was out of time
16	Mr Kashaija Muhanguzi	NHCC	Purchase of a stone quarry.	Not indicated	Complainant was out of time. Matter was referred to Audit and Investigation
17	M/s Cyber Base Limited	Electoral Commission	Supply of digital cameras and floppy discs	Ugs. 3,543,367,600/=	Ms Cyber Base Ltd'S Application was rejected However, due to the findings of the Authority with regard to the non-responsiveness of the Best Evaluated Bidder, M/s Ugasung Electronics Limited, to the technical specification on internal storage memory, the decision of the Authority was that the Entity should re-evaluate all the bids for the tender for the Supply of Digital Cameras (Lot I) to determine the most responsive bid using another independent Evaluation Committee.
18	M/s Winlink Limited	Parliament	operation of the bar and restaurant	Best Evaluated Bidder Notice indicated under contract price "Varied"	The Authority upheld the application for Administrative Review by M/s Winlinks East Africa Ltd. This is based on the Authority's observations and procedural irregularities in the procurement process. The Authority however noted that the bids submitted by all

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					<p>bidders for this procurement process were invalid since they both submitted calendar days instead of working days. Though the bids were evaluated</p> <p>The bids had since expired and therefore there were no valid bids and the Entity was directed to re-tender the procurement process.</p> <p>The Administrative Review Fee paid by the Applicant was to be refunded in accordance with PPDA Guideline No. 6/2003.</p>
19	M/s Wadoli Fabricators for	Budaka DLG	grading of the market in Budaka Town Council	Ushs 4,893,735/=.	<p>The Authority however noted that according to the bidding document, the Bid validity was for 30 days from the closing date of the bid submission.</p> <p>The bidders did not indicate the bid validity period and were therefore not responsive</p> <p>The Entity is directed to re-tender the procurement process using the selective bidding method.</p>
20	M/s Yefe	Pallisa DLG.	Construction of the Butebo Health Centre IV. According to the LG PP form 1 the estimated cost of the construction is	Ushs 110,000,000 /=.	<p>Application for Administrative Review by M/s Yefe Agency was rejected.</p> <p>Accordingly the Accounting Officer was instructed to proceed with the procurement process</p>

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					and inform all bidders of the lifting of the suspension on the procurement process by the Authority.
21	M/s Spenco Services	Rural Electrification Agency	Construction of 33kV Lines and Associated Low Voltage Networks from Mpanga- Kamwege-Kahunge- Nkingo	Ushs 8,669,789,4 40/=.	<p>The Authority found merit in only one ground out of the six and the decision of the Authority was that the Application by M/s Spenco Services Ltd was not upheld although their bid was still valid, it was not compliant/technically responsive to the technical requirements in the Solicitation Document.</p> <p>The Entity was advised as follows:</p> <ul style="list-style-type: none"> -Cancel the current procurement process in accordance with the procedure under PPDA Regulation 95, inform all the four bidders of the cancellation and return their bid securities. -Undertake the necessary technical consultations to revise the Solicitation Document and ensure that the statement of requirements contains clear and unambiguous requirements that clearly spell out the mandatory requirements. -Re-tender the procurement using the Restricted Bidding method with a reduced bidding period of ten (10) working days with the eighteen (18) firms that purchased the earlier Solicitation Document.

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					<p>-Appoint an Evaluation Committee composed of different individuals from the ones that evaluated the bids received under the earlier procurement process.</p> <p>-Investigate why M/s Spencon Services Ltd and M/s Marma Technical Services were not recorded on PP Form 30 and yet were evaluated contrary to PPDA Regulation 147 (1).</p> <p>-Verify from Uganda Revenue Authority the authenticity of the letter of no objection (Annex 7) submitted by M/s Ferdult Engineering Services Ltd as an equivalent of a Tax Clearance Certificate.</p>
22	M/s Sinohydro Corporation	UNRA	Acquisition of the contract for strengthening/rehabilitation of Malaba/Busia road (82.5km).	Not applicable	The Authority found no merit in the ground raised by M/s Sinohydro Corporation and therefore the ground was not upheld . The entity was instructed to proceed with the procurement process.
23	M/s Medical Equipment Consultants Limited	Uganda Heart Institute	Supply, delivery and installation for cardiac catheterisation laboratory equipment and sundries.	US\$ 15 million (UGX 2.3 billion).	<p>Application was upheld.</p> <p>Application for Administrative Review by Ms. Philips Medical Systems/Ms Medical Equipment Consultants Ltd is upheld.</p> <p>The Authority recommended that Entity should re- tender for supply, installation and commissioning of the Cardiac Catheterization Laboratory Unit</p>

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					<p>and Sundries since they were irregularities in the procurement process.</p> <p>-The method of procurement to be used was open international bidding with a reduced bidding period of fifteen (15) working days. The best evaluated bidder notice should also be displayed for only five (5) days owing to the delay in concluding this procurement</p>
24	Arch Designs	Ministry of Works and Transport	consultancy services for design and supervision of construction of the proposed One-Stop Board Post (OSBP) facilities at Mirama Hills border crossing	Ushs 1,260,594,000/=	<p>Application was rejected.</p> <p>The Authority noted that the bids submitted by the bidders for this procurement process have since expired. Therefore there are no valid bids and the Entity is therefore directed to re-tender the procurement process using the restricted bidding method. The Entity is advised to use the following seven firms that submitted bids for the Expression of Interest.</p> <p>-M/s Arch Design Limited; -M/s Engineering Systems; -M/s Kagga & Partners; -M/s Norplan Uganda Limited; -M/s COWI Uganda Limited; -M/s Plan Systems; and -M/s Technology Consultants Limited.</p>
25	M/s ABB Limited	Uganda Investment Authority	Construction work at the Luzira Industrial park	Ug. Shs 4,038,748,739.	<p>Application was upheld</p> <p>-Re-Evaluate all the six (6) bids that were received using a different independent evaluation team taking into consideration</p>

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					<p>the requirements of the bid document including all the addenda to the bidding document issued to bidders.</p> <p>Cancel the Notice of the best evaluated bidder as was displayed and issued to bidders on 21st April 2010.</p> <p>Inform all bidders of the cancellation of the Notice of the best evaluated bidder.</p> <p>Re-fund the Administrative Review fee of Shs 1,000,000 to M/s ABB Limited in accordance with PPDA Guideline No. 6 of 2003.</p>
26	M/s Trandint Limited	Kisoro DLG	Water management operator	Ushs 330,000,000 /=- for three years.	<p>The Application for Administrative Review was upheld. The Entity was therefore instructed to re-evaluate the bids.</p> <p>The main ground of the Application for Administrative Review was the VAT deregistration of M/s George & Company Limited. The decision of the Authority was therefore based on the clarification made by the Commissioner, Domestic Taxes in his letter dated 22nd April 2010 stating that M/s George & Co Limited was de-registered by URA for VAT purposes in February 2009. An Appeal for re-activation was lodged by the Company in their letter of 2nd March 2010. Subsequently, the company was re-activated for VAT registration as per URA letter dated 16th</p>

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					March 2010.
27	M/s Najjera/Kira Taxi Operators	Wakiso District	Revenue collection	Shs 7,200,000	Application for Administrative review was rejected
28	M/s Eastern Builders & Engineers Ltd.	Uganda Cancer Institute	Construction of a 5 cancer level ward	Ushs. 6,266,273, 197.	Application for Administrative review was rejected
29	M/s MFI Office Solutions	Office of the President	supply of a heavy duty photocopier machine	Ushs 72,000.000/ =	Application for Administrative Review was rejected.
30	M/s Hawk International Finance and Construction Co. Ltd	UNRA	M/s Hawk International Finance and Construction Co. Ltd		<p>The Authority in accordance with Section 91(2) (b) of the PPDA Act annulled the decision of the Entity with respect to the Best Evaluated Bidder.</p> <p>Entity was directed to re-evaluate due to the following reasons:</p> <ul style="list-style-type: none"> -The Best Evaluated Bidder did not also meet some of the technical requirements of the Entity; and -The Entity was not clear on what issues were waived during the Evaluation process and yet some of the key minimum requirements were not met by all the bidders. -In light of the significant price difference between the best evaluated bidder and the lowest bidder, the Board of Directors further resolved that the Entity should seek clarifications from all the bidders on their bids and waive the requirements that are deemed to be non material in

No.	Applicant	Name of Entity	Subject of Procurement	Estimated Cost	PPDA Decision
					accordance with PPDA Regulations 181 and 183 (4) with a view to ensuring that the Entity obtains value for money in the procurement process
31	M/s China Jiangxi	UNBS	M/s China Jiangxi	Ushs 26,997,452,881	Application for Administrative Review was rejected. In light of the anomalies, the Entity was advised to re-tender the procurement for the design and construction of the UNBS headquarters in Bweyogerere, Wakiso District.
32	M/s Buchmann Medical Care & Service	National Medical Stores	Stores for Supply of Pharmaceuticals (Sundries)	USD 491,143.55.	Application for Administrative Review was rejected
33	M/s Uganda Tyre Distributors Ltd	Uganda National Roads Authority.	Supply and Delivery of Vehicle and Plant Tyres	851,080,000 /=-	Application for Administrative Review was rejected

Appendix 4: Suspended Providers for the Period 2009/2010

No	PROVIDER & DIRECTORS	REASON FOR SUSPENSION	DURATION OF SUSPENSION	PROCURING & DISPOSING ENTITY
1	<p>M/s Motor Centre Limited</p> <p>Directors: Mr. Joseph Robins Ssemuwemba Ms. Annet Ssemuwemba</p>	<p>Submitting an illegitimate Manufacturer's Authorization purportedly from M/s Toyota Motor Thailand Co. Ltd thereby breaching the Code of Ethics for Providers</p>	<p>One (1) year effective 22nd April, 2010</p>	<p>Office of the President</p>
2	<p>M/s Madav Contra Limited</p> <p>Directors: Mr. Masereke David Mr. Kabughu Yolde</p>	<p>Deviating from the contract specifications without approval by the District Contracts Committee</p> <p>Using higher rates than those originally quoted in the bills of quantities</p> <p>Failure to refund Ushs. 78,000,000 or rectify the works as requested</p>	<p>Five (5) Years effective 20th July, 2010</p>	<p>Bundibugyo District Local Government</p>
3	<p>M/s Sualf Construction Company Limited</p> <p>Directors: Mr. Kiiza Bernard Mr. Mugyenyi Edward Mr. Ahimbisibwe Paddy</p>	<p>Failure to implement the construction of Kikyo Gravity Flow Scheme as per the terms, conditions, drawings and specifications of the contracts</p> <p>Invoicing for work not done</p>	<p>Five (5) Years effective 20th July, 2010</p>	<p>Bundibugyo District Local Government</p>
4	<p>M/s Basangira Building Contractors (1977) Limited</p>	<p>Omitting of necessary fittings and failure to complete the project due to lack of necessary fittings in the system</p> <p>Claiming and being paid for</p>	<p>One (1) year effective 20th July, 2010</p>	<p>Bundibugyo District Local Government</p>

No	PROVIDER & DIRECTORS	REASON FOR SUSPENSION	DURATION OF SUSPENSION	PROCURING & DISPOSING ENTITY
	Directors: Mr. John Baptist Basangira Mr. Roy Karugaba Mr. Richard Muhumuza Ms Lillian Manoro Mr. Israel Kakungulu.	work not done		
5	M/s Kabu Auctioneers and Court Bailiffs Directors: Mr. Jomo Kashaija Mr. Herman Buyambi	Failure to remit auction funds worth Ushs. 38,700,000	Three (3) years effective 17 th September, 2010	Ministry of Water and Environment
6	M/s Ayemo Investments Ltd Directors: Mr. Opu Alex Ms Rwebuga Annet.	Breaching the Ethical Code of conduct for Providers by submitting forged Advance Payment Guarantee and Performance Guarantee of Shs 207,905,879 and 103,952,940 respectively on the basis of which the company was paid UShs. 244,449,034 thus causing financial loss to the entity.	Three (3) years Effective 8 th October, 2010	Private Sector Foundation
7	M/s Real Engineering Contractors Ltd Directors: -Mr Semanda James; -Mr Byaruhanga Julius; -Mr Tweheyo Emmanuel	Submitting a forged Uganda National Association of Building and Civil Engineering Contractors (UNABCEC) Certificate.	One (1) year effective 8 th October, 2010	National Medical Stores

No	PROVIDER & DIRECTORS	REASON FOR SUSPENSION	DURATION OF SUSPENSION	PROCURING & DISPOSING ENTITY
8	<p>M/s Liberty Construction Company Limited</p> <p>Directors -Mr Mabiro Godfrey Edmund; -Mr Rusongoza Patrick Kusemererwa; -Mr Musoke Cyrus Nkonge; -Mr Kirume Joel John; -Dr Daniel Onen Kaitaita; and -Dr Richard Ssuna</p>	<p>Submission of a forged bid security purported to have been issued by Barclays Bank.</p> <p>The guarantee and the line of credit submitted by M/s Liberty Construction Limited were not issued by the Bank. The bid bond and the line of credit were worth Ushs 60,000,000/= and Ushs 850,000,000/= respectively.</p>	<p>One (1) Year effective 11th November 2010</p>	<p>Ministry of Water and Environment</p>
9	<p>M/s Dhema Agencies Limited</p> <p>Directors MR Mugisha Henry;</p>	<p>Submission of two forged bid securities of Ushs 20,000,000/= to Private Sector Foundation Uganda purported to have been issued by Barclays Bank. This amounts to fraudulent conduct and is in breach of the Code of Ethics of Providers as provided for in PPDA Guideline 4/2003.</p>	<p>One (1) Year effective 20th October 2010</p>	<p>PSFU</p>

No	PROVIDER & DIRECTORS	REASON FOR SUSPENSION	DURATION OF SUSPENSION	PROCURING & DISPOSING ENTITY
	Ms Arinatwe Maria; and Ms Musiime Martha.			

**ANNEX 5: SUBMISSION OF MONTHLY/QUARTERLY REPORTS BY PROCURING AND DISPOSING ENTITIES FOR
THE FINANCIAL YEAR 2009/10**

CENTRAL GOVERNMENT PDEs: (Monthly Reports)

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
1.	Amnesty Commission	√	√	√	√	√	√	√	√	√	√	√	√
2.	Arua Hospital	√	√	√	√	√	√	√	√	√	√	√	√
3.	Auditor General	-	-	-	-	-	-	-	-	-	-	-	-
4.	Bank of Uganda	-	-	-	-	-	-	-	-	-	-	-	-
5.	Busiitema University	√	√	√	√	√	√	√	√	√	√	√	√
6.	Butabika Hospital	√	√	√	√	√	√	√	√	√	√	√	√
7.	Butabika School of Psychiatric Clinic	-	-	-	-	-	-	-	-	-	-	-	-
8.	Capital Markets Authority	√	√	√	√	√	√	√	√	√	√	√	√
9.	Civil Aviation Authority	√	√	√	√	√	√	√	√	√	√	√	√
10.	Cotton Development Organisation	√	√	√	√	√	√	√	√	√	√	√	√
11.	Courts of Judicature	-	-	-	-	-	-	-	-	-	-	-	-
12.	Diary Development Authority	-	√	√	√	√	√	√	√	√	√	√	√
13.	Directorate of Ethics and Integrity	√	√	-	-	-	-	-	-	-	-	-	-
14.	Directorate of Public Prosecutions	-	-	-	-	-	-	-	-	-	-	-	-
15.	Education Service Commission	√	√	√	√	√	√	√	√	√	√	√	√
16.	Electoral Commission	√	√	√	√	√	√	√	√	√	√	√	√

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
17.	Electricity Regulatory Authority	√	√	√	√	√	√	√	√	√	√	√	√
18.	External Security Organization	√	√	√	√	√	√	-	-	-	-	-	-
19.	Fort Portal Hospital	√	√	√	√	√	√	√	√	√	√	√	-
20.	Gulu Hospital	√	√	√	√	√	√	√	√	√	-	-	-
21.	Gulu University	√	√	√	√	√	√	√	√	√	√	-	-
22.	Health Service Commission	√	√	√	√	√	√	√	√	√	√	√	-
23.	Hoima Hospital	√	√	√	√	√	√	√	√	√	√	√	-
24.	Inspectorate of Government	√	√	√	√	√	√	√	√	√	√	-	-
25.	Internal Security Organisation		√	√	√			√	√	√	√	√	-
26.	Jinja Hospital	√	√	√	√	√	√	√	√	√	√	√	-
27.	Judicial Service Commission	√	√	√	√	√	√	√	√		√	√	-
28.	Kabale Hospital	√	√	-	-	-	-	-	-	-	-	-	-
29.	Kilembe Mines	√	√	√	√	√	√	√	√	√	√	√	-
30.	Kyambogo University	√	√	-	-	-	-	-	-	-	-	-	-
31.	Law Development Centre	√	√	√	√	√	√	√	√	√	√	√	-
32.	Law Reform commission	√	√	√	√	√	√	√	√	√	√	-	-
33.	Lira Referral Hospital	√	√	√	√	√	√	√	√	√	√	√	-
34.	Local Government Finance Commission	√	√	√	√	√	√	√	√	√	√	√	-
35.	Makerere University	√	√	√	√	√	√	√	√	√	-	-	-
36.	Makerere University	√	√	√	√	√	√	√	√	√	-	-	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
	Business School												
37.	Management Training & Advisory Centre	-	-	-	-	-	-	-	-	-	-	-	-
38.	Masaka Hospital	-	-	-	-	-	-	-	-	-	-	-	-
39.	Mbale Hospital	-	-	-	-	-	-	-	-	-	√	-	-
40.	Mbarara Referral Hospital	-	-	-	-	-	-	-	-	-	-	-	-
41.	Mbarara University of Science and Technology	√	√	√	√	√	√	√	√	√	-	-	-
42.	Micro Finance Support Centre	√	√	√	√	√	√	√	√	√	-	-	-
43.	Ministry of Agriculture, Animal Industry & Fisheries	√	√	√	√	√	√	√	√	√	√	√	√
44.	Ministry of Defence	√	√	√	√	√	√	√	√	√	√	-	-
45.	Ministry of East African Community Affairs	√	√	√	√	√	√	√	-	-	-	-	-
46.	Ministry of Education and Sports	√	√	√	√	√	√	√	√	√	√	√	-
47.	Ministry of Energy & Mineral Development	-	-	-	-	-	-	√	√	√	√	√	-
48.	Ministry of Ethics	-	-	-	-	-	-	-	-	-	-	-	-
49.	Ministry of Finance, Planning & Economic Development	√	√	√	√	√	√	√	√	√	√	√	√
50.	Ministry of Foreign	√	√	√	√	√	√	√	√	√	√	√	√

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
	Affairs												
51.	Ministry of Gender, Labour & Social Development	-	-	-	-	-	-	-	-	-	-	-	-
52.	Ministry of Health	√	√	√		√	√	√	√	√	√	√	-
53.	Ministry of Information and Communications Technology	√	√	√	√	√	√	√	√	√	√	-	-
54.	Ministry of Internal Affairs	√	√	√	√	√	√	-	-	-	-	-	-
55.	Ministry of Justice & Constitutional Affairs	√	√	√	-	-	-	-	-	-	-	-	-
56.	Ministry of Lands, Housing and Urban Development	√	√	√	√	√	√	√	√	√	-	-	-
57.	Ministry of Local Government	√	√	√	√	√	√	√	√	√	-	-	-
58.	Ministry of Public Service	√	√	√	√	√	√	√	√	√	√	-	-
59.	Ministry of Tourism, Trade, & Industry		√			√	√	√	√	√	-	-	-
60.	Ministry of Water & Environment	√	√		√	√	√	√	√	√	√	√	√
61.	Ministry of Works and Transport	√	√	√	√	√	√	√	√	-	-	-	-
62.	Mubende Hospital	-	-	-	-	-	-	√	√	√	-	-	-
63.	Mulago Hospital	√	√	√	√	√	√	-	-	-	-	-	-
64.	Nakivubo Stadium	-	-	-	-	-	-	-	-	-	-	-	-
65.	Nambole Stadium	-	-	-	-	-	-	-	-	-	-	-	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
66.	National Agricultural Advisory Services (NAADS)	-	-	-	-	-	-	-	-	-	-	-	-
67.	National Agricultural Research Organization	-	-	-	-	-	-	-	-	-	√	-	-
68.	National Animal Resource Genetic Centre and Databank	-	-	-	-	-	-	-	-	-	-	-	-
69.	National Council for Children	√	√	√	√	√	√	√	√	√	√	√	-
70.	National Council for Higher Education	√	√	√	√	√	√	√	√	√	√	√	√
71.	National Council for Science & Technology	√	√	√	√	√	-	-	-	-	-	-	-
72.	National Council of Sports	√	√	√	√	√	√	√	√	√	√	√	√
73.	National Curriculum Development Centre				√	√	√	√	√	√	√	√	√
74.	National Drug Authority	√	√	√	√	√	√	√	√	√	√	√	-
75.	National Enterprise Corporation	√	√	√	√	√	√	√	√	√	√	√	-
76.	National Environment Management Authority (NEMA)	√	√	√	√	√	√	-	-	-	-	-	-
77.	National Forestry Authority	√	√		√	√	√	√	√	√	√	√	-
78.	National Housing &	-	-	-	-	-	-	-	-	-	-	-	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
	Construction Company												
79.	National Medical Stores	√	√		√	√	√	√	√	√	√	√	-
80.	National Planning Authority	-	-	-	-	-	-	-	-	-	-	-	-
81.	National Social Security Fund	√	√	√	√	√	√	√	√	√	√	√	-
82.	National Water & Sewerage Corporation	√	√	√	√	√	√	√	√	√	√	√	-
83.	Office of the President	√	√	√	√	√	√	√	√	√	√	√	√
84.	Office of the Prime Minister	√	√	√	√	√	√	√	√	√	√	√	-
85.	Parliament of Uganda	√	√	√	√	√	√	√	√	√	√	√	-
86.	Police Department	√	√	√	√	√	√	√	√	√	√	√	√
87.	Population Secretariat	√	√	√	√	√	√	√	√	√	√	√	-
88.	Post Bank	√	√	√	√	√	√	√	√	√	√	√	-
89.	Posta Uganda	√	√	√	√	√	√	√	√	√	√	√	-
90.	Pride Microfinance	√	√	√	√	√	√	√	√	√	√	√	-
91.	Prisons Department	√	√	√	√	√	√	√	√	√	√	√	-
92.	Private Sector Foundation	√	√	√	√	√	√	√	√	√	√	√	-
93.	Privatization Unit	√	√	√	√	√	√	√	√	√	√	√	-
94.	Public Service Commission	√	√	√	√	√	√	√	√	√	√	√	-
95.	Rural Electrification Agency	√	√	√	√	√	√	√	√	√	√	√	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
96.	Soroti Referral Hospital	√	√	√	√	√	√	√	√	√	√	-	-
97.	State House	√	√	√	√	√	-	-	-	-	-	-	-
98.	Uganda AIDS Commission Secretariat	√	√	√	√	√	√	√	√	-	-	-	-
99.	Uganda Blood Transfusion Services	-	-	-	-	-	-	-	√	√	√	√	-
100	Uganda Broadcasting Corporation	√	√	√	√	√	√	√	√	-	-	-	-
101	Uganda Bureau of Statistics	√	√	√	√	√	√	√	√	√	√	√	-
102	Uganda Cancer Institute	-	-	-	-	-	-	√	√	√	√	√	√
103	Uganda Coffee Development Authority	√	√	√	√	√	√	√	√	√	√	√	-
104	Uganda Communications Commission	√	√	√	√	√	√	√	√	√	√	√	-
105	Uganda Development Bank	-	-	-	-	-	-	√	-	-	√	√	-
106	Uganda Electricity Distribution Company	√	√	√	√	√	√	√	√	√	√	√	-
107	Uganda Electricity Generation Company	-	-	-	-	-	-	-	-	√	√	-	-
108	Uganda Electricity Transmission Company	√	√	√	√	√	√	√	√	√	√	-	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
109	Uganda Exports Promotions Board	√	√	√	√	√	√	√	√	√	√	√	√
110	Uganda Heart Institute	-	-	-	-	-	-	-	-	-	-	-	-
111	Uganda Human Rights Commission	√	√	√	√	√	√	√	√	√	√	-	-
112	Uganda Industrial Research Institute	√	√	√	√	√	√	√	√	√	√	√	√
113	Uganda Insurance Commission	√	√	√	√	√	√	√	√	√	√	√	-
114	Uganda Investment Authority	√	√	√	-	-	-	-	-	-	-	-	-
115	Uganda Land Commission	√	√	√	√	√	√	√	√	-	-	-	-
116	Uganda Management Institute	√	√	√	√	√	√	√	√	√	√	√	-
117	Uganda National Bureau of Standards	√	√	√	√	√	√	√	√	√	√	-	-
118	Uganda National Examinations Board	√	√	√	√	√	√	√	√	√	-	-	-
119	Uganda National Roads Authority	√	√	√	√	√	√	√	√	√	√	-	-
120	Uganda National Lottery Board	-	-	-	-	-	-	-	-	-	-	-	-
121	Uganda Printing & Publishing Corporation	√	√	√	√	√	√	√	√	√	√	√	√
122	Uganda Property Holdings	√	√	√	√	√	√	√	√	√	√	√	-
123	Uganda Railways Corporation	√	√	√	√	√	√	√	√	√	√	√	-

NO.	PDE	July 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10
124	Uganda Revenue Authority	√	√	√	√	√	√	√	√	√	√	√	-
125	Uganda Tourist Board	-	-	-	-	-	-	-	-	-	-	-	-
126	Uganda Veterans Assistance Board	-	-	-	-	-	-	-	-	-	-	-	-
127	Uganda Wildlife Authority		√	√	√	√	√	√	√	√	√	√	-
128	Uganda Wildlife Education Centre	√	√	√	√	√	√	√	√	√	√	√	-

LOCAL GOVERNMENT PDEs: (Quarterly Reports)

No.	PDE	Jul-Sep 09	Oct-Dec 09	Jan-Mar 10	April-June 10
1.	Abim	-	-	√	-
2.	Adjumani	√	√	√	
3.	Amolatar	√	√	√	√
4.	Amuria	√	√	√	√
5.	Amuru	√	√	√	-
6.	Apac	√	√	√	-
7.	Arua	√	√	√	√
8.	Arua Municipality	√	√	√	-
9.	Budaka	√	-	√	-
10.	Bududa	√	√	-	√
11.	Bugiri	√	√	√	-
12.	Bukedea	-	√	√	-
13.	Bukwo	-	-	√	√
14.	Bundibugyo	-	-	-	-
15.	Bushenyi	√	√	-	-
16.	Buliisa	-	-	-	-
17.	Busia	√	√	√	√
18.	Butaleja District	√	√	√	√
19.	Dokolo	√	-	-	-
20.	Entebbe Municipality	-	-	√	-
21.	Fort portal Municipality	√	√	-	-
22.	Fort Portal Teachers College	-	-	√	-
23.	Gulu District	√	√	√	√
24.	Gulu Municipality	√	√	√	√
25.	Hoima	√	√	√	-
26.	Ibanda	√	√	√	√
27.	Iganga	-	√	√	-
28.	Isingiro	√	√	√	-
29.	Jinja	√	√	√	√
30.	Jinja Municipality	√	√	√	-
31.	Kaabong	-	-	√	-
32.	Kabale	√	√	√	√
33.	Kabale Municipality	√	√	√	√
34.	Kabarole	√	√	-	-
35.	Kaberamaido	√	√	-	-
36.	Kalangala	√	-	√	-
37.	Kaliro	-	-	√	-
38.	Kalito District Local Government	-	-	√	-
39.	Kampala City Council	√	√	√	-
40.	Kamuli	-	-	√	-
41.	Kamwenge LG	√	-	-	-

No.	PDE	Jul-Sep 09	Oct-Dec 09	Jan-Mar 10	April-June 10
42.	Kanungu	√	√	√	√
43.	Kapchorwa	√	√	√	-
44.	Kasese	√	√	-	-
45.	Katakwi	-	-	-	-
46.	Kayunga	√	√	√	√
47.	Kibaale District	√	√	-	-
48.	Kiboga	√	√	√	-
49.	Kiruhura	√	√	√	-
50.	Kisoro	√	√	√	-
51.	Kitgum	√	√	-	-
52.	Koboko District	-	√	-	-
53.	Kotido	-	-	-	-
54.	Kumi	-	√	√	-
55.	Kyegegwa District Local Government	-	-	-	-
56.	Kyenjonjo	-	-	√	-
57.	Lamwo	-	-	-	-
58.	Lira	√	√	-	-
59.	Lira Municipality	-	-	-	-
60.	Luwero	√	√	√	√
61.	Lyantonde	-	-	-	-
62.	Manafwa	√	√	√	-
63.	Maracha/Terego	√	√	-	-
64.	Masaka District	√	√	√	-
65.	Masaka Municipality	√	-	√	-
66.	Masindi	√	√	-	-
67.	Mayuge	√	√	-	-
68.	Mbale	√	-	-	-
69.	Mbale Municipality	√	√	√	-
70.	Mbarara	√	√	√	-
71.	Mbarara Municipality	√	√	-	-
72.	Mityana	√	√	-	-
73.	Moroto	√	√	√	-
74.	Moroto Municipality	√	√	-	-
75.	Moyo	-	-	-	-
76.	Mpigi	√	√	-	-
77.	Mubende	-	√	-	-
78.	Mukono	√	√	√	-
79.	Nakapiripirit	√	-	-	-
80.	Nakaseke	√	√	√	-
81.	Nakasongola	√	√	√	-
82.	Namutumba	√	√	√	-
83.	Nebbi	√	√	√	-
84.	Ntungamo	-	√	-	-

No.	PDE	Jul-Sep 09	Oct-Dec 09	Jan-Mar 10	April-June 10
85.	Oyam	√	√	√	-
86.	Pader	√	√	√	-
87.	Pallisa District	√	√	-	-
88.	Rakai District	√	-	-	-
89.	Rukungiri	√	√	√	-
90.	Sembabule	√	√	√	-
91.	Sironko	√	√	√	-
92.	Soroti	-	-	-	-
93.	Soroti Municipality	-	-	-	-
94.	Tororo	√	√	√	-
95.	Tororo Municipality	√	√	-	-
96.	Wakiso	√	√	√	-
97.	Yumbe	√	√	√	√

**ANNEX 6: CENTRAL GOVERNMENT PROCURING AND DISPOSING ENTITIES
WHICH SUBMITTED PROCUREMENT PLANS FOR THE FY 2009/2010**

1. Amnesty Commission
2. Arua Hospital
3. Auditor General
4. Butabika Hospital
5. Capital Markets Authority
6. Civil Aviation Authority
7. Cotton Development Organization
8. Courts of Judicature
9. Diary Development Authority
10. Directorate of Ethics and Integrity
11. Directorate of Public Prosecutions
12. Education Service Commission
13. Electoral Commission
14. Electricity Regulatory Authority
15. External Security Organization
16. Fort Portal Hospital
17. Gulu Hospital
18. Gulu University
19. Health Service Commission
20. Hoima Hospital
21. Inspectorate of Government
22. Internal Security Organization
23. Jinja Hospital
24. Judicial Service Commission
25. Kabale Hospital
26. Kilembe Mines
27. Law Development Centre
28. Law Reform commission
29. Lira Referral Hospital
30. Local Government Finance Commission
31. Makerere University
32. Management Training & Advisory Centre
33. Mbale Hospital
34. Mbarara Referral Hospital
35. Mbarara University of Science and Technology
36. Micro Finance Support Centre
37. Ministry of Agriculture, Animal Industry & Fisheries
38. Ministry of East African Community Affairs
39. Ministry of Education and Sports
40. Ministry of Energy & Mineral Development
41. Ministry of Finance, Planning & Economic Development
42. Ministry of Foreign Affairs
43. Ministry of Gender, Labour & Social Development

44. Ministry of Health
45. Ministry of Information and Communications Technology
46. Ministry of Internal Affairs
47. Ministry of Lands, Housing and Urban Development
48. Ministry of Local Government
49. Ministry of Public Service
50. Ministry of Tourism ,Trade, & Industry
51. Ministry of Water & Environment
52. Mulago Hospital
53. National Agricultural Research Organization
54. National Council for Higher Education
55. National Council for Science & Technology
56. National Council of Sports
57. National Curriculum Development Centre
58. National Drug Authority
59. National Environment Management Authority (NEMA)
60. National Forest Authority
61. National Medical Stores
62. National Planning Authority
63. National Social Security Fund
64. National Water & Sewerage Corporation
65. Office of the President
66. Office of the Prime Minister
67. Parliament of Uganda
68. Police Department
69. Population Secretariat
70. Posta Uganda
71. Prisons Department
72. Privatization Unit
73. Public Service Commission
74. Rural Electrification Agency
75. Soroti Referral Hospital
76. State House
77. Uganda Blood Transfusion Services
78. Uganda Broadcasting Corporation
79. Uganda Coffee Development Authority
80. Uganda Communications Commission
81. Uganda Electricity Distribution Company
82. Uganda Electricity Generation Company
83. Uganda Electricity Transmission Company
84. Uganda Exports Promotions Board
85. Uganda Heart Institute
86. Uganda Human Rights Commission
87. Uganda Industrial Research Institute
88. Uganda Investment Authority
89. Uganda Land Commission

90. Uganda Management Institute
91. Uganda National Examinations Board
92. Uganda Printing & Publishing Corporation
93. Uganda Property Holdings
94. Uganda Revenue Authority
95. Uganda National Roads Authority
96. Uganda Wildlife Authority

ANNEX 7: CENTRAL GOVERNMENT PROCURING AND DISPOSING ENTITIES WHICH DID NOT SUBMIT PROCUREMENT PLANS FOR FY 2009/2010

1. Bank of Uganda
2. Butabika School of Psychiatric Clinic
3. Kyambogo University
4. Makerere University Business School
5. Masaka Hospital
6. Ministry of Defence
7. Ministry of Ethics
8. Uganda Wildlife Education Centre
9. Ministry of Works and Transport
10. Nakivubo Stadium
11. Nambole Stadium
12. National Agricultural Advisory Services
13. National Animal Resource Genetic Centre and Databank
14. National Council for Children
15. National Enterprise Corporation
16. National Housing & Construction Company
17. Post Bank
18. Private Sector Foundation
19. Uganda National Roads Authority
20. Uganda AIDS Commission Secretariat
21. Uganda Bureau of Statistics
22. Uganda Insurance Commission
23. Uganda National Bureau of Standards
24. Uganda National Lottery Board
25. Uganda Tourist Board
26. Uganda Veterans Assistance Board
27. Uganda Wildlife Education Centre

**ANNEX 8: LOCAL GOVERNMENT PROCURING AND DISPOSING ENTITIES
WHICH SUBMITTED PROCUREMENT PLANS FOR THE FY 2009/2010**

1. Mukono
2. Kayunga
3. Mpigi
4. Wakiso
5. Kampala City Council
6. Luwero
7. Nakaseke
8. Nakasongola
9. Mubende
10. Mityana
11. Masaka District
12. Sembabule
13. Lyantonde
14. Rakai District
15. Kiboga
16. Kalangala
17. Bundibugyo
18. Kasese
19. Bushenyi
20. Mbarara
21. Kisoro
22. Kabale
23. Ibanda
24. Kiruhura
25. Isingiro
26. Kanungu
27. Rukungiri
28. Ntungamo
29. Kabarole
30. Kyenjonjo
31. Hoima
32. Masindi
33. Kibaale District
34. Kamwenge LG
35. Amuria
36. Katakwi
37. Kaberamaido
38. Bududa District
39. Soroti
40. Kumi
41. Jinja
42. Iganga
43. Mbale

44. Manafwa
45. Sironko
46. Pallisa District
47. Bukedea
48. Budaka
49. Kamuli
50. Kaliro
51. Namutumba
52. Tororo
53. Butaleja District
54. Bugiri
55. Mayuge
56. Nakapiripirit
57. Kapchorwa
58. Bukwo
59. Amolatar
60. Amuru
61. Arua
62. Nebbi
63. Moyo
64. Adjumani
65. Maracha/Terego
66. Yumbe
67. Koboko District
68. Pader
69. Gulu District
70. Lira
71. Apac
72. Dokolo
73. Kotido
74. Kaabong
75. Moroto
76. Oyam
77. Entebbe Municipality
78. Gulu Municipality
79. Jinja Municipality
80. Kabale Municipality
81. Lira Municipality
82. Mbale Municipality
83. Mbarara Municipality
84. Masaka Municipality
85. Moroto Municipality
86. Soroti Municipality
87. Tororo Municipality

**ANNEX 9: LOCAL GOVERNMENT PROCURING AND DISPOSING ENTITIES
WHICH DID NOT SUBMITTED PROCUREMENT PLANS FOR FY 2009/10**

LG PDES

1. Abim
2. Busia
3. Bududa
4. Kitgum

Municipalities

5. Arua Municipality
6. Fort portal Municipality

ANNEX 10: SUMMARY PERFORMANCE OF PDEs IN COMPLIANCE AREAS

N o.	PDE NAME	Proc Structures	Proc. Planning	Bidding Procedures	Evaluation Procedures	Contract Mgt.	Reporting	CC Performance	Record Keeping	Agg. Score (%)	Overall Rating
1.	Uganda Printing and Publishing Corporation	75%	90%	60%	100%	60%	92%	87.5%	62.5%	78.4%	S
2.	East African Civil Aviation Academy (Soroti Flying School)	100%	60%	100%	100%	60%	0%	88%	63%	75%	S
3.	Moroto District	90%	80%	85%	95%	40%	67%	63%	63%	65%	S
4.	Amuria District	50%	70%	60%	70%	20%	100%	75%	25%	58.8%	MS
5.	National Council for Higher Education	60%	50%	80%	20%	60%	66.6%	62.5%	62.5%	57.7%	MS
6.	Uganda Veterans Assistance Board	70%	60%	0%	70%	20%	100%	75%	62.5%	57%	MS
7.	Moroto Municipality	45%	80%	0%	90%	40%	33%	50%	50%	49%	MS
8.	Muben	40%	50%	0%	0%	30%	0%	13%	0%	18	US

N o.	PDE NAME	Proc Structures	Proc. Planning	Bidding Procedures	Evaluation Procedures	Contract Mgt.	Reporting	CC Performance	Record Keeping	Agg. Score (%)	Overall Rating
	de National Teachers College									%	
9.	NAADS	60%	40%	80%	50%	40%	33.3%	50%	38%	50%	MS
10.	URC	60%	20%	100%	100%	65%	100%	87.5%	62.5%	74.4%	S
11.	UAC	30%	70%	0%	0%	0%	0%	50%	25%	22%	US
12.	MICT	80%	90%	90%	70%	50%	50%	88%	63%	74%	S
13.	MTAC	30%	60%	0%	30%	10%	16.6%	13%	12.5%	22%	US
14.	OPM	70%	90%	90%	80%	50%	83.3%	50%	50%	70.4%	S
15.	NPAR T	The Entity's procurements are handled by MOFPED									

KEY TO RATINGS

% Total Score for Compliance Area	% Aggregate Score for PDE	Rating
81-100	81-100	HS - Highly Satisfactory
61-80	61-80	S - Satisfactory
41-60	41-60	MS - Moderately Satisfactory
21-40	21-40	U - Unsatisfactory
0 - 20	0 - 20	HU - Highly Unsatisfactory

ANNEX 11: Training Activities Conducted in the Financial Year 2009/2010

No.	PDE/Mode of training	Category of People trained	Modules/Areas covered	Number of people.
1st Quarter				
1	Contracts committee clinic for 10LGs	Members of CC	The procurement and disposal process ,Preparation and use of Standard bidding documents, Compliance issues	30
2	Skills based training for 30LGs	PDU	Public procurement planning, Preparation of statements of requirements, Evaluation of bids, Preparation and use of bidding documents, and Contract management.	30
3	Workshop for Providers of works.	Providers	Preparation of responsive bids, Administrative review and suspension of providers.	22
4	Workshop for civil society organizations and the Media	CSOs & Media	The procurement process	39
5	Demand driven training for Office of the Auditor General	Users	The procurement process, Evaluation of Bids, Legal and Compliance issues, Procurement audit issues. .	162
6	Demand driven training for Uganda National Roads Authority (UNRA).	Users	Public Procurement framework, Procurement Planning, Preparation of Statement of Requirements, Preparation of SBDs, Prequalification and the bidding process, Evaluation of bids, Contract management	225
7	Demand driven training for Rural Electrification agency (REA)	CC members, PDU staff,	Public Procurement Legal framework, Public procurement planning, and Preparation of statement of requirements.	12
2nd Quarter				
8	Contracts committee clinic for ten (10) LGs.	CC members	Procedures for conducting contracts committee meetings, Key contracts committee approvals, Preparation of	30

No.	PDE/Mode of training	Category of People trained	Modules/Areas covered	Number of people.
			bidding documents and Compliance issues	
9	Skills based training for Fifteen (15) LGs	Heads of PDUs	Public procurement planning, Preparation of statements of requirements, Evaluation of bids, Preparation of bidding documents and Contracts Management.	15
10	Skills based training for 13 Referral Hospitals	Heads of PDU	Public Procurement Planning, Evaluation of bids, Preparation of bidding documents Contracts management.	13
11	Demand driven training for Uganda Electricity Distribution Company Ltd	CC members and users	Public Procurement Legal Framework , Procurement Process Procurement planning, Evaluation of Bids, Disposal of Public Assets	8
12	Demand driven training for Uganda Broadcasting Corporation(UBC)	AO, CC, PDU and Users	Public Procurement Legal Framework and Ethics in Public Procurement and Disposal	19
13	Demand driven training for Presidential Initiative on Banana Industrial Development (PIBID).	AO, CC members , PDU and users	Public procurement Legal framework and Public Procurement planning	30
14	Demand driven training for Parliamentary Commission	Members CC, and Users.	Public Procurement Legal Framework, The Procurement Process , and Preparation of statement of requirements	16
3rd Quarter				
15	Demand driven training for Gulu DLG	AOs ,CC members and Users	Public procurement legal framework, Public Procurement Planning, Bid Evaluation and Contract Management	47
16	Demand driven Training for Uganda Local government Association	Users, and PDU staff	Public procurement Legal Framework	10

No.	PDE/Mode of training	Category of People trained	Modules/Areas covered	Number of people.
17	Demand driven Training for Cotton Development Organisation	Members of CC, PDU staff and users	Public procurement Legal framework , Public Procurement Planning, Pre-qualification and the bidding process, Ethics in Public Procurement and Disposal	5
18	Demand driven Training for Uganda Cancer Institute	AO, Members of CC, users, and PDU Staff	Public procurement legal framework , Public Procurement Planning, and Bid Evaluation	20
19	Demand driven Training for Mbale Regional Referral Hospital & Mbale School of Hygiene	AOs, CC members, users, PDU staff	Public procurement legal framework, Public Procurement Planning, Bid Evaluation	35
20	6 th Procurement Cadre Forum for Central Government and Statutory Bodies.	Procurement Officers	Procurement Plan Formats, Administrative review and Compliance issues, Framework contracts.	115
21	Training for Karamoja region	Politicians, Accounting Officers, members of CC, PDU staff, and Internal Auditors.	Public procurement Legal framework , Public Procurement Principles , Public Procurement Planning , and Legal and Compliance Issues	60
22	Skills based training for Pos from Local Governments ,Masaka	PDU staff	Preparation of statement of requirements, Procurement of Consultancy services, Bid Evaluation, Framework contracts, Procurement and disposal records ,Disposal of Public assets, and Compliance and Administrative Review issues	19
23	Demand driven Training for State House	Members of CC	Roles and responsibilities of Contracts committee members	2
24	Training for Politicians and members of contracts committee from Northern Uganda, Lira	Politicians and members of CC	Procedures for conducting contracts committee meetings, Approvals by contracts committee, SBDs, Bid evaluation, and Procurement and Disposal procedural forms.	70
25	Skills based training for Pos from Local Governments, Mukono	PDU staff	Procurement planning, Procurement of Supplies and Consultancy services,	17

No.	PDE/Mode of training	Category of People trained	Modules/Areas covered	Number of people.
			Procedural forms and Procurement and disposal records ,Disposal of Public assets, and framework contracts	
26	Training for TPC members from 9 LG PDEs from Eastern Uganda, Mbale	Politicians, members of CC, Users, and PDU	Public procurement Legal Framework, Public Procurement planning, Contract Management Disposal of Public Assets	84
27	Training for TPC members from 9 LG PDEs from Eastern Uganda (Group 11) , Jinja	Politicians, members of CC, Users, and PDU	Public procurement Legal Framework, Public Procurement planning, Contract Management and Disposal of Public Assets	77
4th Quarter				
28	Training for Politicians and TPC members from 9 Local Government PDEs.	Politicians, and Users	Public procurement Legal framework , Public Procurement Planning, Disposal of public Assets, Evaluation of bids, Contract management, Preparation of statement of requirements, and Legal and Compliance issues	86
29	Training for members of contracts committee members from 19 Local Government PDEs and 3 Referral hospitals.	Members of contracts Committee	Roles and responsibilities of different stakeholders, conducting contract committee meetings, Key issues in bidding documents, Evaluation of bids	78
30	Training of Contract Committee members from 24 Central Government PDEs	Members of CC	Procedures for conducting contracts committee meetings, Key contracts committee approvals, Key issues in bidding documents by contracts committee	60
31	Demand driven training for Uganda Investment Authority Staff	Users	Public procurement Legal Frame work.	20
32	Demand driven training for staff of	Users	Public procurement planning, Roles and responsibilities of	30

No.	PDE/Mode of training	Category of People trained	Modules/Areas covered	Number of people.
	Pride Microfinance Ltd		different stakeholders ,Bid Evaluation and Contracts and contract management	
33	Demand driven training for Ministry of Gender ,Labour and Social Development	Users	Public procurement planning, the procurement cycle, Roles and responsibilities of different stakeholder ,and Bid evaluation	32
34	Demand driven training for Office of Auditor General	Auditors	Public procurement Legal Frame, Public procurement process and Evaluation of bids	46
35	Demand driven training for National Agricultural Advisory Services	Members of CC and users	Roles and responsibilities of the different stakeholders , Conducting contracts committee meetings, and Standard bidding documents	10
36	Demand driven training for Makerere University School	Members of contracts committee, and users	Public procurement Legal Frame work with emphasis on roles and responsibilities of key stakeholders, and Public procurement planning	12
37	Demand driven training for National Medical Stores	Users and PDU	Roles and responsibilities of the different stakeholders, and Contracts and Contract management	20
38	Demand driven training for Islamic University in Uganda students	Students	Public procurement Legal Frame work, Principles of Public procurement and disposal, Ethics in public procurement and disposal	41
39	Demand driven training for Ministry of water and environment	Users	Public procurement Legal Frame work, Preparation and use of bidding documents, Evaluation of Bids, Contract management	27
	Total			1702

09/10

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