



VACANCY ANNOUNCEMENT

The Public Procurement and Disposal of Public Assets Authority (PPDA) is established under the PPDA Act No.1 of 2003 to develop standards and regulate procurement and disposal practices in respect of all Procuring and Disposing Entities which include Central Government Ministries and Departments, Local Governments, State Enterprises, Constitutional and Statutory Bodies and post primary training institutions.

The PPDA is seeking to recruit qualified, competent and highly motivated Ugandans to fill the following posts:

1. Job Title: MANAGER INTERNAL AUDIT (1 VACANCY)

Reports to: AUDIT AND RISK COMMITTEE OF THE BOARD

Directorate: CORPORATE AFFAIRS

Job summary:

- Strategizing, implementing, coordinating and monitoring PPDA's internal audit activities
- Providing an efficient and effective risk based audit coverage of PPDA operations.

DUTIES AND RESPONSIBILITIES:

1. Develop the annual risk based operation audit plan
2. Oversee the management and implementation of internal audits ensuring that they are managed and conducted in the most transparent manner and in accordance with the International Professional Practice Framework, international auditing standards, policies and procedures
3. Ensure that all audit reports are completed in time and that the quality of the reports provides Management and the Board with comprehensive information for appropriate decision making
4. Track and follow up the implementation of audit recommendations by Management to mitigate further risk to PPDA
5. Manage the performance and development of the staff in the Audit section.
6. Provide supervision, guidance, training and motivation of staff
7. Plan for internal audit resource allocation and utilisation

EDUCATION REQUIREMENTS

1. Honours degree in B.Com (Accounting), Business Administration or other business related field.
2. Masters in Accounting, Finance, Business Administration, or related fields
3. Full professional qualification in ACCA, CPA,CIA or related field
4. Membership to ACCA/ ICPAU/IIA

JOB RELATED EXPERIENCE AND KNOWLEDGE

1. 5 years' experience in an auditing role in the public sector with at least 3 years managing and leading a functional team at senior level
2. Knowledge and experience with International Accounting and Auditing Standards including IPSAS
3. Good understanding of Uganda tax laws
4. Ability to work with accounting software
5. MS Office

COMPETENCIES

Technical

- Analytical Skills
- Planning and Organising skills
- Problem Solving and Decision making skills
- Report Writing skills
- Communication skills
- Budgeting skills
- Information Technology/ Computer Skills
- Presentation skills

Personal

- Result Orientation
- Leadership
- Strategic Thinking
- Personal Integrity
- Good team Management
- Reliability

CONDITIONS OF SERVICE

Full time employee on a 3 year renewable contract, based on satisfactory performance,

SUBMISSION OF APPLICATIONS:

To complete your application:

- Download the PPDA application form fill it and send it together with copies of academic certificates, national ID, detailed curriculum vitae showing experience and positions held to recruitment@ppda.go.ug
- All files should be sent in PDF
- Deadline for application is Friday 15th February 2019 **at 5.00 p.m.**
- Only short listed candidates will be contacted.