**FORM 48**

*Regulation 7(2)*

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

**COMMITMENT FOR CALL OFF ORDER**

|  |  |  |  |
| --- | --- | --- | --- |
| **Call Off Order Reference Numbe**r | | | |
| Code of Procuring and Disposing Entity | Supplies/Works/Non-consultancy services | Financial Year | Call Off Oder No. |
|  |  |  |  |

|  |  |
| --- | --- |
| **Particulars of Procurement** | |
| Subject of Procurement |  |
| Location for Delivery |  |
| Date Required |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Item No. | Description | Quantity | Total Cost and Currency |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Amount to be Committed |  |  |  |

**(1) Requisition Prepared by (2) Approval of Commitment**

(Head of user department) (Head of Accounts)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Funds Position- Balance available under Accounting Warrants as per Vote Control Register*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vote/head No** | **Programme** | **Sub-programme** | **Item** | **Balance remaining** |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **(3) Confirmation of Commitment for Call Off Order**  (Accounting Officer) | |  |  |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_