



PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY

“Procurement That Delivers”

INTERNSHIP OPPORTUNITY

The Public Procurement and Disposal of Public Assets Authority (PPDA) is established under the PPDA Act No.1 of 2003 to develop standards and regulate procurement and disposal practices in respect of all Procuring and Disposing Entities which include Central Government Ministries and Departments, Local Governments, State Enterprises, Constitutional and Statutory Bodies and post primary training institutions.

The PPDA has an opportunity for one IT Volunteer:

1. IT Volunteer (1)

REQUIREMENTS

1. Duties and Responsibilities

- Provide Users with timely IT Support
- Install and Setup of Software, Hardware and Peripheral Equipment
- Troubleshoot Hardware, OS and other IT Problems that may arise
- Backup and Restoration of User and Server Data
- Software Developers will have an added advantage (Open Source + PHP+LAMP Stack)
- Any other duties that might be assigned

2. Qualifications

- Has just completed or graduated with a Bachelor’s degree in Computer science or Information Technology from a recognized university.
- Completed at-least one internship satisfactorily during the course of study with references

TERMS OF ENGAGEMENT

- The IT Volunteer will be offered a contract and no monthly salary.
- Duration of engagement shall be a period of three months renewed once.

SUBMISSION REQUIREMENTS:

An application letter, a detailed Curriculum Vitae and temporary transcript or results should be addressed to:
The Manager Human Resources
Public Procurement and Disposal of Public Assets Authority,
P.O. Box 3925, Kampala

SUBMISSION METHOD

- Applications should be sent to **recruitment@ppda.go.ug**
- Emails should have the subject as **“Application for IT Volunteer”**
- Only short-listed applicants will be contacted.
- Closing date for receiving applications will be Friday 11th November 2022 **at 5.00 p.m.**