PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY
"Regulating for Results"

COMPLIANCE INSPECTION REPORT FOR FINANCIAL YEAR 2024/25

LAMWO DISTRICT LOCAL GOVERNMENT

JULY 2026

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ACRONYMS

FY	Financial Year
PDU	Procurement and Disposal Unit
ESHS	Environmental, Social, Health and Safety
GCC	General Conditions do Contract
PDU	Procurement and Disposal Unit
UGX	Uganda Shillings

EXECUTIVE SUMMARY

The Public Procurement and Disposal of Public Assets Authority (PPDA) conducted a compliance inspection of Lamwo District Local Government for the Financial Year 2024/2025 and reviewed 10 sampled procurement and disposal transactions.

The overall objective of the compliance inspection was to assess and establish the degree of compliance of the Entity's procurement system and processes with the provisions of the PPDA Act, Cap. 205, the PPDA Regulations, 2023, PPDA Guidelines, 2024 and the level of procurement performance over the audit period.

From the findings of the compliance inspection, th3e performance of Lamwo District Local Government for the FY 2024/2025 was **Moderately Satisfactory** with an overall weighted risk rating of **49.5%.** The risk rating was weighted to determine the overall risk level of the Entity as detailed in Chapter 3 of the compliance inspection report.

Despite the satisfactory performance, the following key exceptions were noted during the inspection:

1. Procuring six procurements worth UGX. 1,679,117,974 outside the procurement plan for the Financial Year 2024/2025 contrary to Section 60 (10) of the PPDA Act, Cap. 205. This compromises budget management, increasing the risk of funding shortfalls and the accumulation of domestic arrears;

2. Delays of average of 59 working days at various stages of procurement in eight procurements worth UGX. 735,658,235 contrary to Section 51 of the PPDA Act, Cap. 205 which result into prolonged lead times in the procurement process hence hindering service delivery;

3. Issuing bidding documents with irregularities such as contradicting Special Conditions of the Contract, incomplete and idle clauses in five procurements worth UGX. 915,876,464 contrary to Regulation 42 (a) and (b) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023. This misleads potential bidders into preparing non-responsive bids;

4. Conducting evaluation without Contracts Committee approval of the Evaluation Committee members in two procurements worth UGX. 453,914,990 contrary to Section 30 (b) of the PPDA Act, Cap. 205. This undermines compliance and compromises accountability, fairness, and integrity in the evaluation process;

5. Failure to dispose obsolete items recommended for disposal by the board of survey report for the Financial Year 2023/2024 contrary to Regulation 2 of the PPDA (Disposal of Public Assets) Regulations, 2023. This inhibits achievement of value for money as funds are held up in assets which are not in use and have depreciated.

6. Failure by the Accounting Officer to appoint Contract Managers in four sampled procurements worth UGX. 235,841,860 contrary to Regulation 51 (1) of the PPDA (Contracts) Regulations, 2023. This undermined the timely and effective monitoring and supervision of the works, resulting in delayed service delivery.

In light of the above, the Authority recommends the following:

1. The Accounting Officer who has the overall responsibility for the execution of the procurement function should:

a) Authorize procurements only within the Entity's approved procurement plan, except in emergency situations, in accordance with Section 60 (10) of the PPDA Act, Cap. 205;
b) Conduct all procurement and disposal activities in a manner that promotes economy, efficiency and value for money in accordance with Section 51 of the PPDA Act, Cap. 205;
c) Task the User Departments to always prepare and submit the detailed specifications at the time of requisition in accordance with Regulation 35 (1) (b) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non- Consultancy Services) Regulations 2023, to avoid delay that denies timely service delivery to beneficiaries;
d) Direct the Contracts Committee members to desist from approving evaluation reports that were conducted and prepared by non-approved Evaluation Committee members and only adjudicate on recommendations from the Procurement and Disposal Unit in accordance with Section 30 (a) of the PPDA Act, Cap.205;
e) Prepare a disposal plan capturing all items identified in the Board of Survey as due for disposal in line with Regulation 2 (l) of the PPDA (Disposal of Public Assets) Regulations. 2023.

2. The Head Procurement and Disposal Unit should:

a) Prepare solicitation documents that define the requirements precisely and in a manner that leaves no doubt or assumption by a bidder in regard to the requirements of the Entity in accordance with Regulation 42 (a) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023;
b) Set evaluation criteria that is appropriate and suits the objectives of the procurement in accordance with Regulation 42 (b) of the PPDA (Rules and Methods for Procurement of Supplies. Works and Non-Consultancy Services) Regulations, 2023;

3. The Contracts Committee should verify that, prior to approval, each procurement is included in the Entity's approved procurement plan in accordance with Section 30 (d) of the PPDA Act, Cap. 205;

4. Evaluation Committee should conclude the evaluation exercise within the time period specified in Regulation 4 (l) of the PPDA (Evaluation) Regulations, 2023; and

5. The Heads of User Departments should nominate personnel with appropriate skills and experience for subsequent appointment by the Accounting Officer as Contract Managers to supervise and report on the implementation of the contracts in accordance with Regulations 50 (l) and 51 (l) of the PPDA (Contracts) Regulations, 2023.

Lamwo District Local Government should implement the recommended action plan on pages **43-44** of the report.

CHAPTER 1: INTRODUCTION

1.1 Background
The Public Procurement and Disposal of Public Assets Authority (PPDA) conducted a compliance inspection of Lamwo District Local Government for the Financial Year 2024/2025 and revied ten sampled procurement and disposal transactions. The audit involved a review of procurement structures, procurement and asset disposal processes, as well as contract performance following the provisions of the PPDA Act, Cap. 205, the PPDA Regulations, 2023 and PPDA Guidelines, 2024.

1.2 Objectives of the Compliance Inspection
The overall objective of the inspection was to assess and establish the degree of compliance of the Entity's procurement system, processes and disposal with the provisions of the PPDA Act, Cap. 205, PPDA Regulations, 2023 and PPDA Guidelines, 2024 and the level of procurement performance over the inspection period.

The specific objectives were to:
1. Establish the level of compliance by the Procuring and Disposing Entity (PDE) with the general provisions of the PPDA Act, Cap. 205, PPDA Regulations, 2023 and PPDA Guidelines, 2024;
2. Asses the degree of compliance with the PPDA Act, Cap. 205, and PPDA Regulations, 2023 in the conduct of disposal activities: and
3. Assess the level of efficiency and effectiveness in contract implementation including the application of Environmental, Social, Health and Safety (ESHS) requirements where applicable.

1.3 Procurement structures
The key players in the procurement structure at Lamwo District Local Government include the Chief Administrative Officer as Accounting Officer, the Contracts Committee, the Procurement and Disposal Unit and the User Departments.

According to Section 28 of the PPDA Act, Cap. 205, the Accounting Officer has the overall responsibility for the successful execution of procurement, disposal and contract management in the Procuring and Disposing Entity. The Accounting Officer of Lamwo District Local Government during the Financial Year under review was Mr. James Bedijo Okumu, the Chief Administrative Officer.

The Permanent Secretary/Secretary to the Treasury of the Ministry of Finance, Planning and Economic Development approved the members of the Contracts Committee listed in Table 1 below:

Table 1: List of Contracts Committee members

No.	Name	Job Title	Position on Committee	Date of Appointment
1.	Mrs. Grace Acayo	District Water Officer	Chairperson	13th March, 2023
2.	Mr. Ben Washington Joro	Inspector of Schools	Secretary	13th March, 2023
3.	Mr. Wilson Arop Woodford	Senior Environmental	Member	13th March, 2023

No.	Name	Job Title	Position on Committee	Date of Appointment
		Health Ofiicer.		
4.	Mr. Stanly Avudraga		Member	13th March, 2023

Note: Ms. Jannet Lakot the Senior Assistant Secretary was found attending all the Contracts Committee meetings for Financial Year 2024/2025 and FY 2025/2026 yet her tenure expired on 18th September 2023.

The Accounting Officer is hereby advised to nominate a fifth member to the PS/ST for approval in accordance with Section 29 of the PPDA Act, Cap. 205

According to Section 33 of the PPDA Act, Cap. 205, all procurement or disposal activities o the Procuring and Disposing Entity except adjudication and award of contract were to be managed by the Procurement and Disposal Unit. The Head, Procurement and Disposal Unit during the Financial Year under review was Mr. George Ocaya, the Senior Procurement Officer.

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1.4 Scope of the Compliance Inspection

The audit involved a review of procurement plans, the procurement process, disposal process, contract implementation, general compliance issues and contract implementation of ten transactions under Financial Year 2024/25 (**Appendix 1**).

1.5 Audit Methodology

On 6th March 2026, the Entity was notified about the compliance inspection exercise. A sample of ten procurement transactions conducted in the Financial Year 2024/2025 was selected based on stratified random sampling. The team also reviewed the procurement and disposal plan for the Financial Year 2024/2025. The inspection launch meeting was held on 16th March, 2026 between the audit team and the Entity's officials.

Two Officers conducted the audit exercise under the supervision of the Regional Manager, Northern Region. During the exercise, the team examined records and documents of the sampled procurement transactions. This involved a review of the Entity's procurement and disposal planning, initiation, bidding, evaluation, contract placement and processes.

On completion of file review, the audit team met with the various stakeholders to discuss and obtain clarifications on some of the preliminary findings. A debrief meeting was held on 18th March, 2026 between the audit team and the Entity's officials. A management letter was issued to the Entity for management's response on 20th May 2026 and the Entity's responses to the raised issues were received on 4th June 2026 at the PPDA Northern Regional Offices, Plot 1, Lower Churchill Drive.

Following the completion of fieldwork and before writing the report, the Regional Manager reviewed the working papers for completeness. The working papers contained a detailed chronology of findings on each of the sampled transactions. The Audit report presents the key findings and conclusions arising from the inspection.

CHAPTER 2: FINDINGS OF THE AUTHORITY

2.1 Compliance by the Procuring and Disposing Entity (PDE) with the general provisions of the PPDA Act, Cap. 205, PPDA Regulations, 2023 and PPDA Guidelines, 2024;

2.1.1 Failure to fully implement 57% the Authority's previous audit recommendations

Section 10 (1) (a) of the PPDA Act, Cap. 205 requires the Authority to instruct and advise the concerned Entity to take any corrective measures necessary to address the breach. The Authority noted that the previous audit recommendations for the Financial Year 2023/2024 were not fully implemented. Out of 23 recommendations made, nine recommendations representing 40% were partially implemented, ten were implemented with a percentage of 43% and four recommendation representing 17% were not implemented. This was due to weak follow-up and limited capacity to implement the Authority's recommendations and enforce compliance as detailed in the Table 2 below:

Table 2: Implementation of previous audit recommendation FY 2023/2024

Origin	Recommended Action	Status
Accounting Officer	The Accounting Officer should cause the regular review of departmental procurement work plans and subsequently the Entity procurement plan and update it in accordance with Section 58 (4) of the PPDA Act, 2003.	Partially Implemented
	The Accounting Officer should not confirm funding for incomplete procurement requisitions and without complete statements of requirements proposed/ recommended by the User Department in accordance with Regulation 3 (2) (a) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations. 2023.	
	The Accounting Officer should ensure contracts are signed in a timely manner in accordance with Section 48 of the PPDA Act, 2003.	Partially Implemented
	The Accounting Officer should task contractors to fulfill the conditions of contract effectiveness by obtaining the required performance securities from contractors. Before they are allowed access to the sites in accordance with Regulation 12 (l) (a) of the PPDA (Contracts) Regulations, 2023.	
	The Accounting Officer should ensure disposal of all obsolete assets. to avoid further depreciation and attain value for money in accordance with Section 87 of the PPDA Act, 2003.	Not Implemented
	The Accounting Officer should prevail over Contract Managers to ensure that reports on contract implementation are prepared and forwarded to the Procurement and Disposal Unit in accordance with Regulation 52 (3) (g) of the PPDA (Contracts) Regulations. 2023.	Not Implemented
Contracts Committee	The Contracts Committee should scrutinize all sections of the bidding documents lor completeness and	Not Implemented

Origin	Recommended Action	Status
	appropriateness before approving them for issue in accordance with Section 28 (l) (e) of the PPDA Act, 2003.	
Evaluation Committee	The Evaluation Committees should evaluate the bids following the criteria set in the bidding document and waive any non-material deviations in accordance with Regulation 5 of the PPDA (Evaluation) Regulations, 2023.	Partially Implemented
	The Evaluation Committees should verify the accuracy validity and authenticity of the documents submitted by a bidder during preliminary examination in accordance with Regulation l7 (l) of the PPDA (Evaluation) Regulations, 2023.	
	The Evaluation Committees should ensure that evaluations are concluded within the stipulated time frame in accordance with Regulation 4 (l) of the PPDA (Evaluation) Regulations, 2023.	
	The Head Procurement and Disposal Unit should prepare solicitation documents that define the requirements precisely and in a manner that leaves no doubt or assumption by a bidder in regard to the requirements of the Entity in accordance with Regulation 42 (a) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023.	Partially implemented
	The Head Procurement and Disposal Unit should ensure that procurement action files are complete with all documents in accordance with Section 3 I (o) of the PPDA Act, 2003.	Partially Implemented
	The Contract Managers should strictly supervise contracted firms to fulfill all contractual obligations specified within the terms and conditions.	Not implemented

Implications

Failure to fully implement the Authority's audit recommendations affected performance of the procurement function and was an indicator of a weak implementation mechanism by the Entity.

Management Response

The Entity strongly adopts the Inspection recommendation for continuous improvements.

Recommendation

The Accounting Officer should put in place strong internal mechanisms and a dedicated team of staff that will implement the Authority's previous audit recommendations in accordance with Section 10 of the PPDA Act, Cap. 205.

2.1.2 Failure to implement 3% of the Procurement Plan

Section 60 (7) of the PPDA Act, Cap. 205 provides that a *"Procuring and Disposing Entity shall, on a quarterly basis and in any other case, wherever necessary. review and update its procurement plan"*. The Audit revealed the Entity's procurement plan absorption rate was 97% with a variance of UGX. 132,817,416 representing 3% of the procurement plan not implemented. This was due to ineffective monitoring controls within the Entity as indicated in the Table 3 below:

Table 3: Procurement Plan Implementation Rate

Analysis of procurement spent	Value (UGX)
Total procurement plan value inclusive of VAT (UGX)	4,438,597,551
Total procurement spend value inclusive of VAT (UGX)	4,305,780,135
Procurement plan implementation rate (%)	97
Implementation variance (UGX)	132,817,416
Non-implementation rate (%)	3

Despite not fully implementing the procurement plan, the Entity also failed to implement four planned procurements worth UGX. 577,949,000 as indicated in Table 4 below:

Table 4: Planned Procurements that were not conducted

No.	Subject of procurement	Method of procurement	Estimated Value (UGX.)
1.	Rehabilitation of Lomwaka Primary School in Potika Sub County	Quotation	193,000,000
2.	Renovation of 5 classroom block at Padibe Girl`s Comprehensive School	Quotation	30,000,000
3.	Routine mechanized	Open Domestic Bidding	172,000,000
4.	Maintenance-Transport	Open Domestic Bidding	182,949,000
TOTAL			**577,949,000**

This information is based on the Entity's procurement plan and monthly reports submitted to the Authority.

Implication

Failure to fully implement planned procurements reflects inadequate planning, poor needs assessment, and limited absorption capacity or shortfalls in funding which may fail achievement of planned outputs and service delivery objectives.

Management Response

All the planned Procurements were fully implemented within the Financial Year 2024-2025.

Authority's Comment

The Authority reviewed the Entity's evidence and updated the procurement plan implementation rate to 97% which is a commendable plan implementation rate. However, the Authority maintained procurements whose evidence were not submitted for consideration.

Recommendation

The Accounting Officer should regularly carry out a review of the implementation of the procurement plan and update the procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205 to ensure improved performance.

2.1.3 Procuring outside the procurement plan

Section 60 (10) of the PPDA Act, Cap. 205 mandates the Entity to carry out procurements only within the approved procurement plan, except in cases of emergency. The Authority noted that the following six procurements, worth UGX. 1,679,117,974, were executed outside the procurement plan for the Financial Year 2024/2025. This arose from weak procurement planning, inadequate monitoring of procurement activities and failure to align procurement execution with the approved procurement plan, as detailed in table 5 below:

Table 5: Procurements outside the plan

No.	Subject of procurement	Method of procurement	Contract Amount (UGX.)
1.	LAMW/879/2024-2025/SUPLS/00011	Supply of three-seater desks to Labayango, Lomwaka, Loromibenge, Agoro and Lelabul Primary Schools in Lamwo	50,580,000
2.	MAAIF/UGIFT/LAMW/879/SUPLS/2024-2025/00001/LOT 1	Design, supply and installation of Micro-Scale Irrigation System	139,985,000
3.	MAAIF/UGIFT/LAMW/879/SUPLS/2024-2025/00001/LOT 2	Design, supply and installation of Micro-Scale Irrigation System	160,745,000
4.	MOSLG-NOSP/LAMWO/WORKS/2023-2024/00032/A5	Rehabilitation of 10.0Km of community access roads in ACEBA Sub-County, Lamwo District under Batch A under the National Oilseeds Projects (NOSP)	885,517,974
5.	LAMW/879/WRKS/2024-2025/00012	Construction of a market facility (open stalls) in Lagot Opuk market in Palabek Ogili Sub-County in Lamwo District	399,000,000
6.	LAMW/879/2024-2025/SUPLS/00010	Supply of Assorted Agricultural Inputs and construction of a Fish Pond for Demonstration	43,290,000
	TOTAL		**1,679,117,974**

This information is based on the Entity's procurement plan and monthly reports submitted to the Authority.

Implication

Procurements carried out, outside the approved plan compromises budget management, increasing the risk of funding shortfalls and the accumulation of domestic arrears.

Management Response

The Entity undertakes to:

a) *Update its future procurement plans as and when needs be and to re-submit to the Authority;*
b) *Authorize procurements only within the Entity's approved procurement plan, except in emergency situations, in accordance with Section 60 (10) of the PPDA Act, Cap. 205.*
c) *Oversee that the Head Procurement and Disposal Unit updates the procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205.*

Recommendations

1. The Contracts Committee should verify that, prior to approval, each procurement is included in the Entity's approved procurement plan in accordance with Section 30 (d) of the PPDA Act, Cap. 205.
2. The Accounting Officer should;

a) Authorize procurements only within the Entity's approved procurement plan, except in emergency situations, in accordance with Section 60 (10) of the PPDA Act, Cap. 205.
b) Oversee that the Head, Procurement and Disposal Unit updates the procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205.

2.1.4 Failure by the Internal Auditor to audit the Entity's procurement and disposal processes

Regulation 27 of the PPDA (Procuring and Disposing Entities) Regulations. 2023 mandates the Internal Auditor to audit procurements and disposals to ensure that supplies, works, or services are correctly ordered, received, verified and paid for in compliance with the Public Finance Management Act, Cap. 171 and other relevant laws and disposals are carried out properly with any payments duly made where applicable. The Authority found that the Internal Audit Unit did not audit the methods used for procurements and the payments made and this was due to the staffing challenges in the unit and an inadequate implementation of the internal audit plan.

Implication

This is an indicator of weak internal controls in the Entity.

Management Response

The Internal Audit always audits the procurement procedures, however, there had been delays in the dissemination of the internal audit reports with the relevant stakeholders to improve the function of procurement and disposal. However, the Entity adopts the inspection recommendation.

Authority's Comment

The Entity did not submit any internal audit report for consideration.

Recommendation

The Accounting Officer should prevail over the Internal Audit Unit to audit the procurement and disposal procedures as well as the payments made in accordance with Regulation 27 of the PPDA (Procuring and Disposing Entities) Regulations, 2023.

2.1.5 Delays in the Procurement process

Section 51 of the PPDA Act, Cap. 205, provides that all procurements and disposal shall be conducted in a manner which promotes economy, efficiency and value for money. The Authority observed average delays of 59 working days at various stages of procurement in eight procurements worth UGX. 735,658,235. The root cause of the delays in the procurement process was attributed to inadequate preparation by the User Departments (delay to develop proper specifications and engineer's estimates), and weak contract management by the appointed Contract Managers as detailed in Table 6 below.

Table 6: Delays in the procurement process

No.	Subject of procurement	Contract Amount (UGX)	Issues.
1.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	Delay by the Procurement and Disposal Unit to submit the proposed members of the Evaluation Committee, the Standard Bidding Document and method of procurement to Contracts Committee for approval. The Accounting Officer confirmed on 2nd July, 2024 and the request for approval was submitted on 13th January, 2025 causing a delay of 137 working days.
2.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385	
3.	Design review and construction of solar Mini - piped water supply system at Aur Growth Center in Padibe West Sub-County	333.687,604	• Delay by the Procurement and Disposal Unit to prepare the bidding document and submit the procurement to the Contracts Committee for approval. The procurement was initiated and the Accounting Officer confirmed funding on 6th June 2024, however, the bidding document was prepared on 14th January 2025 causing a delay of 153 working days. • Receipt of the late bids. Whereas the bid submission deadline in the issued bidding document was 27th January 2025, bids from SISO (U) Ltd, Kilibbi United Construction and Supply Limited and Giant Plum Enterprises (U) Ltd. were received on 31st January 2025. • Delay to evaluate bids. Bids were opened on 31st January 2025, and they were revaluated on 25th February 2025 causing a delay of 17 working days. • Delay to commence the works. SCC (GCC 1.1 (ee)) stated that the start date shall be two weeks after contract signature. Whereas the contract was signed on 16th April 2025 and handed over to the contractor on 25th April 2025, causing a delay of 17 working days. By 20th May 2025 the contractor had not yet commenced the works as per the reminder communication from the Contract Manager to the contractor.
4.	Supply and delivery of science Equipment and Chemical reagents for	52,653,000	• Delay to evaluate bids. Bids were opened on 31st January 2025 and

No.	Subject of procurement	Contract Amount (UGX)	Issues.
	Padibe East Seed School.		evaluated on 25th February 2025 causing a delay of 17 working days
5.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485	Delay to evaluate bids. Bids were opened on 31st January 2025 and the bids evaluated on 25th February 2025 causing a delay of 17 working days.
6.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	
7.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385	
8.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo.	399,000,000	• Delay to evaluate bids. Bids were opened on 7th February 2025, and they were revaluated on 25th February 2025 causing a delay of 10 working days.
	TOTAL	**735,658,235**	

Implication
Delays in the procurement processes results into prolonged lead times in the procurement process hence hindering service delivery.

Management Response
There were concurrent delays triggered by the User Departments. The end users submitted their requests for approval of procurement (Form 5) in July 2024 without the relevant attachments such as the Scope of Works/Bill of Quantities, Specifications and/or Terms of Reference.

Several attempts were made to save the situation, however, most of the supporting documents were submitted to the Procurement and Disposal Unit on 10th January, 2025 and that occasioned glaring delays. The Procurement and Disposal Unit processed the requests and submitted to the Contracts Committee that considered the submissions on 13th January 2025 and thereafter, the issuance of bidding documents to potential bidders ensued against the request for quotations.
There were also delays in the evaluation of bids majorly due to the overwhelming schedules.

However, the Entity adopts the recommendations for improvements.
Authority's Comment
The Entity's response is noted, however, management should institue measures to ensure that User Departments prepare and submit the detailed specifications at the time of requisitions as guided below.

Recommendations

1. The Accounting Officer should;
   a) Conduct all procurement and disposal activities in a manner that promotes economy, efficiency and value for money in accordance with Section 51 of the PPDA Act, Cap. 205.
   b) Task the User Departments to prepare and submit the detailed specifications at the time of requisition in accordance with Regulation 35 (1) (b) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non- Consultancy Services) Regulations 2023, to avoid delay that denies timely service delivery to beneficiaries.
2. The Evaluation Committee should conclude the evaluation exercise within the time period specified in Regulation 4 (l) of the PPDA (Evaluation) Regulations, 2023.

2.1.6 Irregularities during initiation

Regulation 3 (1) & (2) (a) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023 provides for a procurement requirement to be initiated using Part I of Form 5 in Schedule 1 and include a description of the supplies, works or non-consultancy services required. The Authority noted irregularities contravening the above regulations in five procurements worth UGX. 555,824,239. This was due to absence of structured mechanisms to verify compliance during procurement initiation. Table 7 below details the Procurements with Irregularities during initiation.

Table 7: Procurement with Irregularities during initiation

No.	Subject of Procurement	Contract Amount (UGX)	Finding
1.	Design review and construction of solar Mini -piped water supply system at Aur Growth Center in Padibe West Sub-County	333,687,604	• No Part II of the Form 5. There was no record for submission of the procurement to the Contracts Committee for approval. **Management response** *Part II of Form 5 were available for every procurement; however, the Procurement and Disposal Unit intends to improve on its record keeping.* **Authority's Comment** The Entity's response was noted. however, no supporting evidence was submitted for Authority's consideration. • Initiation of the procurement before having an approved procurement plan. The procurement was initiated on 5th June 2024 before having an approved procurement plan for FY 2024/2025.

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			Management Response *The draft procurement plan for FY 2024/2025 was already in place though the contracts committee had not yet scrutinized and approved it, the procurement was initiated without the relevant scope of works, design drawings and technical specifications on 5th June 2024. This was irregular and triggered delays as it was not relevant.* **Authority's Comment** The Entity should always initiate procurements which are in the approved procurement plan.
2.	Renovation of classrooms in Akanyo, Apyetta and Ayuu Anaka P/S	38,947,775	Unrealistic estimate of the procurement cost. The Entity indicated the estimate of UGX. 12,000 on Form 5 for renovation of Ayuu Anaka P/S. **Management Response** *The User Department normally do not embrace early involvement of the subject matter specialists such as the Engineering Officers in conducting adequate assessments of the needs for renovation. These assessments are normally done as a postmortem after the approval of the budget and it had been a real challenge not only during procurement planning but also during the downstream procurement at the contract management function phase where the amounts fixed became unrealistic against the glaring scope of works.* *The Entity undertakes to improve on its weak procurement planning by early involvement of the relevant and competent subject matter specialists during the project appraisal phase for realistic planning and budgeting.*

No.	Subject of Procurement	Contract Amount (UGX)	Finding
3.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485	• Failure to attach engineer's estimates at initiation. • Initiating the procurement at a low price of UGX. 29,000. **Management Response** *No Management Response.*
4.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	• Failure to attach engineer's estimates at initiation. • Initiating the procurement at a low price of UGX. 29,000. • Failure to attach Contracts Committee minutes approving the Standard bidding document, members of the Evaluation Committee and method of procurement. **Management Response** *The Entity pledges to improve on its procurement planning and will establish systems in place to ensure that only completed procurement initiations (FORM 5) are approved by the Accounting Officer before the Procurement and Disposal Unit acknowledges receipt of the dame for further actions.*
5.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385	• Failure to attach engineer's estimates at initiation. • Initiating the procurement at a low price of UGX. 12,000. • Failure to attach Contracts Committee minutes approving the Standard bidding document, members of the Evaluation Committee and method of procurement. **Management Response** *The Contracts Committee minutes were available as evidence of approval of both the bidding documents and the evaluation committee.* **Authority's Comment**

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			The Entity did not submit the Contracts Committee minutes for the Authority's consideration.
	TOTAL	**555,824,239**	

Implication
Failure to initiate procurement transactions with clear statement of requirements may result into receipt of nonresponsive bids that do not meet the end users' requirements.

Recommendation
The Accounting Officer should task the User Departments to always attach statement of requirements at initiation of their procurements in accordance with Regulation 36 (1) (c) of the PPDA Act, Cap. 205.

2.1.7 Irregularities in the bidding documents

(i) Inconsistencies in the bidding document
Regulation 42 (a) and (b) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023 mandates a Procuring and Disposing Entity to issue bidding documents that clearly define requirements and include comprehensive, well-defined evaluation criteria with a clear method of application. The Authority found irregularities in the bidding documents in five procurements valued at UGX. 915,876,464. This was attributed to inadequate quality assurance and review procedures during the preparation of bidding documents as detailed Table 8 below:

Table 8: Irregularities in the bidding document

No.	Subject of Procurement	Contract Amount (UGX)	Finding
1.	Design review and construction of solar Mini - piped water supply system at Aur Growth Center in Padibe West Sub-County.	333,687,604	• Idle clause in the bidding document. SCC (GCC 13.1) a) The minimum insurance cover for the works, plant and materials is............ b) The minimum deductible for insurance of works, plant and materials is......... c) The minimum cover for insurance of equipment is........... d) The maximum deductible for insurance of equipment is......... e) The minimum cover for insurance of property is......... f) The maximum cover for personal injury or death insurance is....... • Contradicting Special Conditions of the Contract.

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			SCC (GCC 27) stated that the contractor shall submit the program for the works within 14 days of delivery of contract. No program updates shall be required. • Incomplete contract clauses: SCC (GCC 51.1) stated that Advance payment of 30% shall be made against Advance Payment Security, while SCC (GCC 51.3) did not indicate how Advance Payment shall be repaid.
2.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo	399,000,000	• Quality of the bidding document: SCC (GCC 60.1) stated that the Advance Payment be equivalent to 50% of the contract sum.
3.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485	• Idle clause in the bidding document: i. SCC (GCC 52.1) states that A Performance Security shall not be required. Where a Performance Security is required, it shall be in the form of; ………… Which was unclear and incomplete. ii. SCC (GCC 51.3) states that advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the contractor, as follows; ……….which was unclear and incomplete.
4.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385	
5.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	• Failure to clearly state contract duration. SCC (GCC 17.1) Intended Completion Date: *the intended completion date for the whole of the works shall be 30th June, 2025.* • Idle clause in the bidding document: SCC i. (GCC 52.1) states that a Performance Security shall not be required. Where a Performance Security is required, it shall be in the form of; ………… Which

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			was unclear and incomplete. ii. SCC (GCC 51.3) states that advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the contractor, as follows; ....which was unclear and incomplete.
	TOTAL	**915,876,464**	

Implication
Issuing bidding documents with incomplete and poor-quality bidding requirements misleads potential bidders into preparing non-responsive bids.

Management Response
The Entity accepts the Compliance Inspection recommendations for future improvements.

Recommendations
1. The Head, Procurement and Disposal Unit should:
a) Prepare solicitation documents that define the requirements precisely and in a manner that leaves no doubt or assumption by a bidder in regard to the requirements of the Entity in accordance with Regulation 42 (a) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023;
b) Set evaluation criteria that is appropriate and suits the objectives of the procurement in accordance with Regulation 42 (b) of the PPDA (Rules and Methods for Procurement of Supplies. Works and Non-Consultancy Services) Regulations, 2023; and
c) Introduce a quality assurance checklist before approval of the Solicitation Document.
2. The Contracts Committee should quality assure all bidding documents to assess completeness and accuracy of the bidding requirements with emphasis on the section for statement of requirements. This should be done in accordance with Regulations 10 of the PPDA (Procuring and Disposing Entity) Regulations, 2023

(ii) Failure to prepare and issue bidding document
Regulations 42, 43, 44 and 45 of the PPDA (Rules and Methods of Procurement of Supplies. Works and Non-Consultancy Services) Regulations. 2023 provides for the Procuring and Disposing Entity to prepare bidding documents and clearly define requirements, provide appropriate evaluation criteria, and include all essential instructions, contract terms and relevant procurement details in accordance with the Regulations. The Entity did not prepare bidding document for the procurement of supply of pump parts, construction materials and major rehabilitation of 8 deep boreholes worth UGX. 58,737,000. This was attributed to non-compliance with procurement planning and documentation requirements.

Implication
Failure to prepare and issue solicitation documents to bidders may lead to award of contracts to bidders who lack capacity or do not meet all the statutory requirements for participation in public procurement.

Management Response
The bidding document was prepared.

Authority's Comment
The Entity did not submit documentary evidence to support the assertion that the bidding document was prepared. Consequently, the finding is therefore maintained.

Recommendation
The Procurement and Disposal Unit should always prepare and issue solicitation document to bidders and also maintain the bidding documents on in the individual procurement action files for all procurements in accordance with Section 33 (0) of the PPDA Act, Cap. 205.

2.1.8 Irregularities in the Bidding Process
Section 48 of the PPDA Act, Cap. 205 requires that all procurement and disposal processes be undertaken in a manner that upholds transparency, accountability, and fairness. However, the Authority identified irregularities in the bidding process, largely attributable to weak oversight by the Procurement and Disposal Unit as detailed below:

(i) Failure by either a member of the Contracts Committee or User Department to witness bid opening
Regulation 69 (6) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023 requires that closure of bid submission is witnessed by a member of the Contracts Committee or a member of the User Department nominated. The audit revealed that in four procurements worth UGX. 506,567,990, the records of bid opening were not witnessed by either a member of the Contracts Committee or User Departments. This was due to weak coordination, inadequate communication and lack of enforcement of attendance requirements as detailed in Table 9 below:

Table 9: Procurements with irregular opening of bids

No.	Subject of procurement	Contract Amount (UGX)	Issues.
1.	Supply and delivery of Science Equipment and Chemical reagents for Padibe East Seed School	52,653,000	Failure by either a member of Contracts Committee or User Department to witness bid opening. Bids were opened by only a member of Procurement Disposal Unit. **Management Response** *The Contracts Committee Members did not always respond to invitations either witness bid receipt or bid opening sessions, hence not adding value to the process issues of procurement as they were either too busy or negligent of their roles.*
2.	Design review and construction of solar Mini - piped water supply system at Aur Growth Center in Padibe West Sub-County	333,687,604	
3.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo	399,000,000	

4.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	*However, the Entity adopts the recommendation of inviting at least a member of the User Department to witness both receipt and opening of bids in future.*
	TOTAL	**506,567,990**	

Implication

Failure to witness bid receipt and opening is an indicator of lack of transparency and could lead to tampering of the bids that contravenes Regulation 69 (6) and 71 (1) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023

Recommendations

1. The Head, Procurement and Disposal Unit should coordinate with members of the Contracts Committee and the User Department to designate a representative to witness bid opening in accordance with Regulation 69 (6) of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulations, 2023.
2. All procurement and disposal transactions should be conducted in a manner that promotes transparency, accountability and fairness in accordance with Section 48 of the PPDA Act, Cap. 205 in order to avoid receipt of late bids.

(ii) Irregularities during bidding

Section 48 of the PPDA Act, Cap. 205 states that "*all procurement and disposal shall be conducted in a manner which promotes transparency, accountability and fairness.*" The Authority found irregularities during bidding of three procurements worth UGX. 787,602,594. This was majorly due to weak supervision by the Procurement and Disposal Unit. Table 10 below shows procurements with irregularities during bidding.

Table 10: Procurements with irregularities during bidding

<table>
<tr><th>No.</th><th>Subject of Procurement</th><th>Contract Amount (UGX)</th><th>Finding</th></tr>
<tr><td>1.</td><td>Design review and construction of solar Mini -piped water supply system at Aur Growth Center in Padibe West Sub-County</td><td>333,687,604</td><td>• Different shortlist of bidders.
<table><tr><th>Invited bidders</th><th>Shortlist of bidders in the bidding document</th></tr><tr><td>Kilibbi United Construction and Supply Limited.</td><td>Blair Foundation Ltd.</td></tr><tr><td>Siso Uganda Ltd.</td><td>Jackson and Brothers Ltd.</td></tr></table>
No Contracts Committee approval of the shortlist.
<u>Management Response</u>
No Management Response submitted for verification.</td></tr>
</table>

No.	Subject of Procurement	Contract Amount (UGX)	Finding
2.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo	399,000,000	• Failure by the Procurement and Disposal Unit to recommend a shortlist of bidders to the Contracts Committee for approval. No Part II of the 5. Additionally, the Contracts Committee minutes dated 20th January 2025 did not indicate the shortlist of bidders. • Invitation of the following six bidders without Contracts Committee approval. a) Giant Plum Enterprises (U) Ltd. b) B.N Engineering Company Ltd. c) Tai-Pai Company Limited d) Demma Inland Limited e) Forad Consultants Limited **Management Response** *The request for Quotation was issued out to the approved bidders after the Contracts Committee approval.* **Authority's Comment** The Entity's response is noted. However, no documentary evidence was provided to demonstrate that the Request for Quotations was issued to approved bidders after Contracts Committee approval. Consequently, the response could not be verified, and the finding is therefore maintained.
3.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	No evidence that all the six bidders were issued bidding documents. **Management Response** *There is evidence that the Six Bidders for the Subject of Procurement were issued the bidding documents.* **Authority's Comment** The Entity's response is noted. However, no documentary evidence was provided to support the assertion that six bidders were issued the bidding documents. Consequently, the

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			response could not be verified, and the finding is therefore maintained.
	TOTAL	**787,602,594**	

Implications

- The above omissions were a red flag for lack of transparency in the procurements undertaken.
- Failure to attach evidence of invitation of all the shortlisted bidders negatively impacts transparency and accountability.

Recommendations

1. All procurement and disposal transactions should be conducted in a manner that promotes transparency, accountability and fairness in accordance with Section 48 of the PPDA Act, Cap. 205 in order to avoid such situations of receiving late bids.
2. All communication with bidders and providers should be in writing, including electronic means, and any communication in other forms properly documented and confirmed in writing in accordance with Section 59 (1) of the PPDA Act, Cap. 205.

2.1.9 Gaps identified in the Entity's evaluation process

The bid evaluation stage is fundamental in determining the most responsive bidder and must therefore be undertaken with due care and adherence to the prescribed procedures. However, the Authority noted the following irregularities in the evaluation process.

(i) Passing of a non -compliant bidder

Regulations l8 (4) and l9 (4) of the PPDA (Evaluation) Regulations. 2023 provide for conditions for rejection of non-compliant bids under administrative compliance and detailed evaluation respectively. ln the procurement of Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S worth UGX. 45,901,385, the Authority noted that the Entity awarded the contract to a non-compliant bidder, Kidejos Enterprises (U) Ltd. Whereas the Entity required bidders to submit audited books of Accounts for the last three years (2022, 2023, and 2024), the bidder submitted audited books of accounts for only 2023 and 2024. The anomaly was caused by inadequate adherence to the stipulated evaluation criteria and weak oversight of the evaluation process.

Implication

This is an indicator that members of the Evaluation Committees had unethical tendencies or lacked adequate capacity to review bids which compromised fairness and transparency in the evaluation process.

Management Response

The Entity adopts the recommendations.

Recommendations

1. The Accounting Officer should task the Evaluation Committee members to explain why there was a deviated from the set evaluation criteria stated in the solicitation document.
2. The Evaluation Committees should strictly adhere to the evaluation criteria outlined in the solicitation documents. Firms that do not comply should be eliminated in accordance with

Regulations 5 (l) and (2) of the PPDA (Evaluation) Regulations, 2023, and document measures for rejecting or accepting each bid.

(ii) Failure by the approved Evaluation Committee members to conduct evaluation
Regulation 4 (3) of the PPDA (Evaluation) Regulations, 2023 states that *"a meeting of an Evaluation Committee shall not be held unless all the members of the Evaluation Committee are present* and *Notwithstanding sub regulation (3), a meeting of the Evaluation Committee may be held where a member who is absent agrees to the holding of the meeting in his or her absence or where it is not possible or practical for all the members to be present at the meeting" respectively.* The Authority established that in four procurement transactions valued at UGX. 506,567,990, the approved Evaluation Committee members did not undertake the evaluation process, as detailed in Table 11 below:

Table 11: Procurements with Evaluation Committee members who didn't conduct Evaluation

No.	Subject of Procurement	Contract Amount (UGX)	Finding
1.	Supply and delivery of Science Equipment and Chemical reagents for Padibe East Seed School.	52,653,000	Failure by Mr. George Oweka to conduct evaluation yet he was on the approved Evaluation Committee.
2.	Design review and construction of solar Mini - piped water supply system at Aur Growth Center in Padibe West Sub-County.	333.687,604	Failure by Mr. Richard Ociti to conduct evaluation yet he was on the approved Evaluation Committee.
3.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo.	399,000,000	Failure by Mr. Simon Peter (PO) and Mr. William Ojok to conduct evaluation yet they were on the approved Evaluation Committee.
4.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	Failure by Ms. Amedo Florence – Senior Officer / Labor Relations to conduct evaluation.
	TOTAL	**506,567,990**	

Implication
This practice undermines compliance with procurement regulations and compromises the credibility, accountability, and integrity of the evaluation process.

<u>Management Response</u>
The Entity fully adopts the recommendations.

Recommendation
The Accounting Officer should strictly enforce participation of all duly approved Evaluation Committee members in the evaluation process and hold accountable any instances of non-attendance in accordance with Regulation 4 (3) and (4) of the PPDA (Evaluation) Regulations, 2023.

(iii) Conducting evaluation without Contracts Committee approval of Evaluation Committee members

Section 30 (b) of the PPDA Act, Cap. 205 mandates Contracts Committee to approve the Evaluation Committee members. However, the Authority found that the Evaluation Committee conducted the evaluation process without Contracts Committee minutes approving its members in two procurement transactions valued at UGX. 453,914,990. This was attributed to uncoordinated activities between the Contracts Committee and Procurement and Disposal Unit where the later submits the proposed Evaluation Committee members and the former makes changes on the proposed committee members without stating the justification as detailed in Table 12 below.

Table 12: Procurements where evaluation was conducted without Contracts Committee approval of Evaluation Committee members

No.	Subject of procurement	Contract Amount (UGX)	Issues.
1.	Construction of two blocks of five-stance drainable latrines at Madi Kiloc and Paracelle Primary Schools.	54,914,990	The following members conducted evaluation without Contracts Committee approval. i. Mr. Francis Joel Bongomin – Assistant Engineering Officer. ii. Mr. Charles Omanya – Senior Assistant Accountant. iii. Mr. George Ocaya – Senior Procurement Officer. iv. Ms. Florence Amedo – Senior Labour Officer. v. Mr. George Oweka – District Spots Officer.
2.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo.	399,000,000	Participation of Mr. George Ocaya in the evaluation process yet he was not on the approved Evaluation Committee.
	TOTAL	**453,914,990**	

Implication

The absence of Contracts Committee approval of the Evaluation Committee members undermines compliance and compromises accountability, fairness, and integrity in the evaluation process.

Management Response

The Contracts Committee members were fond of usurping the powers of the Procurement and Disposal Unit to nominate the composition of the Evaluation Committee. They could nominate and as well as approve the names of the Evaluation Committee and ignoring the submissions form the Procurement and Disposal Unit even after being advised not to.

In so doing to contrary to the law, they could not even give written reasons to support their irregular actions when handling matters of the Evaluation Committee composition. This had *occasioned administrative strains on the process of evaluation between the Procurement and Disposal Unit and the Contracts Committee. However, the Entity adopts the recommendations.*

Recommendation

1. The Accounting Officer should caution the Contracts Committee members to desist from approving evaluation reports that were conducted and prepared by non-approved Evaluation Committee members and only adjudicate on recommendations from the Procurement and Disposal Unit in accordance with Section 30 (a) of the PPDA Act, Cap.205.
2. The Head, Procurement and Disposal Unit should always guide the Evaluation Committees that evaluation exercise is strictly conducted after formal approval of the Evaluation Committee members by the Contracts Committee in accordance with Section 30 (b) of the PPDA Act, CAP. 205.

2.1.10 Anomalies Identified in the Contracting Process

The contracting stage following contract award is a critical and sensitive phase in the procurement cycle, as it is essential for the effective implementation of procurement objectives. However, the Authority identified the following irregularities in the Entity's contracting process as detailed in (i) below.

(i) Quality of the contract signed

Regulation 9 (1) (a) and (2) of the PPDA (Contracts) Regulations, 2023 requires a contract to clearly stipulate the obligations of each party and that the contract documents should conform to the form of contract specified in the bidding document. However, the Authority found inconsistencies in the signed contract for the construction of two blocks of five-stance drainable latrines at Madi Kiloc and Paracelle Primary Schools worth UGX. 54,914,990. Specifically, the Special Conditions of Contract and the General Conditions of Contract (GCC) were not attached to the signed contract document.

Implication

Lack of clear information in the contract may result into unnecessary conflicts between the service provider and the Entity, which may ultimately lead to litigation.

Management Response

All Contracts prepared and approved did have both the General and the Special Conditions of Contract as a Standard. However, the documentation (record keeping) needed improvement.

Authority's Comment

The Entity's response was noted; however, no documentary evidence was provided for Authority's consideration.

Recommendation

The Head, Procurement and Disposal Unit should prepare contracts that contain clear contract details in accordance with Regulation 9 (l) of the PPDA (Contracts) Regulations 2023.

2.2 Compliance with the PPDA Act, Cap. 205, and PPDA Regulations, 2023 in the conduct of disposal activities

2.2.1 Failure to dispose obsolete items

Regulation 2 (2) of the PPDA (Disposal of Public Assets) Regulations, 2023 mandates the Accounting Officer to perform a financial year asset review to identify and schedule items for disposal in the following financial year.

The Authority reviewed the Entity's Board of survey report for the Financial Year 2023/2024 submitted to the Accountant General and noted that the assets in Table 13 below were due for disposal. However, the Accounting Officer did not dispose these assets during the financial year 2023/2024 due to inadequate follow-through on Board of Survey recommendations.

Table 13: List of un-serviceable assets recommended for disposal

S/N	Item	Unique identifier (Tag/Registration Number)	Comment
1	Isuzu pickup	LG 0011-065	To be boarded off
2	Ford double cabin	LG0040-065	To be boarded off
3	Nissan hard body	LG 0015-065	To be boarded off
4	Ford Ranger NUMAT	Numberless	To be boarded off
5	Double Cabin Pick(Toyota Hilux)	LG0072-22	To be boarded off
6	Single Cabin Pick up)	LG0099-22	Recommended for boarding off
7	Land Cruiser (box body)	UAJ 604 G	To be boarded off
8	Land Cruiser (box body)	UDG505	To be boarded off
9	Double cabin pick up (Nissan hard body)	UG2245M	To be boarded off
10	Double cabin pick up (Toyota HILUX)	LG0029-22	To be boarded off
11	Maruti Suzuki Gypsy Ambulance	UG3509M	To be boarded off
12	Maruti Suzuki Gypsy Ambulance	UG3501M	To be boarded off
13	Maruti Suzuki Gypsy Ambulance	UG3504M	To be boarded off
14	Maruti Suzuki Gypsy Ambulance	UG0445M	To be boarded off
15	Single cabin pick up (Toyota Hilux)	LG 0071-22	To be boarded off
16	Isuzu JMC Pick up white (Ministry of Local Govt)	LG0003-065	Recommended for disposal
17	Isuzu JMC Pick up white (Ministry of Local Govt)	LG0005-065	Recommended for disposal as scrap
18	White Generator (DFCU)		Recommended for disposal
19	Land cruiser Eng. NoHZJ105R-GCMRSIHZ/Chassis No JTEBOIJ901031316	LG0143-22	Recommended for boarding off
20	Isuzu Pick up Eng. No 4JAI-148066/Chassis No MPATF354HBH550317	LG0012-065	Recommended for boarding off

S/N	Item	Unique identifier (Tag/Registration Number)	Comment
21	Nissan donation JAICA	Numberless	Recommended for boarding off
22	Yamaha AG 100 RED	UG1035S	To be boarded off
23	Yamaha AG 100 RED	UG2308M	To be boarded off
24	Yamaha AG 100 RED Eng. No. 3HA-149054	LG0096-22	Recommended for disposal
25	Yamaha DT125 Eng. No 3TT-165317	UAC 860Z	Recommended for disposal
26	Yamaha DT125 White (NUMAT) DE02X-045485	Number plate lost	Recommended for disposal
27	Yamaha AG 100 RED Eng. No 3HA-158687/Chassis 3HA-159000 (Donated by UNICEF)	LG142-22	Internal Audit report on the loss of the motorcycle to be enforced by management
28	J Red Colour	LG0004-065	To be boarded off
29	Yamaha DT 125 White Eng DE02X-077104/Chassis 3TT-199853	UG0590Z	Recommended for disposal
30	Yamaha DT 125 White Eng DE02X-077080/Chassis 3TT-199830	UG0592Z	To be boarded off
31	Yamaha DT 125 White Eng. DE02X-0782527/Chassis 3TT-201006	UDX221Y	To be boarded off
32	Yamaha DT 125 White Eng. DE02X-078202/Chassis 3TT-200951	UDX 288Y	To be boarded off
33	Yamaha DT 125 White Eng DE02X-078206/Chassis 3TT-200955	UDX 227Y	To be boarded off
34	Yamaha DT 125 White Eng DE02X-078209/Chassis 3TT-200958	UDX 291Y	To be boarded off
35	Suzuki White	UAC 681U	To be boarded off
36	Suzuki White	UDA 045 U	To be boarded off
37	Suzuki White	UAC 680 U	To be boarded off
38	Suzuki White	UDA 457 U	To be boarded off
39	Suzuki White	UAC 682 U	To be boarded off
40	Suzuki White	UDA 455 U	To be boarded off
41	Suzuki White	UDA 461 U	To be boarded off

S/N	Item	Unique identifier (Tag/Registration Number)	Comment
42	Suzuki White	UDA 459 U	To be boarded off
43	Yamaha DT 125 White	Number plate lost	To be boarded off
44	Yamaha DT 125 white	UG 0585 Z	To be boarded off
45	Public address system	Not engraved	To be boarded off
46	Hospital Beds	Not engraved	To be boarded off
47	Examination Beds	Not engraved	To be boarded off
48	Delivery Beds	Not engraved	To be boarded off
49	Worn out Tires	Not engraved	To be boarded off
50	Metalic Gates	Not engraved	To be boarded off
51	Chain Links	Not engraved	To be boarded off
52	Hospital screen frames	Not engraved	To be boarded off
53	Yamaha XTZ125 (White) Eng No E3N2E-01974/ Chassis No LBPKE179000003847	LG0020-065	To be boarded off
54	Yamaha YBR 125 G (blue) Eng No JYM154FMI*14054770* Chassis No LBPKE1352F0043324	LG 0023-065	To be boarded off
55	Yamaha Ag 100(red) Eng No 3HA137550/ Chassis No 3HA137625	LG 0103-22	To be boarded off
56	Yamaha DT 125 (White) Eng No 3TT199852/ Chassis No DEO2X056581	UDM 602 V	To be boarded of
57	Generator Lister Pettter (white) S/n 07029694LPW3A27	07029694LPW3A27	To be boarded off
58	Yamaha DT 125	UAD 740 U	To be boarded off
59	Yamaha Dt 125 White	UDR 540 Y	To be boarded off
60	Yamaha Dt 125 White	UAC 426 Z	To be boarded off
61	Yamaha Dt 125 White	UG 0806 R	To be boarded off
62	Suzuki Tf 125 White	UG 2209 A	To be boarded off
63	Yamaha DT 125 White	UG 0586 Z	To be boarded off
64	Yamaha DT 125 White	UG 0587 Z	To be boarded off
65	Yamaha DT 125 White	UG 0588 Z	To be boarded off
66	Yamaha DT 125 White	UG 0589 Z	To be boarded off
67	Yamaha DT 125 White	UG 0590 Z	To be boarded off
68	Yamaha DT 125 White	UG 0591 Z	To be boarded off
69	Yamaha DT 125 White	UG 0592 Z	To be boarded off

S/N	Item	Unique identifier (Tag/Registration Number)	Comment
70	Yamaha DT 125 White	UG 0593 Z	To be boarded off
71	Yamaha DT 125 White	UDX 173 Y	To be boarded off
72	Yamaha DT 125 White	UDX 221 Y	To be boarded off
73	Yamaha DT 125 White	UDX 170 Y	To be boarded off
74	Yamaha DT 125 White	UDX 117 Y	To be boarded off
75	Yamaha DT 125 White	UDX 178 Y	To be boarded off
76	Yamaha DT 125 White	UDX 219 Y	To be boarded off
77	Yamaha DT 125 White	UDX 113 Y	To be boarded off
78	Yamaha XTZ125 (Blue)	LG 0017-065	To be boarded off
79	Suzuki 125 White	UG 0139 Z	To be boarded off
80	Yamaha YBR 125 G (Blue)	LG 0013-065	To be boarded off
81	Yamaha DT 125 White	LG 0033-065	To be boarded off
82	Yamaha DT 125	LG 0034-065	To be boarded off
83	UG Boss Pro (UG BOSS)	LG 0064-065	To be Boarded off
84	Yamaha XTZ125 (Blue)	LG 0018-065	To be Boarded off
85	Yamaha XTZ 125	UG 3339 R	To be boarded of
86	Yamaha XTZ125 (White)	LG 0021-065	To be Boarded off

Implication
Failure to dispose of obsolete assets inhibits achievement of value for money as funds are held up in assets which are not in use and have depreciated.

Management Response
No Management Response submitted.

Recommendation
The Accounting Officer should dispose all obsolete assets of the district in accordance with Regulation 2 of the PPDA (Disposal of Public Assets) Regulations, 2023.

2.2.2 Failure to prepare a disposal plan for FY 2023/2024

Regulation 2 (l) of the PPDA (Disposal of Public Assets) Regulations, 2023 provides that *"for the purposes of disposal planning, an Accounting Officer shall, in each financial year, cause the public assets of a procuring and disposing entity to be reviewed, to identify the public assets to be disposed of in the following financial year"*. The Authority noted that the Entity did not prepare an annual disposal plan for the financial year 2023/2024 due to weak planning and oversight mechanisms.

Implication
Failure to prepare the disposal plan hinders the Entity from determining the disposal method, disposal timelines and reserve prices of the obsolete assets to be disposed of in the financial year.

Management Response
The Entity wrote to the Ministry of Works and Transport for the Valuation of the Old Assets recommended for disposal; however, no reply was made even after follow ups.

However, the Entity pledges to adopt the recommendation and expedite the disposal of the obsolete assets.

Authority's comment
The Entity's response was noted. However, no evidence was provided to confirm follow-up actions with the Ministry of Works and Transport regarding valuation of the obsolete assets. While the delay is noted, Management is advised to pursue the necessary approvals and expedite the disposal process. The finding is therefore maintained.

Recommendation
The Authority thus recommends that the Accounting Officer should always prepare a disposal plan capturing all items identified in the Board of Survey as due for disposal in line with Regulation 2 (l) of the PPDA (Disposal of Public Assets) Regulations. 2023.

2.3 Efficiency and effectiveness in contract implementation including the application of Environmental, Social, Health and Safety (ESHS) requirements where applicable.

2.3.1 Irregularities in contract management

(i) Failure to appoint Contract Managers
Regulation 51 (1) of the PPDA (Contracts) Regulations, 2023, requires the User Department to formally nominate in writing, a qualified staff member as a Contract Manager and notify the Accounting Officer for appointment. The Authority found that contract managers were not appointed in four sampled procurements worth UGX. 235,841,860, this was attributed to weak internal controls and supervision over contract management as detailed in Table 14 below:

Table 14: **Procurements without appointed Contract Managers**

No.	Subject of procurement	Contract Amount (UGX)
1.	Supply and delivery of Science Equipment and Chemical reagents for Padibe East Seed School	52,653,000
2.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485
3.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990
4.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385
	TOTAL	**235,841,860**

Implication
The failure to appoint Contract Managers undermined the timely and effective monitoring and supervision of the works, resulting in delayed service delivery.

Management Response

The contracts highlighted above had their Contract Managers appointed and the challenge was poor record keeping.

Authority's Comment
The Entity's response was noted, however, no documentary evidence was provided for Authority's consideration.

Recommendation
The Heads of User Departments should nominate personnel with appropriate skills and experience for subsequent appointment by the Accounting Officer as Contract Managers to supervise and report on the implementation of the contracts in accordance with Regulations 50 (l) and 51 (l) of the PPDA (Contracts) Regulations, 2023.

(ii) Failure to prepare contract management plans
Regulation 50 (3) of the PPDA (Contracts) Regulations, 2023 provides that "*Upon receipt of the contract, the contract manager shall prepare a contract management plan using Form 49 in Schedule 2 to these Regulations and forward a copy of the contract management plan to the to the Procurement and Disposal Unit for purposes of monitoring*". The Authority found that the Entity did not prepare contract management plans in four procurements worth UGX. 516,876,464. This was due to non-appointment of Contract Managers which led to lack of accountability for contract management functions, resulting in failure to prepare contract management plans as indicated in Table 15 below:

Table 15: Procurements without contract management plans

No.	Subject of procurement	Contract Amount (UGX)
1.	Design review and construction of solar Mini -piped water supply system at Aur Growth Center in Padibe West Sub-County	333,687,604
2.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485
3.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990
4.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S	45,901,385
	TOTAL	**516,876,464**

Implication
Failure by the Contract Managers to prepare contract management plans, hindered the Entity from effectively monitoring, tracking of key milestones and supervising the contractors' contractual obligationss.

Management Response

The Entity adopts the recommendation.

Recommendation
Contract Managers should prepare contract management plans in accordance with Regulation 50 (3) of the PPDA (Contracts) Regulations, 2023 and also closely monitor the execution of contracts.

(iii) Anomalies in contract management
Regulation 50 and 52 of the PPDA (Contracts) Regulations, 2023 mandates the Accounting Officer to appoint the Contract Manager and empowers the Contract Manager to manage and ascertain that the provider performs the contract in accordance with the terms and conditions specified in the contract respectively. The Authority identified anomalies in contract management in two procurements worth UGX. 732,687,604. These arose from weak contract monitoring mechanisms within the Entity, as indicated in Table 16 below:

Table 16: Procurements with Anomalies in contract management

<table>
<tr><th>No.</th><th>Subject of Procurement</th><th>Contract Amount (UGX)</th><th>Finding</th></tr>
<tr><td>1.</td><td>Design review and construction of solar Mini - piped water supply system at Aur Growth Center in Padibe West Sub-County.</td><td>333,687,604</td><td>Failure by the contractor Kilibbi United Construction and Supply Limited to perform the contract. Whereas the contract was signed on 16th April 2025 and handed over to the contractor on 25th April 2025. No progress report was submitted from 25th April 2025 to 16th July 2025 which was the intended completion date.
<u>Management Response</u>
The Entity pledges to adhere to the recommendation.</td></tr>
<tr><td>2.</td><td>Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo</td><td>399,000,000</td><td>Failure to follow up with the contractor Giant Plum Enterprises (U) Ltd. to address the following snag list.
<table><tr><th>Location</th><th>Key issue</th></tr><tr><td>Open stall</td><td>Open drainage channels around the apron (High accident risks).
Cracks on worktops.
Cracks on floors.
Cracks on aprons.
Poor finishes around locker doors.</td></tr></table></td></tr>
</table>

No.	Subject of Procurement	Contract Amount (UGX)	Finding
			External works: Damaged drainage channel. Waste collection area.: Visible cracks on the floor. **Management Response** *The Entity ensured most of the snags were addressed save for the damaged drainage system. The entity adopts the recommendations.* **Authority's Comment** The Entity's response was noted, however, while most snags were reportedly addressed, the damaged drainage system remains unresolved. This indicates incomplete rectification of identified defects. The finding is therefore maintained.
	TOTAL	**732,687,604**	

Implication.

- Delayed or incomplete delivery of the contracted works / services, leading to disruption in service delivery and possible financial loss to the Entity.
- Failure to follow up on the snag list may result in unresolved defects, compromised quality of works, and additional repair or maintenance costs to the Entity.

Recommendation

Contract Managers should strictly supervise the contract to obtain satisfactory provider performance in accordance with the terms and conditions specified in the contract and Regulation 52 (1) (b) of the PPDA (Contract) Regulations 2023.

(iv) Missing records on the Procurement Action Files

Section 44 (l) of the PPDA Act, Cap 205 states that "*a Procuring and Disposing Entity shall maintain records on its procurement and disposal proceedings for a period of seven years from the date of a decision to terminate the procurement or disposal action or the date of the contract completion*". For six contracts worth UGX. 968,529,464, the procurement action files had missing procurement and contract management records. This was due to weak contract monitoring mechanisms within the Entity as indicated in Table 17 below:

Table 17: Procurements with missing records on Action Files

No.	Subject of procurement	Contract Amount (UGX)	Issues.
1.	Supply and delivery of Science Equipment and Chemical	52,653,000	• No contract. • No Contract Monitoring Report. • No delivery note

No.	Subject of procurement	Contract Amount (UGX)	Issues.
	reagents for Padibe East Seed School		• No payment records • No testing report. **Management Response** *No management responses.*
2.	Design review and construction of solar Mini -piped water supply system at Aur Growth Center in Padibe West Sub-County.	333.687,604	• No progress report from 25th April 2025 to 16th July 2025 which was the intended completion date. • Failure by the contractor Kilibbi United Construction and Supply Limited to submit updated program of works contrary to SCC (GCC 27 (ee)) of the signed contract that required the contractor to submit program of the works within 15 days after signing of the contract. • Failure by the contractor, Kilibbi United Construction and Supply Limited, to submit Performance Securing Declaration. SCC (GCC 52.1) required the bidders to submit Performance Security valid up to 28th January 2026, however, the contractor did not submit it. **Management Response** *No management response.*
3.	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub-County in Lamwo.	399,000,000	• SCC (GCC 36.1) stated that the contractor shall submit the program for the works within 7 days after signing the contract. The Authority found that this was not submitted. **Management Response** *There were several reminders by the Project Manager/District Engineer, However, the Contractor was non-responsive and never complied.* **Authority's Comment** The Entity's response was noted; however, no documentary evidence was provided for Authority's consideration.

No.	Subject of procurement	Contract Amount (UGX)	Issues.
4.	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango, Lawiye Oduny and Logopii P/S	82,372,485	• Failure to issue three monthly progress reports. • Missing payment records. • No handover report. • No Commissioning Report. **Management Response** *No management response.*
5.	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle P/S	54,914,990	
6.	Renovation of classroom blocks at Katum, Kangole Apwoyo and Loromibenge P/S.	45,901,385	
	TOTAL	**634,841,860**	

Implication
Failure to keep documentation relating to a procurement or disposal activity casts doubt on transparency and affects the audit trail.

Recommendations
The Authority recommends that;

a) The Contract Managers should maintain and achieve all contract management records and submit copies to the Procurement and Disposal Unit as required in accordance with Regulation 52 (3) (a) (vii) of the PPDA (Contracts) Regulations, 2023.
b) The Procurement and Disposal Unit should archive and maintain all documentation relating to a procurement on the individual procurement action file in accordance with Section 44 (l) of the PPDA Act, Cap 205.

2.3.2 Assessment of the progress and performance of the Micro-Scale Irrigation Program in Lamwo District Local Government

Background
The Micro-scale Irrigation Program is in line with Uganda's National Irrigation Policy which aims to create 1.5 million hectares of Irrigated land by the year 2040. The Micro-scale Irrigation Program supports farmers to purchase and use individual Irrigation equipment through a matching grant scheme, in which the cost of the equipment is co-financed by the farmer and the Government of Uganda. The Government subsidizes between 25% and 75% of the total cost of the irrigation equipment (which can be sprinkler, drip and drag hosepipe methods using either solar or petrol energy sources). The level of the subsidy varies according to the choice of the Irrigation equipment/technology selected by the farmer as indicated below:

- For solar-powered irrigation equipment, the maximum Government co-payment is 75% of the total cost of equipment and is capped at UGX 18,000,000. Within this total cap the maximum Government payment for a tank stand is UGX 2,000,000; and
- For petrol-powered irrigation equipment the maximum Government co-payment is 25% of the total cost of equipment and is capped at UGX 5,000.000.

The Authority noted that out of 27 farmers who submitted an expression of interest, only 14 farmers were found eligible and 12 farmers made co-payment and received a complete irrigation system. Tables 18 and 19 below show the summary, progress of procurement and implementation of the microscale irrigation program in Lamwo District in the Financial Year 2024/2025.

Table 18: Summary status of the procurement of Micro-Scale Irrigation Equipment in FY 2024/2025

Level	Definition	Lamwo DLG Statistics by Number (FY 2024/25)
Interested Farmer	*Those farmers who submitted an Expression of Interest (EOI) and met the basic self-assessed criteria*	27
Eligible Farmer	*Those farmers who had a farm visit and were found to meet the eligibility criteria*	14
Approved Farmer	*Those farmers who made the co-payment, provided documentary proof of their land tenure (if possible) and signed an MOU with the Local Government*	12
Installation Accepted Farmer	*Those farmers who had the irrigation equipment installed and the Local Government and farmer verified the equipment and installation was as per quotation and standards*	12
Completed Farmer	*Those Farmers where the irrigation equipment supplier was paid by the Local Government and all paperwork is complete*	12
Total of microscale irrigation kits installed and completed in		**12**

Table 19: Level of implementation of demonstration sites micro scale irrigation program in Lamwo District

No	Subject of procurement	Contract Amount (UGX.)	Status of implementation	Year of implementation
01	Design, supply & installation of micro scale irrigation equipment demonstration for Mr. Kenneth Oroma DY Bella Kamama Central Village. Type: Solar Powered. Water source: Dug well. 05m distance.	22,000,000	Installation completed and system is working well.	June 2023
02	Design, supply & installation of micro scale irrigation equipment demonstration for Mr. Charles Komakech Obokolot Village. Type: Solar Powered.	22,000,000	Installation completed and system is working well.	June 2023

No	Subject of procurement	Contract Amount (UGX.)	Status of implementation	Year of implementation
	Water source: Dam. 88m distance:			
03	Design, supply & installation of micro scale irrigation equipment demonstration for Mr. Tommy Oyet. Lukili; Village. Type: Petrol Powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: Water Pond, 30m distance.	22,000,000	Installation completed and system is working well	June 2023
04	Design, supply & installation of micro scale irrigation equipment demonstration for Paloga Seed Secondary School Village. Type: Solar Powered. Water source: Borehole, 10m distance.	22,000,000	Installation completed and system is not working because of inadequate water supply. Plan is underway to improve on the system.	June 2023
05	Design, supply & installation of micro scale irrigation equipment demonstration for Mr. Samuel Welborn Opio Lalak East Village. Type: Solar Powered. Water source: Water Pond, 80m distance:	24,095,000	Installation completed and system is working well.	June 2024
06	Design, supply & installation of micro scale irrigation equipment demonstration for Mr. Patrick Messi Kilama Lubule B Village. Type: Solar Powered Water source: Water Pond, 20m distance.	22,239,000	Installation completed and system is working well	June 2025

Table 20: Level of implementation of micro scale irrigation program in Lamwo District

No.	Subject of procurement	Contract value	Amount so far paid by the farmer	Status of implementation, to selected farmer.
1.	Design, supply & installation of micro scale irrigation equipment for Mr. Wilson Onywane. Lanywang West-Village. Type: Solar Powered Water source: Dug well. 20m distance.	21,690,000	1,000,000	Installation completed and system is working well
2.	Design, supply & installation of micro scale irrigation equipment for Mr. Kenneth Opoka Opika Lanywang West Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: Dug well, 30m distance.	29,945,000	1,000,000	Installation completed and system is working well
3.	Design, supply & installation of micro scale irrigation equipment for Mr. Komakech Charles Kamama South Village. Type: Solar powered (e.g Solar powered irrigation system, or petrol-powered) Water source: Dug well, 70m distance.	20,890,000	1,000,000	Installation completed and system is working well
4.	Design, supply & installation of micro scale irrigation equipment for Mr. Eric Watum Wodo Labworoyeng south Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: Dug well, 350m distance.	23,420,000	1,000,000	Installation completed and system is working well
5.	Design, supply & installation of micro scale irrigation equipment for Mr. Alex Ociti Labworoyeng south Village.	23,805,000	1,000,000	Installation completed and system is working well

No.	Subject of procurement	Contract value	Amount so far paid by the farmer	Status of implementation, to selected farmer.
	Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: Dug well, 65m distance.			
6.	Design, supply & installation of micro scale irrigation equipment for Mr. Geofrey Ocen. Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: valley dam, 250m distance.	21,618,000	1,000,000	Installation completed and system is working well
7.	Design, supply & installation of micro scale irrigation equipment for Mrs. Concy Onek Pawic Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 150m distance.	21,618,000	1,000,000	Installation completed and system is working well
8.	Design, supply & installation of micro scale irrigation equipment for Mr. Jimmy Nyeko Ocula North Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water pond, 100m distance.	20,220,000	1,000,000	Installation completed and system is working well
9.	Design, supply & installation of micro scale irrigation equipment for Mr. Morish Cankura Obalim Ayago Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 98m distance.	19,595,000	1,000,000	Installation completed and system is working well
10.	Design, supply & installation of micro scale irrigation	23,275,000	1,000,000	Installation completed and

No.	Subject of procurement	Contract value	Amount so far paid by the farmer	Status of implementation, to selected farmer.
	equipment for Mr. Stephin Ogole Lupakonya Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: Borehole, 150m distance.			system is working well
11.	Design, supply & installation of micro scale irrigation equipment for Mr. Paul Komakech Olem Opoki Central .. Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 98m distance.	21,945,000	1,000,000	Installation completed and system is working well
12.	Design, supply & installation of micro scale irrigation equipment for Mr. James Otto. Ocula North Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 200m distance.	26,190,000	2,000,000	Installation completed and system is working well
13.	Design, supply & installation of micro scale irrigation equipment for Mr. Patrick Okello. Lelabul East Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 150m distance.	16,500,000	1,000,000	Installation completed and system is working well
14.	Design, supply & installation of micro scale irrigation equipment for Mr. James Oyella Oryem Guria West Village. Type: Solar powered (e.g. Solar powered irrigation system, or petrol-powered) Water source: water stream, 140m distance.	16,500,000	1,000,000	Installation completed and system is working well

Implication
Failure to fully implement micro-scale irrigation systems may fail the Government of Uganda to achieve its National Irrigation Policy which aims to create 1.5 million hectares of irrigated land by the year 2040.

Management Response
The Entity accepts the recommendations.

Recommendations
The Accounting Officer should;
1. Urge farmers to embrace the initiative through conducting continuous awareness programs about the micro-scale irrigation program and its benefit.
2. Encourage farmers to form groups and nominate a representative on their behalf who will facilitate easier access to the programme in order to alleviate the financial burden.

CHAPTER 3: OVERVIEW OF THE PERFORMANCE OF THE ENTITY.

3.1 Overall Audit Conclusion

The performance of Lamwo District Local Government for the Financial Year 2024/25 was **moderately satisfactory** with overall weighted average risk rating of **49.5%**.

3.2 Entity's Performance

The risk rating was weighted to determine the overall risk level of the Entity. The weighting was derived using the average weighted index as shown in Table 21 below:

Table 21: Summary of performance of Lamwo District Local Government.

Risk Rating	**No.**	**%No**	**Value (UGX)**	% Value	**Weights**	Total Weighted Score By No.	Total Weighted Score By Value
High	1	10	333,689,604	24	0.6	6	14.4
Medium	6	60	693,578,860	50	0.3	18	15
Low	3	30	361,122,790	26	0.1	3	3
Satisfactory	0	0	0	0	0	0	0
Total	**10**	**100**	**1,388,391,254**	**100**	**1**	**27**	**32.4**

Weighted Average (By no.) = $\frac{\sum \text{Weighted Score}}{60} \times 100 = \frac{27}{60} \times 100 = 45\%$

Weighted Average (By Value) = $\frac{\sum \text{Weighted Score}}{60} \times 100 = \frac{32.4}{60} \times 100 = 54\%$

Combined Weighted Average = $\frac{45+54}{2} = 49.5\%$

Since **49.5%** falls within the **31-70** risk range, the performance of the Entity is rated **Moderately Satisfactory** as detailed in Table 22 below:

Table 22: **Risk rating:**

Risk Rating	**Description of Performance**
0-30%	Satisfactory
31-70%	Moderately Satisfactory
71-100%	Unsatisfactory

GRAPHICAL REPRESENTATION OF THE ENTITY'S PERFORMANCE

Figure 1 : Showing performance by number of contracts

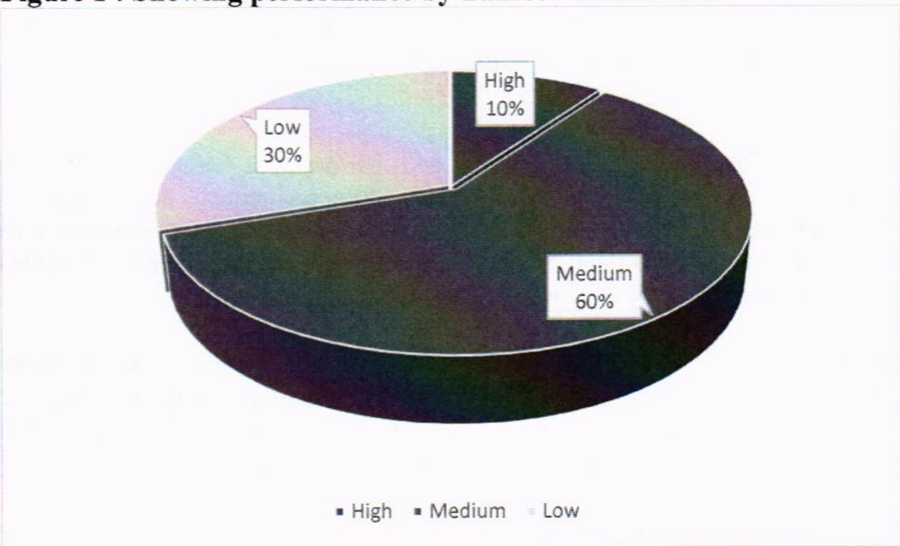
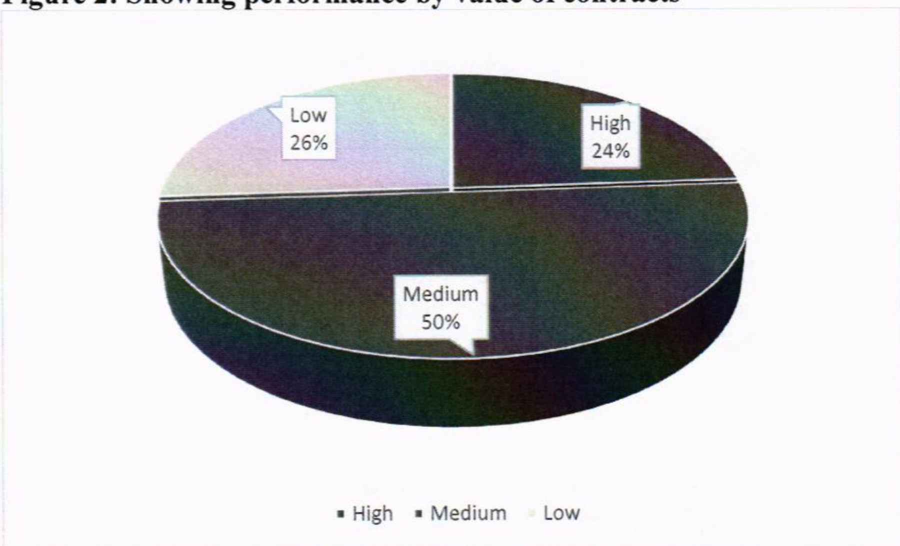


Figure 2: Showing performance by value of contracts



3.3 Audit Opinion/Conclusion

The Procurement and Disposal activities of Lamwo District Local Government for the Financial Year 2024/205 were generally conducted in compliance with the provisions of the PPDA Act, Cap. 205, the PPDA Regulations, 2023 and PPDA Guidelines, 2024. The Entity maintained the procurement and disposal structures, and the sampled activities reviewed were moderately satisfactory.

However, the inspection identified several control and performance weaknesses that require management attention. These include procuring outside the procurement plan, delays in the procurement process, issuing bidding documents with irregularities, conducting evaluation without Contracts Committee approval of the Evaluation Committee members, failure to dispose absolute assets and failure by the Accounting Officer to appoint Contract Managers.

While these weaknesses did not materially undermine the overall integrity of the procurement system, they indicate deficiencies in procurement planning, bidding, evaluation, disposal and contract management that may adversely affect service delivery, value for money, supplier confidence and achievement of Government policy objectives if not addressed.

Accordingly, the performance of Lamwo District Local Government for the FY 2024-2025 was assessed as **Moderately Satisfactory,** with an overall weighted average risk rating of **49.5%,** but requiring targeted management interventions to strengthen procurement efficiency, contract performance, and compliance with statutory and regulatory requirements.

3.4 Recommended Action Plan

The Entity should implement the following recommendations as indicated in Table 23 below:

Table 23: Recommended Action Plan

Finding	Action/Recommendation	Responsible O	Timeline
Procuring outside the procurement plan	Authorize procurements only within the Entity's approved procurement plan, except in emergency situations, in accordance with Section 60 (10) of the PPDA Act, Cap. 205.	Accounting Off	Continuous
Failure by the Internal Auditor to audit the Entity's procurement and disposal processes	Audit the procurement and disposal procedures as well as the payments made in accordance with Regulation 27 of the PPDA (Procuring and Disposing Entities) Regulations, 2023.	Internal Audit	Quarterly

Finding	Action/Recommendation	Responsible O	Timeline
Delays in the Procurement process	Conduct all procurement and disposal activities in a manner that promotes economy, efficiency and value for money in accordance with Section 51 of the PPDA Act, Cap. 205. Task the User Departments to prepare and submit the detailed specifications at the time of requisition to avoid delay that denies timely service delivery to beneficiaries.	Accounting Officer	Continuous
Irregularities in the bidding document	Always prepare solicitation documents that define the requirements precisely and in a manner that leaves no doubt or assumption by a bidder in regard to the requirements of the Entity. Always set evaluation criteria that is appropriate and suits the objectives of the procurement.	Head Procurement and Disposal Unit	Continuous
Failure by either a member of the Contracts Committee or User Department to witness bid opening	Always coordinate with members of the Contracts Committee and the User Department to designate a representative to witness bid opening.	Head Procurement and Disposal Unit	Continuous
Conducting evaluation without Contracts Committee approval of Evaluation Committee members	Issue guidance to all User Departments indicating to be a member of Evaluation Committees it is after formal approval of the proposed Evaluation Committee members by the Contracts Committee. Introduce formal invitation letters to the approved Evaluation Committee members.	Head Procurement and Disposal Unit	Within 30 days
Failure to dispose obsolete items	Plan to dispose all obsolete assets of the district as identified in the board of survey report	Accounting Officer	During the FY 2026-2027
Failure to appoint Contract Managers	Always nominate personnel with appropriate skills and experience for subsequent appointment by the Accounting Officer as Contract Managers to supervise and report on the implementation of the contracts	Heads of User Departments	Continuous

Appendix 1: SAMPLE LIST FY 2024/2025

No.	Reference no.	Subject of Procurement	Method of procurement	Provider	Amount (UGX)	Risk Rating
1.	LAMW/879/ WRKS/2024-2025/00003	Design, review and construction of Alur Mini piped water supply system at Alur Growth Center in Padibe West Sub-County.	Quotation	Kilibbi United Construction & Supply Company Limited	333,689,604	High
2.	LAMW/879/ WRKS/2024-2025/00012	Construction of a market facility (open stalls) in Lagot Opuk Market in Palabek Ogili Sub County in Lamwo District.	Restricted Domestics Bidding	Giant Plum Enterprises (U) Limited	399,000,000	Medium
3.	MEOS/LAMW/879/SUPLS/2024-2025/00001/LOT 1	Supply and delivery of ICT equipment to Padibe East Seed Secondary School.	Open Domestic Bidding	MFI Document Solutions Limited	149,797,790	LOW
4.	LAMW/879/2024-2025/SUPLS/00011	Supply of 3- seater desks to Labayango, Lomwaka, Loromibenge, Agoro and Lelabul Primary Schools.	Quotation	Bakatola Enterprises Limited	50,580,000	LOW
5.	MAAIF/UGIFT/LAMW/879/SUPLS/2024-2025/00001/LOT1	Design, supply and installation of Micro-scale Irrigation System.	Quotation	Rivan Engineering (U) Limited	160,745,000	Low
6.	LAMW/879/ WRKS/2024-2025/Lot 6	Renovation of classrooms in 4 selected Primary Schools Kangole, Katum, Apwoyo and Loromoibenge P/S.	Quotation	Kidejose Enterprises (U) Limited	45,901,385	Medium
7.	LAMW/879/2024-2025/SUPLS/00008	Supply of pump parts, construction materials and major Rehabilitation of 8 Deep boreholes.	Direct procurement	Lamwo Pump Mechanics Association	58,737,000	Medium
8.	LAMW/879/ WRKS/2024-2025/00004/Lot 4	Construction of 3 blocks of 5 stance drainable latrine each at Wanglango,	Quotation	Lakony Engineering Limted	82,372,485	Medium

		Lawiye Oduny and Logopii Primary Schools.				
9.	MOES/LAMWO/879/SUPLS/2024-2025/00001/LOT 2	Supply and delivery of science equipment and chemical reagents to Padibe East Seed Secondary School.	Open Domestic Bidding	Ddamulira Limited	52,653,000	Medium
10.	LAMW/879/WRKS/2024-2025/00004/Lot 5	Construction of 2 blocks of 5 stance drainable latrine each at Madi Kiloc and Paracelle Primary Schools.	Quotation	Lakony Engineering Limited	54,914,990	Medium
	TOTAL				**1,388,391,254**	