



**PUBLIC PROCUREMENT AND DISPOSAL
OF PUBLIC ASSETS AUTHORITY**
"Procurement That Delivers"

PPDA/EC/102

27th January 2025

The Secretary
Electoral Commission
P.O Box 22678
KAMPALA

**BID PREPARATORY AUDIT REPORT FOR SUPPLY OF DOUBLE CABIN PICK-UPS,
HARD TOP DOUBLE CABIN PICK-UPS, MINI BUSES AND STATION WAGONS:
EC/SUPLS/2024-2025/00426/1/2/3/4/5/6/7**

Reference is made to the above subject.

The Public Procurement and Disposal of Public Assets Authority (PPDA) conducted a bid preparatory audit for the procurement of motor vehicles. The audit exercise involved a review of the procurement planning, requisition/initiation and bidding document issued to bidders following the Public Procurement and Disposal of Assets Act, Cap. 205 and the PPDA Regulations, 2023.

The objectives of the audit were to:

1. Ensure that public procurement planning and requisition was conducted in a manner which promotes transparency, accountability and fairness in accordance with the PPDA Act, Cap. 205 and the Central Governments (PPDA) Regulations, 2023; and
2. Establish whether the bidding document issued to bidders was prepared in accordance with the provisions of the PPDA Act, Cap. 205, the Central Governments (PPDA) Regulations, 2023.

The Authority reviewed the procurement planning and requisition/initiation processes and the bidding document issued to bidders and noted that there were no exceptions identified for the attention of management, based on the contents of the file reviewed.

The Authority therefore recommends that the Entity should proceed with the procurement process in accordance with the provisions of the PPDA Act, Cap. 205.

Hilda K. Mwesigwa

FOR: EXECUTIVE DIRECTOR

c.c. Chairperson, Contracts Committee
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