



Public Procurement and Disposal of Public Assets Authority

Plot 37 Nakasero Road, UEDCL Tower 5th floor, P.O. Box 3925, Kampala, Uganda

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Our Ref: **PPDA/RGF/006**.....

Your Ref:.....

11th August 2020

To all Accounting Officers
Central and Local Government Entities

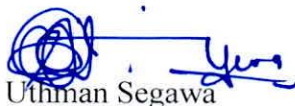
CIRCULAR NO.3 OF 2020 ON INFORMATION CONTAINED IN NOTICES OF BEST EVALUATED BIDDER

Reference is made to the above subject.

The Authority has noted from several applications for Administrative Reviews that a number of notices of best evaluated bidder contain errors which result into grounds for reviews before Accounting Officers and the Authority. The errors arise from failure by the Procurement and Disposal Units to accurately reflect what is in the evaluation reports on the notices of best evaluated bidder.

In light of the above findings, the Authority directs that the Head Procurement and Disposal Units confirm that the information indicated in best evaluated bidder notices is accurate and a true reflection of what is in the evaluation report before the display and submission of notices to bidders.

This is to request you to enforce this guidance and to circulate it to the Contracts Committee, user departments and personnel of the Procurement and Disposal Unit.



Uthman Segawa
FOR: EXECUTIVE DIRECTOR

