



**Public Procurement and Disposal of Public Assets Authority**

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**PPDA/MOES/013**

Our Ref:.....

Your Ref:.....

15<sup>th</sup> December 2021

To all Accounting Officers  
Central and Local Government Entities

**CIRCULAR NO.10 OF 2021**

**RE: COMPLIANCE TO SUBMISSION AND SIGNING OF THE CODE OF ETHICAL CONDUCT FOR BIDDERS AND PROVIDERS**

Reference is made to Section 93(2) of the PPDA Act, 2003 (as amended) that requires providers of works, services or supplies to sign a declaration of compliance with the codes of conduct as determined by Authority from time to time.

Further reference is made to Section 94 (a) of the PPDA Act, 2003 (as amended) which states that the Authority may on the recommendation of a Procuring and Disposing Entity or after investigations on its own initiative, suspend a provider from engaging in any public procurement or disposal process for a period determined by the Authority where the provider breaches the code of ethics of providers.

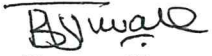
The Standard Bidding Documents issued by the Authority require that the Code of Ethical Conduct for Bidders and Providers as provided in the bidding forms to be signed by the bidder and submitted together with the other bidding forms.

In investigating recommendations by entities to suspend providers from engaging in public procurement and disposal, the Authority has found that bids submitted by bidders do not contain the Code of Ethical Conduct for Bidders and Providers and there are no statements making reference to the code in the bid submission sheets.

The purpose of this circular is to request you to direct the Procurement and Disposal Units to always ensure that bids submitted by bidders contain a signed Code of Ethical Conduct for Bidders and Providers in order to comply with the provisions of PPDA Act, 2003, PPDA Regulations, Local Government (PPDA) Regulations, 2006 and the PPDA Guideline No. 4/

2014 with respect to ethical conduct for bidders and providers during procurement and disposal processes.

This is to communicate the above guidance of the Authority.



Benson Turanye

**EXECUTIVE DIRECTOR**

c:c.: Head, Procurement and Disposal Units