



Public Procurement and Disposal of Public Assets Authority

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Our Ref:..... **PPDA/A62**

Your Ref:.....

5th January 2018

The Chief Administrative Officer
Mityana District Local Government
MITYANA

ALLEGED HIRING OF BUSUNJU TOWN COUNCIL OFFICE PREMISES WITHOUT FOLLOWING PROCUREMENT PROCESSES

Reference is made to the above subject.

On 4th January 2017, the Authority received a complaint forwarded by the Inspectorate of Government alleging that Busunju Town Council rented their current office premises without following the due procurement process.

The Authority instituted an investigation in accordance with Section 8 (1) (c) of the PPDA Act 2003 and found that the acquisition of office premises by the Ag. Town Clerk, did not follow procurement procedures provided in Section 79 of the PPDA Act 2003 and the Local Governments (Procurement and Disposal of Public Assets) Regulations 2016 as indicated below:

- i. Section 55 of the PPDA Act 2003 provides that “*all public procurement and disposal shall be carried out in accordance with the rules set out in the PPDA Act and any Regulations and Guidelines made under the Act*”.
- ii. Busunju Town Council commenced on 1st July 2016 and occupied a one-room building at Busunju Trading Centre. The Ag. Town Clerk at the time, Mr Isaac Golooba, wrote to the Chief Administrative Officer, Mityana District Local Government on the Town Council’s intention to hire office premises. The Ag. Town Clerk identified and entered into a three year contract for renting office premises comprising of 15 rooms at a cost of UGX. 1,700,000 per month located along Busunju - Mityana Road and occupied them without following the procurement process.

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- iii. The Chief Administrative Officer advised the Ag. Town Clerk, Mr Isaac Golooba to initiate the procurement requirement for procurement of office premises in accordance with Regulation 26 of the Local Governments (Public Procurement and Disposal of Public Assets) Regulations 2006. The Contracts Committee, Mityana District Local Government rejected the request by Busunju Town Council since the Town Council had already occupied premises located on Mityana-Sekanyonyi-Busunju Road without following the procurement process.
- iv. The Accounting Officer confirmed to the Authority that the Ag. Town Clerk did not follow the due process while acquiring office space. The Ag. Town Clerk was transferred to the position of the Assistant Chief Administrative Officer, General Duties, Mityana District Local Government and Mr William Semwogerere was appointed Town Clerk for Busunju Town Council.
- v. The substantive Town Clerk indicated that the current premises occupied by the Town Council were expensive and proposed that cheaper premises with 8-10 rooms to accommodate the 35 staff were being sought.

In light of the above, the Authority finds that the Ag. Town Clerk at the time, Mr. Isaac Golooba should be held accountable for failure to follow procurement procedures in the acquisition of office premises.

The Authority recommends that the Entity should ensure that the new process for acquisition of office premises for Busunju Town Council is conducted in strict adherence with the PPDA Act 2003 and the Local Governments (Procurement and Disposal of Public Assets) Regulations 2016.



Bradford Ochieng

Ag. EXECUTIVE DIRECTOR

c.c.: The Inspector General of Government, Inspectorate of Government

c.c.: The Town Clerk, Busunju Town Council, Mityana District