



**COMPLIANCE INSPECTION REPORT OF NTUNGAMO
DISTRICT LOCAL GOVERNMENT FOR THE FINANCIAL
YEAR 2023/24**

MAY 2025

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Acronyms

AO	Accounting Officer
BoQs	Bills of Quantities
CC	Contracts Committee
DLG	District Local Government
ESHS	Environmental, Social, Health and Safety
FY	Financial Year
HC	Health Centre
LPO	Local Purchase Order
LTD	Limited
PDU	Procurement and Disposal Unit
PPDA	Public Procurement and Disposal of Public Assets Authority
UGX	Uganda Shilling

EXECUTIVE SUMMARY

The Public Procurement and Disposal of Public Assets Authority carried out a compliance inspection of Ntungamo District Local Government that covered a representative sample of 10 procurement and disposal transactions in the Financial Year 2023/2024. The compliance inspection involved a review of the procurement system, the procurement processes, and disposal of public assets.

From the findings of the compliance inspection exercise, the Entity's total weighted score was **76.3%**, which is **unsatisfactory performance** risk rating. The details of the rating are depicted in chapter three of the report.

The unsatisfactory performance was attributed to the following key exceptions:

1. The Entity did not fully implement 13 out of 15 previous audit recommendations for the Financial Year 2022/2023 representing 87% of the issued recommendations contrary to Section 10 of the PPDA Act, Cap. 205. Failure to implement the Authority's recommendations deprives the Entity of the opportunity to improve its procurement processes.
2. Planned procurement activities worth UGX 2,504,983,919 under Health, Water, Production and Agriculture, Finance, Works, Administration, Community Based Services, Education, Council and Natural Resources Departments were not implemented during Financial Year 2023/24. As a result, there was a variance of 43% procurement plan implementation rate, an indicator that the Entity lacks the capacity to deliver services to the intended beneficiaries.
3. The Entity conducted 20 procurements worth UGX 659,977,246 and 28 revenue sources worth UGX 883,882,000 outside the consolidated procurement plan contrary to Section 60(10) of the PPDA Act, Cap. 205. Conducting procurements outside the procurement plan implies that the Procurement and Disposal Unit did not update the plan to capture the additional funding and any changes and failure to plan for local revenue makes planning for procurement activities to be conducted using local revenue difficult.
4. There were unrealistic timelines of 124 days allotted to nine planned procurements worth UGX 2,920,924,382 from initiation to contract signing which hinders the principle of efficiency contrary to Section 51 of the PPDA Act, Cap. 205. Such poor planning may result in poor execution.
5. The Entity delayed by an average of 3 months to submit quarterly and/or monthly reports to the Authority during Financial Year 2023/24 contrary to Section 60 (1) of the PPDA Act, Cap. 205. Failure to submit quarterly and monthly reports to the Authority hinders the principle of transparency stipulated under Section 48 of the PPDA Act, Cap. 205.
6. On average, the Entity took 154 days to contract a provider in three procurements worth UGX 538,161,872, that is from the time of initiation to the date of contract signing. Such inefficiencies result in delayed service delivery to the intended users.
7. There was low bidder participation where the Entity did not receive at least three bids in 5 sampled procurement transactions worth UGX 749,107,872 contrary to Section 49 of the PPDA Act, Cap. 205 that requires all procurement and disposal processes to be conducted in a manner that maximizes competition to achieve value for money.
8. There were no disposals carried out in the Financial Year 2023/2024 and obsolete items continue to depreciate contravening Regulation 122(1) of Local Governments (PPDA) Regulations 2006.

9. Various pieces of land owned by the District were not titled, especially those in the Lower Local Governments exposing such land to risks of encroachment and grabbing contrary to Regulation 122 (6) of the Local Government (PPDA) Regulations, 2006.
10. In five procurements worth UGX 645,202,339, irregularities were noted during evaluation of bids. Such irregularities included passing non-compliant bidders, use of the wrong evaluation methodology, submitting forged Income Tax Clearance, suspicion of bid tampering and failure to sign the evaluation report by all members of the Evaluation Committee and use of a permanent Evaluation Committees resulting in awarding of contracts to non-responsive bidders who may not have the capacity to undertake the works.
11. In four sampled procurements worth UGX 817,259,505, contractors did not fulfil their contractual obligations including submission of Performance Security and program of works contrary to Regulation 11 and 12 of the PPDA(Contracts) Regulations, 2023. Failure to furnish Performance Security exposes the Entity to the risk of non-performance by firms and failure to prepare and submit the program of works makes it difficult to track progress and meet key milestones.
12. The Entity did not effectively incorporate Environmental, Social, Health, and Safety safeguards in the statements of requirements and report on them during implementation exposing the project to negative effects therein. There was no evidence of environmental screening to identify the project risks and inform the bills of quantities accordingly in four procurements worth UGX 817,259,505 contrary to Section 66 of the PPDA Act, Cap. 205.
13. Laxity in supervision coupled with weak contract management were noticed in five procurements worth UGX 903,687,062. Irregularities including lack of a contract supervisor, no contract implementation plan, failure to prepare progress reports and handover certificates implying that project monitoring was not given due attention which may lead to delayed and shoddy works.
14. Contrary to Regulation 42 and 49 of the PPDA (Contracts) Regulations, 2023 payments were effected with inaccuracies as noted below:
 - (i) In the construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000, retention was computed against a value exclusive of VAT contrary to GCC 57.1 creating a variance of UGX 1,334,746 of funds to be retained; and 6% withholding tax was charged on values inclusive of VAT at the time of payment causing double taxation. Payment of contingency funds worth 4,615,857.15 VAT inclusive was effected without accountability which may result in payment for undelivered services hence a loss of government funds;
 - (ii) In the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190, 6% withholding tax was charged on values inclusive of VAT at payment causing double taxation. Contingency funds worth UGX 1,7765,378 for the classroom block and UGX 1,852,806 VAT exclusive for the staff house was paid out without accountability which may result in payment for undelivered services hence a loss of government funds;
 - (iii) In the construction of a twin staff house at Nyakyera Health Centre III worth UGX 146,595,592, there was an outstanding payment worth UGX 97,558,112 (67%) despite the contractor claiming for the balance on 2nd May 2024. Failure to pay and delayed payment of contractors may cripple their financial capacity and may lead to litigation; and
 - (iv) In the construction of Rwentobo-Rwahi Town Council office worth UGX 197,077,149, there was an outstanding payment of UGX 197,077,149 (100%). Failure to pay and delayed payment of contractors may cripple their financial capacity and may lead to litigation.

15. The following irregularities were noted in the supply, delivery, installation, user training and commissioning of medical equipment and furniture for Rukoni West Health Centre III worth UGX 139,377,000 by CGS General Enterprises Limited:
 - (i) There was no evidence showing that 10% Performance Security was furnished by the provider in accordance with the terms and conditions to the contract, implying that the Entity did not secure the works against non-performance;
 - (ii) Most of the equipment was not in use due to the absence of electricity at the health facility contrary to Section 51 of the PPDA Act, Cap. 205.
16. Following up on the issues raised on the Contract Monitoring System regarding the construction of a 2-classroom block and supply of furniture at Kiyooro Demo School worth 96,000,000 by Nuatu Consult Limited (constructed during Financial Year 2022/23) revealed that the deep crack in the classroom had not been rectified as of 18th February 2025 and the defects liability period had elapsed. Such shoddy works affect government's intentions of delivering quality services to the citizens.

In light of the above findings, Ntungamo District Local Government should implement the following recommendations:

1. The Accounting Officer should:
 - (i) Task the Internal Audit Department to ensure that all PPDA recommendations are implemented in accordance with Section 10 (1) (a) of the PPDA Act Cap, 205;
 - (ii) Task the Procurement and Disposal Unit to submit monthly procurement and disposal reports by the 15th of the month that immediately follows the month to be reported on in accordance with Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulation 2023;
 - (iii) Task the Evaluation Committee to show cause why they should not be suspended for a period of one year for tampering with bids in the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 and construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health Centre III worth UGX 175,000,000;
 - (iv) In future, where the contractor fails to furnish the Performance Securities within the stipulated period, withhold the bid security, terminate the contract and award the contract to the next best-evaluated bidder in accordance with Regulation 12 (2) of the PPDA (Contracts) Regulations, 2023;
 - (v) Ensure that User Departments responsible for the items earmarked for disposal in the Board of Survey report were sold off to avoid further depreciation and in accordance with Regulation 3 of the PPDA (Disposal of Public Assets) Regulations, 2023;
 - (vi) Ensure that all District land is surveyed and titled to ease identification and avoid land grabbing;
 - (vii) Ensure that payments are made within 30 days from the date of certification of invoices, except where this is varied in the Special Conditions of the Contract in accordance with Regulation 49 (3) of the PPDA (Contracts) Regulations, 2023;
 - (viii) Prevail over the User Departments to provide accountability for contingency funds whenever there are changes to the contracts in accordance with Regulations 53 & 54 of the PPDA (Contracts) Regulations, 2023; and
 - (ix) Ensure that the Out Patient Department (OPD), laboratory and dispensary at Rukoni West Health Centre III is completed and connected to the national grid to allow the functioning of the equipment.
2. The Head Procurement and Disposal Unit should:
 - (i) On a quarterly basis and whenever necessary, review and update the consolidated procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205;

- (ii) Monitor and enforce the implementation of the timelines in the procurement plan to act as an internal mechanism to promote efficiency in the Entity's procurement processes in accordance with Section 51 of the PPDA Act, Cap. 205;
 - (iii) Review the Entity practices that deter competition like evaluation malpractices, shortlisting related bidders, stringent requirements, and payment delays and also sensitize bidders on how to prepare responsive bids increase bidder participation and maximize competition in accordance with Section 49 of the PPDA Act, Cap. 205; and
 - (iv) Ensure that nomination of the Evaluation Committee composition considers the technical skills and experience relevant for the evaluation of the procurement requirement in accordance with Regulation 2 and 3 of the PPDA (Evaluation) Regulations, 2023.
3. The Contracts Committee should not approve procurements outside the procurement plan except in cases of emergency in accordance with Section 60(10) of the PPDA Act, Cap. 205
 4. The Evaluation Committee(s) should:
 - (i) Verify the accuracy, validity and authenticity of the documents submitted by a bidder in accordance with Regulation 17 (1) of the PPDA (Evaluation) Regulations, 2023;
 - (ii) Conduct evaluation of bids based on the evaluation criteria stated in the bidding document in accordance with Regulation 5 of the PPDA (Evaluation) Regulations, 2023; and
 - (iii) Ensure that every page of an evaluation report is signed by all the members of the Committee in accordance with Regulation 12 (3) of the PPDA (Evaluation) Regulations, 2023.
 5. The User Departments should:
 - (i) Plan for the procurement activities in a rational manner with realistic revenue projections to safeguard against non-implementation due to lack of funding in accordance with Section 60(2) of the PPDA Act, Cap. 205; and
 - (ii) Investigate the cause of the crack at Kiyooro Demo School in the construction of a 2-classroom block and supply of furniture worth 96,000,000 by Nuatu Consult Limited during the Financial Year 2022-23; plan and budget for the rectification of the identified defects since the contractor has vacated site after the expiry of the defects liability period.
 6. The contract managers should:
 - (i) Ensure that providers submit all the required documentation in accordance with the terms and conditions of the contract including submission of the program of works in accordance with Regulation 52 (3a) (ii) of the PPDA (Contracts) Regulations, 2023;
 - (ii) Endeavour to submit monthly reports on the progress of the contract to the Accounting Officer and to the Procurement and Disposal Unit as well carry out all other obligations as stated in the appointments letters in accordance with Regulation 52 (3g) of the PPDA (Contracts) Regulations, 2023; and
 - (iii) Provide to the Accounting Officer an accountability for the contingency funds paid out or else refund the Entity UGX 3,618,184 and UGX 4,615,857.15 for the Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S and the construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III respectively.
 7. The Environment and Community Development Officers should in future conduct the environmental and social screening of all projects and ensure that all solicitation documents have the Environmental and Social Management plans in accordance with Section 66 of the PPDA Act, Cap. 205.

8. The Head, Finance Department should introduce quality controls within the department to minimise the risk of payment errors so as to ensure that the Procuring and Disposing Entity meets all the payment and other obligations in accordance with the terms and conditions of a contract in accordance with Regulation 52 (3a) (iii) of the PPDA (Contracts) Regulations, 2023.

CHAPTER 1: INTRODUCTION

1.1 Background

The Public Procurement and Disposal of Public Assets Authority (PPDA) carried out a compliance inspection of Ntungamo District Local Government (DLG) that covered a representative sample of 10 procurement and disposal transactions in the Financial Year (FY) 2023/24. The compliance inspection involved a review of the procurement system, the procurement process, and disposal.

1.2 Objective of the compliance inspection

The overall objective of the compliance inspection was to assess and establish the degree of procurement and disposal of Ntungamo District Local Government's procurement system, and procurement and disposal processes with the provisions of the PPDA Act Cap. 205, Regulations, 2006 and PPDA Regulations 2023 and assess the level of procurement performance over the compliance inspection period.

The specific objectives of the compliance inspection of Ntungamo District Local Government were to:

1. Establish the level of compliance of the Entity with the provisions of the PPDA Act, Cap. 205, Regulations 2006 and PPDA Regulations 2023 with regard to the performance of the procurement structures and conduct of procurement and disposal processes.
2. Assess the degree of compliance of the Entity's disposal process with the provisions of the PPDA Act, Cap. 205, Regulations 2006 and PPDA Regulations 2023.
3. Assess the level of efficiency and effectiveness in contract implementation including the application of Environmental, Social, Health and Safety (ESHS) Requirements in the procurement process.

1.3 Procurement Structures

Ntungamo District Local Government's procurement structures were in place, that is, a substantive Accounting Officer (AO), a Contracts Committee (CC) comprising of five members, a fully constituted Procurement and Disposal Unit (PDU) and ad-hoc Evaluation Committees appointed for each procurement transaction.

a. Accounting Officer

At the time of compliance inspection in February 2025 the Accounting Officer at Ntungamo District Local Government was the Chief Administrative Officer, Mr. Mathias Ndifuna.

b. Procurement and Disposal Unit

The Procurement and Disposal Unit was fully constituted at the time of the compliance inspection with a Senior Procurement Officer and a Procurement Officer as detailed in Table 1 below:

Table 1: Composition of the Procurement and Disposal Unit

S/N	Name	Position	Qualifications
1.	Mr. Moses Makafu	Senior Procurement Officer	Masters of Science in Procurement and Supply Chain Management
2.	Ms. Amyln Ahabwe	Procurement Officer	Post Graduate Diploma in Procurement and Supply Chain Management

c. Contracts Committee composition

The Contracts Committee consisted of the following members as detailed in Table 2 below:

Table 2: Composition of the Contracts Committee

S/N	Name	Title	Position on the Committee
1.	Mr. Amos Besigye	Senior Fisheries Officer	Chairperson
2.	Mr. Joseph Mugabe	Seniors Community Development Officer	Secretary
3.	Mr. Arthur Mwebesa	Accountant	Member
4.	Ms. Shallon Birungi	Senior Assistant Secretary	Member
5.	Mr. Abraham Atuhaire	Environment Officer	Member

1.4 Scope of the compliance inspection

PPDA carried out compliance inspection of Ntungamo District Local Government from **6th to 18th February 2025**. The exercise covered a sample of 10 procurement and disposal transactions worth UGX **3,102,383,799** conducted during the FY 2023/24, review of procurement structures and review of the procurement plan performance. The list of sampled transactions is contained in **Appendix A** and the analysis of the population and sample is detailed in Table 3 below:

Table 3: Analysis of Population and Sample Selected for compliance inspection of FY 2023/24

S/N	Population			Sample		Percentage (%)	
	Procurement method	Value (UGX)	No.	Value (UGX)	No.	Value	No.
1.	Open Domestic Bidding	4,157,000,208	23	3,025,137,799	8	73	35
2.	Selective bidding	2,110,571,966	43	77,246,000	2	4	5
Total		6,267,572,174	66	3,102,383,799	10	49	15

1.5 Methodology

Ntungamo District Local Government was notified about the upcoming exercise on **23rd January 2025**. A sample of 10 procurement and disposal transactions was selected based on stratified random sampling using the Contracts Committee minutes, the contracts register, and quarterly procurement and disposal reports.

Two senior officers carried out the exercise under the supervision of the Regional Manager. During the exercise, the team examined records and documents for each of sampled transaction. The team also reviewed the procurement plan for FY 2023/24 and quarterly procurement and disposal reports.

On completion of data collection, members of the team met with various stakeholders such as the Accounting Officer, Contracts Committee members, Procurement and Disposal Unit staff, and user department representatives to discuss and get clarifications on some of the preliminary findings. A debrief meeting was held with the Accounting Officer to share the preliminary findings. A management letter was sent to the Entity on **16th April 2025** with a request to submit a management response by **2nd May 2025** which was officially submitted on **5th May 2025**. The compliance inspection report presents the key findings and conclusions arising from the compliance inspection.

CHAPTER TWO: KEY FINDINGS AND RECOMMENDATIONS

This Section presents the key findings arising from the compliance inspection based on the specific objectives of the exercise.

2.1 COMPLIANCE OF THE ENTITY WITH THE PROVISIONS OF THE PPDA ACT, CAP. 205 AND THE ATTENDANT REGULATIONS WITH REGARD TO THE PERFORMANCE OF THE PROCUREMENT STRUCTURES AND THE CONDUCT OF THE PROCUREMENT PROCESSES

2.1.1 Implementation of previous recommendations from the Financial Year 2022/23

The Entity failed to implement 13 out of the 15 recommendations for the Financial Year 2022/2023 representing 87% of the issued recommendations contrary to Regulation 14 (k) of the Local Governments (PPDA) Regulations 2006. The status of implementation is given in Table 4 below:

Table 4: Unimplemented recommendations from 2022/23

S/N	Recommendations	Management response
1.	The Accounting Officer should submit monthly procurement and disposal reports to the Authority by the 15 th of the month that immediately follows the month to be reported on in accordance with Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulation 2023.	Noted we are submitting
2.	The Accounting Officer should conduct due diligence on bidders and also recommend Edge Contractors and Civil Works Ltd, Glodina General Supplies Limited, and Bamidi Technical Services Ltd to the Authority for suspension due to submission of unauthentic documentation to the Entity in accordance with Section 9 (f) of the PPDA Act Cap. 205.	The contractors were cautioned never to repeat the same
3.	The Accounting Officer should ensure that all necessary documentation relevant to a procurement and disposal process is submitted to the Procurement and Disposal Unit in accordance with Section 33 (o) of the PPDA Act, 2023.	Noted this is being done now
4.	The Accounting Officer should ensure that all District land is surveyed and titled to ease identification in accordance with Regulation 2 (1) of the PPDA (Disposal) 2023.	The District is doing this in stages but still with a challenge of funds
5.	The Accounting Officer should recover the irregularly paid Value Added Tax worth UGX 18,491,809 from Alice General Trading Ltd and Armuk Uganda Ltd.	The District wrote to the contractors to show proof of remittance of the money to URA or make a refund Authority's comment There was no evidence of this communication and that the funds were recovered.

6.	The Procurement and Disposing Unit should efficiently implement all procurement processes in accordance with Section 51 of the PPDA Act, Cap. 205.	Noted the PDU is implementing the recommendation
7.	The Procurement and Disposing Unit should prepare a disposal plan for all assets that were recommended by the board of survey report in the disposal plan in accordance with Section 60 (1) of the PPDA Act, Cap. 205.	Noted this will be implemented
8.	The Procurement and Disposing Unit should prepare solicitation documents with statements of requirements, evaluation criteria and contract terms that leave no room for assumption in accordance with Regulation 42 (a) and (b) of the PPDA (Rules and methods for procurement of supplies, works and non-consultancy services) Regulations, 2023.	PDU is using the standard solicitation document Authority's comment Similar finding was noted under 2.1.6.4
9.	The Procurement and Disposing Unit should record all details of the procurement or disposal process using the standard forms issued by the Authority in accordance with Section 58 (1) of the PPDA Act, Cap. 205.	PDU is now using the standard forms Authority's comment Similar finding was noted under 2.1.6.1
10.	User Departments should always inform the Head Procurement and Disposal Unit to update the procurement plan whenever there are changes to their work plans and extra funding received in accordance with Section 60 (7) of the PPDA Act, Cap. 205.	PDU is now updating the procurement plans in accordance with section 60(7) of the PPDA Act, Cap 205 Authority's comment The Entity's response is noted; however, the finding is still a fact and hence maintained.
11.	User Departments should ensure that all environmental, social, health, and safeguards requirements are adhered to in accordance with Section 66 of the PPDA Act, Cap. 205.	We have included the environment officer and community Development officer on the project implementation teams to ensure ESHS are adhered to
12.	User Departments should ensure that providers meet all their performance or delivery obligations following the terms and conditions of the contract in accordance with Regulation 52 (3) (a) (i) of the PPDA (Contracts) Regulations, 2023.	Noted and promise to improve
13.	The Evaluation Committee(s) members should strictly adhere to the evaluation criteria set out in the solicitation document in accordance with Section 76 (3) of the PPDA Act, Cap. 205.	Noted and promise to improve

Implication

Failure to implement PPDA recommendations deprives the Entity of the opportunity to improve its procurement system.

Recommendation

Task the Internal Audit Department to ensure that all PPDA recommendations are implemented in accordance with Section 10 (1) (a) of the PPDA Act Cap, 205

2.1.2 Procurement plan**Procurement Plan Implementation Rate**

The Entity procured items worth UGX 6,171,572,174 during the Financial Year 2023/2024. This amounted to 57% of the planned procurement value of UGX 10,868,693,284 with a procurement implementation variance of UGX 4,697,121,110 as detailed in Table 5 below:

Table 5: Procurement plan implementation rate

Total procurement plan value inclusive VAT (UGX)	10,868,693,284
Total procurement spend value inclusive VAT (UGX)	6,171,572,174
Procurement Plan Implementation Rate	57%
Procurement Plan Implementation Variance (UGX)	4,697,121,110

Following the above implementation rate, the Authority noted the following irregularities:

(i) Failure to implement planned procurements

With regard to the above implementation variance of UGX 3,163,135,065, the following Departments did not implement procurements worth UGX 2,504,983,919 during the Financial Year 2023/24, as detailed Table 6 and **Appendix E**.

Table 6: Unimplemented values per department

S/N	Departments	Estimated value unimplemented
1.	Health Department	1,215,524,667
2.	Water Department	104,000,000
3.	Production And Agricultural Department	154,565,105
4.	Finance Department	116,020,945
5.	Works Department	449,905,000
6.	Administration Department	63,424,420
7.	Community Based Services Department	24,394,444
8.	Education Department	260,000,000
9.	Council Department	64,594,470
10.	Natural Resources	52,554,868
Total		2,504,983,919

Implication

The 43% variance in procurement plan implementation may imply that the Entity lacks the capacity to deliver services to the intended beneficiaries.

Management Response

The Entity did not provide a response to the above finding.

Recommendation

The Head Procurement and Disposal Unit should on a quarterly basis and whenever necessary, review and update the consolidated procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205.

(ii) Procurements conducted outside the procurement plan

The review of the quarterly and monthly reports revealed that 20 procurements worth UGX 659,977,246 and 28 revenue sources worth UGX 883,882,000 were conducted outside the consolidated procurement plan contrary to Section 60(10) of the PPDA Act, Cap. 205 as shown in Table 7 below:

Table 7: Procurements conducted outside the plan

S/N	Subject of procurement	Amount
PROCUREMENTS		
1.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County	41,300,000
2.	Retooling of veterinary laboratory	10,000,000
3.	Supply of apiary demonstration equipment and materials	25,915,300
4.	Supply of soil testing reagents and consumables	5,539,560
5.	Phase II partial chain link fencing at Ruhaama HC III, Ruhaama sub county	34,786,400
6.	Supply and installation of sign posts for Micro scale irrigation sites	12,200,000
7.	Supply of borehole spare parts	16,432,000
8.	Construction of an incinerator at Production slab	19,949,138
9.	Supply of aquaculture inputs	35,946,000
10.	Irrigation demonstration at Tumwebaze John Jones-Nyabushenyi	24,950,000
11.	Irrigation demonstration at Mwebesa Charles-Ruhara Ngoma S/C	24,955,000
12.	Supply of items for repairs and fertilizers for existing irrigation demonstration sites	30,486,000
13.	Construction of a twin staff house at Nyakyera HC III	146,595,592
14.	Construction of an Administration and Council block with three stance latrines for Rweikiniro Sub County Phase II	40,431,520
15.	Construction of an Administration block up to wall plate at Kibatsi Sub County phase II	40,578,548
16.	Chain link fencing at Ruhaama HC III, in Ruhaama Sub County	39,779,806
17.	Construction of a main gate and phased chain link fencing at Rubaare HCIV	34,934,434
18.	Construction of a 5-stance drainable latrine at Rugongi Primary School	28,660,123
19.	Construction of a 5-stance drainable latrine at Kishunjure Primary School	29,713,625
20.	Construction of a 2-stance drainable latrine with a bathroom for Maternity ward in Rwashamaire HC IV	16,824,200
Total		659,977,246
REVENUES		
S/N	Procurement subject	Contract value
1.	Cattle market dues in Rubaare Town Council	102,400,000

S/N	Subject of procurement	Amount
2.	Rwemiro monthly and weekly markets, slaughter and release fees, Rent of sub county and Kagyemu, Coffee stores in Ruhaama East S/C in Ntungamo District	16,332,000
3.	District canteen at the District Headquarters	1,200,000
4.	Loading market, loading and offloading, animal release and slaughter, Night parking in Kitwe T/C	22,080,000
5.	Omugyenye weekly market in Rubaare sub county	36,180,000
6.	Kahoko weekly market, beer club license, slaughter fees in Rukoni East sub county	28,800,000
7.	Kyempene weekly market beer club permit and slaughter fees in Rugararama Sub County	20,400,000
8.	Katungamo weekly market in Rugararama sub county	18,701,000
9.	Ngomba weekly market in Rugararama sub county	18,701,000
10.	Livestock release and slaughter fees in Kagarama Town council	7,320,000
11.	Rubaare monthly market in Rubaare Town council	64,400,000
12.	Kakyerere weekly market in Rubaare sub county	38,448,000
13.	Kanyehunde weekly market and animal release, slaughter fees in Rubaare sub county	48,240,000
14.	Kagongi market, Buteraino weekly market and animal release and slaughter fees in Rwekiniro Sub County	4,200,000
15.	Animal release and slaughter fees and Ruhara and Kizinga in Ngomba Sub County	48,000,000
16.	Animal release and slaughter fees in Rubaare Town Council	25,200,000
17.	Rwentobo Daily market, Kashoojwa Matooke Market, Rwahi Daily Market and Onion Trade in Rwahi Town Council	27,600,000
18.	Local Hotel Tax, Night parking, Loading and off Loading in Rubaare Town Council	35,100,000
19.	Animal release in Rwentobo Town Council	33,000,000
20.	Animal release and slaughter in Nyabushenyi Sub County	2,400,000
21.	Karuruma weekly market, animal release and slaughter fees in Nyabihoko sub county	3,840,000
22.	Rwentobo Rwahi Weekly market in Rwentobo Rwahi T/C	36,000,000
23.	Rubaare daily market in Rubaare T/C	15,300,000
24.	Rubaare weekly market in Rubaare T/C	65,160,000
25.	Animal release in Rwenanura-Kakukuru T/C	2,760,000
26.	Kyabirarara weekly market sub county	84,200,000
27.	Rwentobo-Rwahi cattle monthly market Rwentobo-Rwahi	66,400,000
28.	Kitwe weekly daily and monthly market advertisement, Billboard, vending in Kitwe T/C	11,520,000
Total		883,882,000

Implications

- Conducting procurements outside the procurement plan implies that the Procurement and Disposal Unit did not update the plan to capture the additional funding and any changes contrary to Section 60(7) of the PPDA Act, Cap. 205.
- Failure to plan for local revenue makes planning for procurement activities to be conducted using local revenue difficult.

Management Response

The Entity did not provide a response to the above finding

Recommendations

1. The Head Procurement and Disposal Unit should on a quarterly basis and whenever necessary, review and update the consolidated procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205.
2. The Contracts Committee should not approve procurements outside the procurement plan except in cases of emergency in accordance with Section 60(10) of the PPDA Act, Cap. 205.

(iii) Unrealistic procurement plan timelines

The Authority reviewed the procurement plan and noted that nine procurements worth UGX 2,920,924,382 were allotted unrealistic timelines which did not promote the principle of efficiency contrary to Section 51 of the PPDA Act, Cap. 205. As detailed Table 5, the Entity planned to:

- a) Receive and open bids on 17th November 2023; approve the evaluation report on 25th January 2024, 69 days (2 months) later;
- b) Approve evaluation report on 25th January 2024; issues an award notification on 18th February 2024, 24 days later;
- c) Issue and award notification on 18th February 2024 and sign the contracts on 20th March 2024, 31 days (one month) later; and
- d) Complete the following nine activities between 20th -29th June 2024, three months after contract signing, irrespective of the scope of works. The projects are shown in Table 8 below:

Table 8: Procurements identified to have unrealistic plan timelines

S/ N	Subject of procurement	Estimated cost	Bid closing/ Opening date	Approval evaluation report date	Award notification date	Contract signing date	Completion date
1.	Design, supply, and installation of solar/petrol powered irrigation equipment for co funded farmers	1,826,108,000	17 th Nov 2023	25 th Jan 2024	18 th Feb 2024	20 th March 2024	20 th June 2024
2.	Rehabilitation of the District headquarter	103,816,382	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	29 th June 2024
3.	Construction of 3 classrooms at Kiyooro primary school	200,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
4.	Completion of a 3-classroom block at Kabira primary school	77,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024

S/ N	Subject of procurement	Estimated cost	Bid closing/ Opening date	Approval evaluation report date	Award notification date	Contract signing date	Completion date
5.	Completion of a 3-classroom block at Kabuhome P/S	80,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
6.	Partial completion of a 3-classroom block at Kyafora P/s	80,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
7.	Construction of a 4-classroom block at Rwamakukuru Primary School	300,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
8.	Construction of a 2-classroom block at Igorora Primary School	127,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
9.	Construction of a 2-classroom block at Kabuye Primary School	127,000,000	17 th Nov 2023	25 th Jan 2023	18 th Feb 2024	20 th March 2024	20 th June 2024
Total		2,920,924,382					

Implication

Poor planning may result in poor execution which could explain the delays noted in item 1.3.3.

Management Response

Projects indicated in Table 5 from 2 to 9 were opened on 20th October 2023, approval of evaluation report on 14th November 2023, award notification date on 28th and 29th November 2023 contract signing was on 20th December 2023 and contract completion was within 4 months not as indicated in the table 5

Design, supply, and installation of solar/petrol powered irrigation equipment for co funded farmers, bid closing and opening was on 18th December 2023

Authority's comment

The Authority takes note of the Entity's response and the actual implementation dates. However, the response did not consider the planned timelines that were being queried, hence the issue is maintained.

Recommendation

The User Departments should plan for the procurement activities in a rational manner with realistic revenue projections to safeguard against non-implementation due to lack of funding in accordance with Section 60(2) of the PPDA Act, Cap. 205.

2.1.3 Delayed reporting

The Authority noted that the Entity delayed by an average of 3 months to make quarterly and monthly submissions for the Financial Year 2023/24 to the Authority as detailed in Table 9 below:

Table 9: Details of the delayed reporting

Reporting period	Reporting date by law	Reporting date by the Entity	Delay (months)
Procurement plan (FY 2023-24)	15 th July 2023	Not submitted	Not submitted
Quarter 1 (July – September 2023)	15 th October 2023	Not submitted	Not submitted
Quarter 2 (October – December 2023)	15 th January 2024	6 th June 2024	5 months
January 2024	15 th February 2024	6 th June 2024	4 months
February 2024	15 th March 2024		3 months
March 2024	15 th April 2024		2 months
April 2024	15 th May 2024	2 nd October 2024	4 months
May 2024	15 th June 2024		3 months
June 2024	15 th July 2024		2 months

Furthermore, the Entity did not adhere to the Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulations, 2023 requiring all reports to be submitted on a monthly basis with effect from 5th February 2024.

The Entity did not submit the procurement plan and the first quarter report for the FY 2023-24 contrary to Section 60 (1) of the PPDA Act, Cap. 205 and Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulations, 2023. It should further be noted that this has been a recurring issue from previous audits including one of the Financial Year 2022/23 and a non-compliance letter written reminding the Entity in the Financial Year 2024/25.

Implication

Failure to submit quarterly and monthly reports to the Authority affects tracking of the Entity's procurement activities which impedes the principle of transparency stipulated under Section 48 of the PPDA Act, Cap. 205.

Management response

Noted the office of the Accounting Officer will handle administratively to ensure that this is not repeated.

Recommendation

The Accounting Officer should ensure that monthly procurement and disposal reports are submitted to the Authority by the 15th of the month that immediately follows the month to be reported on in accordance with Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulation 2023.

2.1.4 Failure to attach detailed and complete statement of requirements at requisitioning

The User Departments did not attach detailed and complete specifications to the statement of requirements in two procurements worth UGX 1,971,303,335 contrary to Section 34 (1) (c) of the PPDA Act, Cap. 205. The details are in Table 10 below:

Table 10: Procurements without detailed statement of requirements

S/N	Subject of procurement	Details
1.	Construction of facilities at Ruhaama SS worth UGX 1,775,424,145	Did not have detailed and complete specifications attached at initiation
2.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190	Failure to provide detailed specifications for element 13 in the Bills of Quantities (BoQs). The implementation, quantification, and measurement of these items becomes difficult. Element 13 ESMP Compliance for the two-classroom block: Allow for a sum of UGX 1000,000 for environmental and social safeguard issues inclusive of tree planting, planting grass, restoration of disturbed areas and community engagements as a single item.

Implication

Failure to prepare detailed specifications implies that the Evaluation Committee could not conclusively compare the bidder's brochures with the required specifications exposing the Entity to a failure to meet the requirements of the users and items supplied by the contractors

Management response

- (i) In the construction of facilities at Ruhaama SS worth UGX 1,775,424,145, the BoQs and drawings were submitted in soft copy.
- (ii) In the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190, the issue is noted and we promise to improve.

Authority's comment

Evidence of submission of soft copy BoQs and drawings was not provided to support the response, therefore, the finding is maintained.

Recommendations

1. The User Departments should at the time of initiation, propose and submit technical inputs to the statements of requirements in accordance with Section 36 (1) (c) of the PPDA Act, Cap. 205.
2. The Procurement and Disposal Unit should check and prepare detailed statements of requirements in accordance with Section 33 (h) of the PPDA Act, Cap.205 and Regulation 3 of the PPDA (Rules and methods for procurement of supplies, works and non-consultancy services) Regulations, 2023.

2.1.5 Delayed procurement process

The Entity spent on average 154 days to contract a provider in three procurements worth UGX 538,161,872, that is from the time of initiation to the date of contract signing. This was contrary to Section 51 of the PPDA Act, Cap. 205 as detailed in Table 11 below:

Table 11: Procurements with delays

S/N	Subject of procurement	Initiation date	Contract signing date	Time run (days)	Root cause
1.	Construction of a 2-classroom block with office, and store, two classrooms and 5 stance drainage latrines at Rwamakukuru Primary School worth UGX 299,784,723	8 th August 2023	31 st January 2024	177	(i). Delay between the time of initiation 8 th August 2023 to bid invitation date 28 th September 2023 (ii). Delay between the bid opening date 20 th October 2023 and preparation of evaluation report on 13 th November 2023.
2.	Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149	16 th January 2024	11 th May 2024	117	Delay between initiation 11 th January 2024 to date of submission of the procurement by PDU to Contracts Committee on 20 th February 2024.
3.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County worth UGX 41,300,000	27 th December 2023	12 th June 2024	169	Delayed approval by the head of department from the time of initiation 27 th December 2023 to the date of approval of requisition on 13 th February 2024.
Average				154	

Implication

Such procurement delays result in delayed service delivery and may lead to the delivery of services at a time they are no longer relevant to the users.

Management Response

Noted and promise to improve

Recommendation

The Accounting Officer should put in place a mechanism of monitoring the implementation of timelines in the procurement plan to promote efficiency in the Entity's procurement

processes in accordance with Section 51 of the PPDA Act, Cap .205.

2.1.6 Bidding

2.1.6.1 Failure to use the standard bidding forms

There was no evidence to indicate that the Procurement and Disposal Unit submitted the bidding document, the shortlist of providers, the Evaluation Committee nomination and the procurement method to the Contracts Committee for approval using LG PP Form 2 in all the sampled procurements.

Implication

Failure to use standard forms and submit procurement documents to Contracts Committee for approval implies a lack of proper checks and balances in the conduct of the procurement process for all the sampled procurements.

Management response

The standard forms for submission are on files

Authority's comment

Evidence of use of LG PP Form 2 was not provided to support the response. Therefore, the finding is maintained.

Recommendations

The Head Procurement and Disposal Unit should:

1. Ensure that the Entity uses the standard forms issued by the Authority to record all details of the procurement or disposal process, except where it obtains the consent of the Authority to use forms other than those provided by the Authority in accordance with Section 58 (1) of the PPDA Act, Cap. 205 and Form 5, Part II of the Schedule 1 of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulation, 2023; and
2. Ensure that the bidding document, the shortlist of providers, the Evaluation Committee nomination and the procurement method are submitted to the Contracts Committee to support the committee's function of approval in accordance with Section 30 (a, b, e & f) and 33b of the PPDA Act, Cap. 205.

2.1.6.2 Low bidder participation

The Entity failed to receive at least three bids in five sampled procurement transactions worth UGX 749,107,872 contrary to Section 49 of the PPDA Act, Cap. 205 that requires all procurement and disposal processes to be conducted in a manner that maximizes competition to achieve value for money. The details are noted in Table 12 and 13 below:

Table 12: Procurements with low bidder participation

S/N	Subject of procurement	Amount (UGX)	Procurement method	Number of bidders invited	Number of bids received
1.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub	41,300,000	Selective bidding	All prequalified	2

S/N	Subject of procurement	Amount (UGX)	Procurement method	Number of bidders invited	Number of bids received
	County				
2.	Supply of aquaculture inputs	35,946,000	Selective bidding	All prequalified	1
3.	Construction of a 2-classroom block with office, and store, two classrooms and 5 stance drainage latrines at Rwamakukuru Primary School	299,784,723	Open Domestic bidding	Open	2
4.	Construction of Rwentobo Rwahi Town Council office	197,077,149	Selective bidding	All prequalified	2
5.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III	175,000,000	Open domestic bidding	open	
Total/Average		749,107,872			2

Table 13: Root cause

S/N	Subject of procurement	Root cause
1.	Supply of aquaculture inputs worth UGX 35,946,000	<p>a) There was no evidence to indicate that invitation letters were sent to the shortlisted bidders.</p> <p>b) Stringent requirements, the bidders were required to submit bid security worth UGX 2,000,000.</p> <p>c) Invitation of all providers on the list without analysing and creating a competitive shortlist of providers.</p>
2.	Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149	<p>a) There was no evidence to indicate that an invitation letter was sent to the shortlisted bidders.</p> <p>b) The Entity failed to come up with a shortlist of providers under the selective bidding method for this procurement. Instead, it invited all the directors of the prequalified firms for Financial Year 2023-2024 for firms prequalified in General construction, Renovation of Buildings and Construction of toilets and VIP Latrines for FY 2023-2024 to participate which is against the law or rules.</p>
3.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000	<p>a) Low reserve price of UGX 175,000,000 compared to the BEB at UGX 195,636,361.</p> <p>b) Stringent requirement, the bidders where required to present a bid security of UGX 3,000,000.</p>

Implications

- There is a potential risk that bidders are colluding at the time of bidding.
- This is also an indicator of loss of confidence by bidders in the procurement processes of the Entity.

Management Response

We acknowledge the observation but for the case of supply of aquaculture inputs worth UGX 35,946,000, a bid security of 2,000,000 was not a required ITB 21.1 bid security is N/A.

Authority's comment

The Authority takes note of the Entity's response. However, the request for bid security was a requirement under ITB 21.1 of the bidding document submitted to the Authority for review and no evidence supporting the Entity's response was provided for review.

Recommendation

The Procurement and Disposal Unit should review the Entity practices that deter competition like evaluation malpractices, shortlisting related bidders, stringent requirements, and payment delays, among others, and also sensitize bidders in order to improve their level of in the procurement processes of the Entity so as to maximize competition in accordance with Section 49 of the PPDA Act, Cap. 205.

2.1.6.3 Suspected corruption practices in the procurement processes

The Authority found indicators that procurement process for two procurements worth UGX 216,300,000 were tempered with, later stages of the procurements were completed earlier than those that precede them as detailed in Table 14 below contrary to Regulations 3-70 of the PPDA (Rules and Methods for Procurement of Supplies, Works and Non-Consultancy Services) Regulation, 2023.

Table 14: Procurements conducted retrospectively

S/N	Subject of procurement	Contract amount (UGX)	Retrospectivity
1.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County	41,300,000	The bids for Geobot Group Limited, the best evaluated bidder and Weekfield Limited's bids were received on 28 th May 2024, one day after evaluation, contract award and display of the best evaluated bidder notice on 27 th May 2025.
2.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III	175,000,000	The submission to the Contracts Committee for approval of the method and Evaluation Committee was made on 11 th August 2023 before the procurement was initiated on 13 th September 2023.
Total		216,300,000	

Implication

This indicates that the internal controls in the procurement system are non-functional.

Management response

Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III, the procurement was initiated on 8th August 2023 but it had an error and sent back to the user department for correction and it was signed with the date of correction of 13th September 2023 instead of the first date.

Authority's comment

Evidence of the initial submission dated 8th August 2023 was not provided to support the response, therefore, the finding is maintained.

Recommendation

Task the Evaluation Committee to show cause why they should not be suspended for a period of one year for tampering with bids in the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 and construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health Centre III worth UGX 175,000,000;

2.1.6.4 Irregularities in the preparation of standard bidding documents

The Entity issued bidding documents with irregularities or anomalies contrary to Regulation 48 of the Local Governments (PPDA) Regulations, 2006 as detailed below:

- (i) In the procurement for consultancy services for feasibility study, design and tender documentation of Kagorogoro Solar Pumped Water System in Kirungu Parish in Rukoni East Sub County worth UGX 41,300,000, the Authority noted the following irregularities:
 - a) Wrong evaluation methodology used: The Entity indicated under Section 3 (1) of the bidding document that the evaluation methodology shall be Technical Compliance Selection (TCS) methodology. This was contrary to Regulation 14 of the PPDA (Evaluation) Regulations that applies the use of TCS to the procurement of supplies, works and non-consultancy services.
 - b) The standard bidding document issued was incomplete; there were no instructions to bidders, format of the contract and the beneficial ownership form
- (ii) In all the sampled procurements, the compliance inspection revealed that the bid validity period was stated in days and not the exact date of expiry. This leaves the interpretation of the period to the discretion of the bidder which could result into complaints.
- (iii) There was non-inclusion of beneficial ownership requirements in the bidding documents for all sampled procurements. These details were subsequently not included in the Quarterly reports, contrary to PPDA Circular No. 4 of 2022 on the submission of beneficial ownership information for firms that are awarded Government Contracts.

Implication

Unclear and inadequate requirements in the solicitation documents raise contract implementation disputes, and weak evaluation criteria expose the Entity to a risk of poor contract performance.

Management Response

We acknowledge the observation and promise to improve

Recommendations

The Procurement and Disposal Unit should

1. include requirements on beneficial ownership for companies in the bidding document by requiring bidders to attach company form 1s to their bids in accordance with PPDA Circular No. 4 of 2022 on submission of beneficial ownership information for firms that are awarded Government contracts; and
2. When preparing each bidding document, ascertain that:
 - a) The appropriate selection for selection of consultants is included in the bidding document in accordance with Regulation 56 of the PPDA (Procurement of Consultancy Services) Regulations, 2023; and
 - b) The bid validity period as a date in accordance with Regulation 62(1) of the PPDA (Rules and Methods for the Procurement of Works, Supplies, and Non Consultancy Services) Regulations 2023.

2.1.7 Evaluation

1.1.7.1 Permanent Evaluation Committee

The Evaluation Committees were appointed as per procurement method and not as per procurement as shown in Table 15 and 16 below contrary to Section 39 of the PPDA Act, Cap. 205.

Table 15: Evaluation Committee for open bidding procurements

S/N	Name	Title
1.	Mr. Charles Kusemerewa	Ag. District Engineer
2.	Mr. Moses Makafu	Senior Procurement Officer
3.	Ms. Beatrice Chemusito Wamasembu	Ag. District Health Officer
4.	Mr. Fred Bahati	Ag. District Education Officer

Table 16: Evaluation Committee for selective bidding procurements

S/N	Name	Title
1.	Mr. Rolands Nahabwe	Principal Health Inspector
2.	Mr. Prosper Butubuura	Senior Assistant Engineering Officer
3.	Ms. Peace Atamba	Senior Education Officer
4.	Mrs. Amyln Ahabwe	Procurement Officer

Implication

Permanent Evaluation Committees increases the risk of some departments not being represented during evaluation of their projects and increases the risk of connivance by the Committees.

Management response

The Evaluation Committee members were for a one-time procurement process.

Authority's comment

The Authority noted the management response. An evaluation committee should be selected for each procurement requirement based on the value, nature and complexity in accordance with Section 39(4) of the PPDA Act, Cap.205.

Recommendation

The Head Procurement and Disposal Unit should nominate an evaluation committee for each procurement requirement with the technical skills and experience relevant for the evaluation of the procurement requirement in accordance Section 39 of the PPDA Act, Cap. 205.

1.1.7.2 Evaluation irregularities

The Authority found irregularities during the evaluation process of five procurements worth UGX 645,202,339. The irregularities included; passing non-compliant bidders, use of the wrong evaluation methodology, forged tax clearance, suspicion of bid tampering and failure to sign the evaluation report shown in Table 17 below:

Table 17: Procurements with bids evaluated irregularly

S/N	Procurement subject	Findings
1.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County worth UGX 41,300,000 Geobot Group Ltd	Use of the wrong evaluation methodology The Evaluation report stated TCS as the evaluation methodology as depicted from the SBD. In application, a merit score was given at technical evaluation introducing Cost and Quality based methodology. However, the procedures for Cost and Quality based were not followed. The bidders did not submit the technical and financial bids separately, the technical and financial bids were opened and evaluated together, there was no technical evaluation reports prepared and submitted for approval to CC before opening the financial bids.
2.	Supply of aquaculture inputs worth UGX 35,946,000 Aspheobe Enterprises (U) Limited	Passing a non-compliant bidder Contrary to ITB 20.1 of the solicitation document which required a bid security of UGX 2,000,000, there was no evidence to indicate that the bid security was submitted by the best evaluated bidder, Aspheobe Enterprises (U) Limited yet they were passed as compliant. Failure to sign the evaluation report Bwino Daniel, the chairperson of the Evaluation Committee did not sign on the evaluation report and evaluation minutes contrary to Regulation 4(11) of the PPDA (Evaluation) Regulations, 2023.
3.	Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149 Nuatu Consult LTD	Passing a non-compliant bidder The evaluation criteria required all bidder to evidence presence of a quantity surveyor. Zeph Construction Co. Ltd presented Mr. Henry Kibande as the Quantity Surveyor, however, the Curriculum Vitae and academic documents presented belonged to Mr. Mwangi Henry Kibunja.
4.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000	Passing a non-compliant bidder: Mutwi Company Limited the BEB did not meet the following requirements but the EC indicated that the bidder had passed which was unethical: (i). Did not submit a bid security in form of a bank guarantee worth UGX 3,000,000; and (ii). The CVs for the proposed personnel under Form 1 of the

S/N	Procurement subject	Findings
	Mutwi Company Limited	bid were not signed by the said personnel that included; Mr. John Mulindwa-the contract manager, Mr. Daniel Kanya Wamala-the Site Engineer, Mr. George Semugenyi-the Quantity Surveyor, Mr. Joseph Rolland Karumuna-The Environmental Specialist, Ms Annah Ingabire the Sociologist, and Mr. Ronald Ebuchu Mase-the Health and Safety Specialist.
5.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 Gremu Trading Co. Limited	<p>(i) Passing a non-compliant bidder</p> <p>The BEB, Gremu Trading Company Limited did not meet the evaluation requirements as below:</p> <ul style="list-style-type: none"> a) Submitted a <u>falsified TCC UGND210124843</u> b) No proof of submission of a bid security worth UGX 3,000,000 c) Section 6.2.6 financial resources under the Evaluation Criteria required bidders to submit a line of credit from a reputable financial institution (Bank) recognized by Bank of Uganda as proof of cash flows worth UGX 100,000,000. The bidder instead submitted confirmations for holding bank accounts with Stanbic Uganda Limited and DFCU Bank. The Evaluation Committee however found them responsive to this requirement. d) The bidder did not submit signed CVs for the proposed key staff indicating their commitment to the project as required under Section IV form 2 of the bidding document. The proposed personnel included; Mr. Habaas Bwogi a Site Manager, Mr. Boaz Niwamanya, Mr. Boaz Niwamanya the foreman, Niwagaba Medard, Saturday Raurine the Site Supervisor, Mr. Yokana Sekurima, Esau Turyamureeba the Surveyor, Mr. Nyeete Japheth the Environmentalist, and Abesiga Nathan. <p>(ii) Suspicion of bid tempering and submission of falsified documents by Gremu Trading Co. Limited</p> <ul style="list-style-type: none"> a) Submitted a falsified TCC dated 20th July 2023 with reference number UGND210124843 for the tax period from 1st January 2023 to 31st December 2023 with a sequential serial number 55 of the bid. An online verification from the URA indicated that the tax clearance had been issued on 29th January 2021 for the period 1st January 2021 to 31st December 2021 indicating that this TCC had been altered. b) The bid also included another TCC with reference number KA5240179467 dated 27th October 2023 a date after bid closing that was conducted on 20th October 2023. The TCC had also not been serially numbered like the rest of the documents in the bid. The circumstances under which this document was smuggled into the bid was unclear.

Implications

- Evaluation irregularities deter the Entity from awarding contracts to the most suitable and deserving providers and may result into contracting providers that lack the capacity and capabilities to execute the contract.
- Suspicion of bid tampering is an indicator of weak internal controls and provides unfair advantage to some bidders while leaving others disadvantaged hence deterring the principles of fairness and competition.

Management Response

- (i) Noted and we promise to improve: For the consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County.
- (ii) Supply of aquaculture inputs, the requirement for a bid security was not applicable as indicated in ITB 21.1
- (iii) Construction of Rwentobo Rwahi Town Council office, the evaluation committee considered the staffs with CVs and academic documents submitted not those mentioned on the form.
- (iv) Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III, the BEB submitted a bank draft of 3,000,000 and took it back at the end of the procurement process
- (v) Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S, the BEB submitted a Bank draft of 3,000,000 as bid security and took after the procurement process, The requirement was to demonstrate financial resources such as liquid assets, lines of credit and other financial means of UGX 100,000,000 not limited to line of credit, his audited books show that he meets the requirement.

Authority's comment

The Authority takes note of the Entity's responses. However:

- (i) In the supply of aquaculture inputs, the request for bid security was a requirement under ITB 21.1 of the bidding document submitted to the Authority for review and no evidence supporting the Entity's response was provided for review.
- (ii) In the construction of Rwentobo Twahi Town Council office, the contractor committed Mr. Henry Kibande as the Quantity Surveyor and not Mr. Mwangi Henry Kibunja whose Curriculum Vitae and academic documents were presented.
- (iii) The Entity should maintain copies of bid security. Furthermore, the bidders are expected to submit original copy of the bid and one or two copies of the bid which should contain these documents.
- (iv) In construction of a two-classroom block and a twin staff house at Kiyooro Demo, the request was specific for bidders to submit a line of credit from a reputable financial institution (Bank) recognized by Bank of Uganda as proof of cash flows worth UGX 100,000,000 and not generalised to demonstrating financial resources such as liquid assets, lines of credit and other financial means of UGX 100,000,000. Therefore, the Evaluation Committee deviated from the stated criteria.

In light of the above, the findings are maintained.

Recommendations

1. The Evaluation Committees should:
 - (iv) verify the accuracy, validity and authenticity of the documents submitted by a bidder in accordance with Regulation 17 (1) of the PPDA (Evaluation) Regulations, 2023;
 - (v) conduct evaluation of bids based on the evaluation criteria stated in the bidding

document in accordance with Regulation 5 of the PPDA (Evaluation) Regulations, 2023; and

- (vi) ensure that every page of an evaluation report is signed by all the members of the Committee in accordance with Regulation 12 (3) of the PPDA (Evaluation) Regulations, 2023.
2. The Accounting Officer should investigate and suspend the Evaluation Committee members from undertaking evaluation of bids for a period of one year for the irregularities noted including suspicion of bid tampering in the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 and construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000.
3. The Authority, at its own initiative, will commence suspension hearings for Gremu Trading Co. Limited for breaching the ethical code of conduct for providers when they uttered false documents in accordance with Section 94 (a) of the PPDA Act, Cap. 205.

1.1.7.3 Irregular negotiation

Negotiations in the construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000 was irregularly conducted, essential components of the procurement were removed in favour of contingencies. The negotiations removed a rain water harvesting system worth UGX 4,300,000 and retained contingencies worth UGX 4,615,857.15 which would have covered the tank.

Implication

Eliminating essential items while maintaining contingencies implies that the unforeseen circumstances were prioritized over clearly identified items hence delaying or hindering delivery of services to intended beneficiaries since the project would either be incomplete or delayed.

Management Response

The negotiation team removed a septic tank from the drainable pit latrine not rain water harvesting system, the septic tank was not necessary on the pit latrine.

Authority's comment

The Authority notes that in addition to removing the septic tank, the negotiations further removed the rain water harvesting tank for the staff house under element 11: Mechanical Installations. The management response is therefore not satisfactory.

Recommendation

1. The Negotiation Committee should ensure that the negotiations aim at achieving value for money for the Entity in terms of not compromising the overall rights of the Entity in the contract, reducing risk, and achieving the overall procurement objective in accordance with Section 51 of the PPDA Act, Cap. 20.
2. The Head Procurement and Disposal Unit should guide the Entity on the procedures for negotiations in accordance with Regulation 2 and 3 of the PPDA (Negotiations) Regulations, 2023.

2.1.7.4 Failure to make necessary communications to all bidders

- (i) Failure to communicate arithmetic errors to participating bidders. Regulation 74 (4) of the Local Governments Regulations, 2006 requires all requests for clarifications to be copied to all bidders for information purposes only and noted in the evaluation report. However,

this was not done for arithmetic errors corrected in two procurement worth UGX 2,075,208,868 as detailed in Table 18 below:

Table 18: Procurements with arithmetic corrections not communicated

S/N	Subject of procurement	Contract amount (UGX)	Correction made
1.	Construction of facilities at Ruhaama SS	1,775,424,145	Bid price for the BEB was corrected from 1,632,013,475 to 1,852,751,601 before negotiations
2.	Construction of a 2-classroom block with office, and store, two classrooms and 5 stance drainage latrines at Rwamakukuru Primary School	299,784,723	Bid price for the BEB was corrected from 195,941,106 to 360,597,639 before negotiations
Total		2,075,208,868	

(ii) There was no evidence of communication of the best evaluated bidders to all participating bidders in all the sampled procurements contrary to Regulation 3 (4&5) of the PPDA (Contracts) Regulations, 2023.

Implication

Failure to communicate arithmetic corrections exposes the Entity to the risk of altering bid prices without bidder's consent and failure to inform the rest of the bidders gives room for unnecessary complaints that could delay the procurement process.

Management response

No response was provided by the Entity

Recommendations

1. The Evaluation Committees should correct non conformities and omissions following the procedure stipulated under Regulation 7 of the PPDA (Evaluation) Regulations, 2023.
2. The Accounting Officer should ensure that a copy of the notice of best evaluated bidder is delivered to all bidders who participated in the bidding process either by electronic mail, post or courier or in person and obtain proof of delivery of the notice of best evaluated bidder to all bidders in accordance with Regulation 3 (4&5) of the PPDA (Contracts) Regulations, 2023.

1.1.8 Failure to fulfil contract terms and conditions

The Authority noted that in four sampled procurements worth UGX 817,259,505, contractors did not fulfil their contract obligations including submission of Performance Security and program of works contrary to Regulation 11 and 12 of the PPDA(Contracts) Regulations, 2023. The details are Table 19 below:

Table 19: Procurements with unfulfilled contract terms

S/N	Subject of procurement	Issues noted
1.	Construction of a twin staff house at Nyakyera HC III worth UGX	Special conditions of the contract under clause GCC 61.1 required the contract to submit a Performance Security of 5% of the contract within 21 working days

S/N	Subject of procurement	Issues noted
	146,595,592	from the date of signing the contract. However, Mugumya Engineering, the contractor did not submit the same.
2.	Construction of a 2-classroom block with office, and store, two classrooms and 5 stance drainage latrines at Rwamakukuru Primary School worth UGX 299,784,723	(i). Special conditions of the contract under clause GCC 61.1 required the contract to submit a Performance Security of 5% of the contract within 21 working days from the date of signing the contract. However, Nuatu Consult Limited, the contractor did not submit the same. (ii). There was no evidence to indicate that Nuatu Consult Limited, the contractor submitted programme updates within a period of 14 days as stated under GCC 36.3 of Special Conditions of contract.
3.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000	(i). Special conditions of the contract under clause GCC 61.1 required the contract to submit a Performance Security of 5% of the contract within 21 working days from the date of signing the contract. However, Mutwi Company Ltd, the contractor did not submit the same. (ii). There was no evidence to indicate that Mutwi Company Ltd, the contractor submitted work programs and programme updates within a period of 14 days as stated under GCC 36.3 of Special Conditions of contract.
4.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190	(i). Special conditions of the contract under clause GCC 61.1 required the contract to submit a Performance Security of 5% of the contract within 21 working days from the date of signing the contract. However, Gremu Trading Co. Limited, the contractor did not submit the same. (ii). There was no evidence to indicate that Gremu Trading Co. Limited, the contractor submitted work programs and programme updates within a period of 14 days as stated under GCC 36.3 of Special Conditions of contract.

Implications

- Failure to furnish Performance Security exposes the Entity to the risk of non-performance by firms.
- Failure to prepare and submit the program of works makes it difficult to track progress and identify performance issues. This makes monitoring and controlling the achievement of the time targets difficult.

Management Response

Noted we shall ensure that project managers ensure that all requirements are submitted before commencement of works.

Recommendations

1. The Accounting Officer should where the contractor fails to furnish the Performance Securities within the stipulated period, withhold the bid security, terminate the contract and award the contract to the next best-evaluated bidder in accordance with Regulation 12 (2) of the PPDA (Contracts) Regulations, 2023.
2. The contract managers should ensure that providers submit all the required documentation in accordance with the terms and conditions of the contract including submission of the program of works in accordance with Regulation 52 (3a) (ii) of the PPDA (Contracts) Regulations, 2023.

2.2 COMPLIANCE OF THE DISPOSAL PROCESSES WITH THE PROVISIONS OF THE PPDA ACT, CAP.205 AND ATTENDANT REGULATIONS

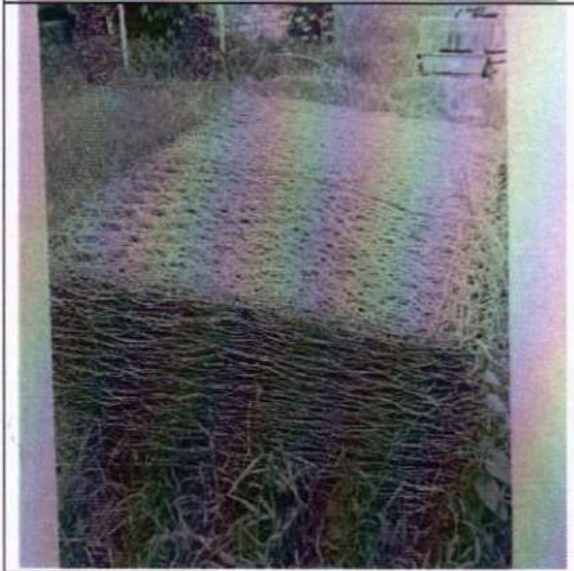
2.2.1 Failure to dispose of obsolete assets

Despite having the Board of Survey report for the Financial Year 2022/2023, the Entity did not take action in the Financial Year 2023/2024 to dispose of the obsolete items that were recommended for disposal contrary to Regulation 122(1) of Local Governments (PPDA) Regulations 2006.

The old, non-functional vehicles and motorcycles and scraps in Table 20 below as identified in the report were to be disposed of but no action was taken by the Entity including valuation.

Table 20: Items for disposal noted identified in the board of survey report for the FY 2022/23





Water bowser tank abandoned at the District Headquarters near the generator house



Abandoned water bowser tank covered with grass

Abandoned vehicles behind the District canteen



Abandoned vehicles behind the District canteen



Metallic water tank sheets that are lying behind the District canteen. (The old metallic tank was destroyed and replaced with a plastic tank)



Scrap vehicle at Itopo Hospital

Furthermore, the Entity was requested in the previous audit for the Financial Year 2022/23 to title the 15 plots of land located in Nyaburiza Parish Health Centre II, Nyaburuza Parish, Buhanama Parish, Ruhama East, Rwentunura Town Council, Omukatoma, Rukoni East Sub-County, Kahunga Parish, Butega parish, Butare Parish, Nyarubare Parish, Kyegyera parish, and Kinoni Town Council. However, there was no evidence to indicate that the recommendation was undertaken and the following land shown in Table 21 still had no titles:

Table 21: Untitled plots

S/N	Asset Category	Purpose	Date of acquisition	Department	Physical Location
1.	Office land	Farming	1/July/93	Production	Ruhaama S/C
2.	Office land	Administration	1/July/93	Administration	Ruhaama East Sub County
3.	Office land	Agriculture	1/July/93	Production	Ruhaama East S/C
4.	Agricultural land	Agriculture	1/July/93	Production	Ruhaama East S/C
5.	Agricultural Land	Administration	1/July/93	Administration	Ruhaama East S/C
6.	Office land	Health centre	1/July/93	Health	Nyarutuntu S/C
7.	Office land	Administration	31/08/2020	Administration	Nyamukana TC
8.	Office Land	Ward Headquarters	1/July/93	Administration	Nyamukana TC
9.	Agricultural land	Not in use	1/July 93	Production	Nyamukana TC
10.	Recreation land	Public use	1/July/93	Production	Nyamukana TC
11.	Agricultural land	Not in use	1/July/93	Production	Nyamukana S/C
12.	Office land	Offices	1/July/93	Administration	Ntungamo S/C
13.	Agricultural land	Shops	1/July/93	Administration	Ntungamo S/C
14.	Agricultural land	Agriculture	1/July/93	Production	Ntungamo S/C
15.	Agricultural land	Office land	1/July/93	Administration	Ntungamo S/C
16.	Office land	Office land	1/July/93	Administration	Ntungamo S/C
17.	Office land	Office land	1/July/93	Administration	Ntungamo S/C
18.	Recreational land	Recreational	1/July/93	Administration	Ntungamo S/C
19.	Office land	Office land	1/July/93	Administration	Ntungamo S/C
20.	Office land	Office land	1/July/93	Administration	Ntungamo S/C
21.	Office land	Agriculture	1/July/93	Production	Rweikiniro S/C
22.	Office land	Recreation	1/July/93	Administration	Rweikiniro SC
23.	Agricultural land	Agriculture	1/July/93	Production	Nyamunuka TC
24.	Agricultural land	Agriculture	1/July/93	Production	Rwashamaire TC
25.	Office land	Agriculture	1/July/93	Production	Kakukuru-Rwenanura TC
26.	Agriculture land	Agriculture	1/July/93	Production	Kakukuru-Rwenanaura TC
27.	Agricultural Land	Market	1/July/93	Production	Kakukuru-Rwenanaura TC
28.	Office land	Offices	1/July/93	Administration	Kakukuru-Rwenanaura TC

S/N	Asset Category	Purpose	Date of acquisition	Department	Physical Location
29.	Office land	Forest	1/July/93	Production	Kakukuru-Rwenanaura TC
30.	Office land	Plain land	1/July/93	Production	Kakukuru-Rwenanaura TC
31.	Agricultural land	Market and UNRA site	1/July/93	Production	Kakukuru-Rwenanaura TC
32.	Office land	Administration	1/July/93	Administration	Rukoni East S/C
33.	Office land	Dip tank	1/July/93	Production	Rukoni East S/C
34.	Office land	Dip tank	1/July/93	Production	Rukoni East S/C
35.	Office land	Market	1/July/93	Production	Rwoho Town Council
36.	Office land	Administration	1/July/93	Administration	Rwoho Town Council
37.	Office land	Health	1/July/93	Health	Rwoho Town Council
38.	Office land	Health	1/July/93	Health	Rukoni East S/C
39.	Land	Staff Accommodation	8/1/1981	Education	Rushooka Primary School

Implication

This implies that the district's land is susceptible to grabbing and theft by squatters if it remains not surveyed.

Management Response

The District is doing this in stages but still with a challenge of funds.

Recommendation

The Accounting Officer should ensure that all District land is surveyed and titled to ease identification in accordance with Regulation 2 (1) of the PPDA (Disposal) 2023.

2.3 EFFICIENCY AND EFFECTIVENESS IN CONTRACT IMPLEMENTATION INCLUDING THE APPLICATION OF ENVIRONMENTAL, SOCIAL, HEALTH AND SAFETY (ESHS) REQUIREMENTS IN THE PROCUREMENT PROCESS

1.3.1 Non- Implementation of Environmental, Social, Health, and Safety safeguard Requirements (ESHS)

The compliance inspection revealed a lack of evidence of environmental screening to identify the project risks and inform the bills of quantities accordingly. Subsequently, there were no reports on implementation of the ESHS in four sampled procurements worth UGX 817,259,505 contrary to Section 66 of the PPDA Act, Cap. 205. The details are in Table 22 below:

3.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000	There were no contract progress reports and completion reports
4.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190	There were no contract progress reports and completion reports
5.	Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149	There were no contract progress reports handover certificate, and completion reports

Implication

Lack of progress and completion reports imply that the status of the works could not be verified.

Management response

The Entity did not provide a response to the above findings.

Recommendations

1. The Accounting Officer should ensure that for every procurement contract, a person from the User Department is appointed as contract manager or that contract management team is constituted and appointed in accordance with Regulation 50 and 51 of the PPDA (Contracts) Regulations, 2023.
2. The Contract Managers/Supervisors should endeavour to submit monthly reports on the progress of the contract to the Accounting Officer and to the Procurement and Disposal Unit as well carry out all other obligations as stated in the appointments letters in accordance with Regulation 52 (3g) of the PPDA (Contracts) Regulations, 2023.

1.3.2.2 Delayed contract completion

The completion of the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 by Gremu Trading Co. Limited delayed by three months from the intended completion date 20th March 2024 to the actual completion date as per the final payment certificate dated 19th June 2024. Furthermore, there was no evidence to indicate that the contract was extended.

Implications

- Delayed completion results in delayed service delivery to the intended beneficiaries.
- Failure to extend an expired contract implies that the remaining works from 20th March to 19th June 2024 were carried out without a valid contract implying that the Entity had no control of the contractor as they were under no obligations.

Management response

The contractor completed works in time but the District did not have the money to pay so the certificates were prepared in June 2024 after receiving the funds.

Authority's comment

The Authority notes that not having funds to pay the contractor does not bar the issuance of a certificate of completion as proof of completion of works.

Recommendation

The Contract Managers should issue a certificate of completion of works up on deciding that work is completion in accordance with Clause 64 of the General Conditions of the Contract. This should be based on completion of works and not progress of payments.

1.3.2.3 Irregularities in payments

The Authority found payment irregularities in four procurements worth UGX 714,551,931 as detailed in Table 24 below:

Table 24: Irregularities in payments

S/N	Subject of procurement	Findings																								
1.	Construction of a twin staff house at Nyakyera HC III worth UGX 146,595,592	Outstanding payment worth UGX 97,558,112 (67%) despite the contractor's making a claim for the balance on 2 nd May 2024.																								
2.	Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149	Outstanding payment worth UGX 197,077,149 (100%). There were not payment documents on file.																								
3.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III worth UGX 175,000,000	<p>(i). Failure to compute retention on the value inclusive of VAT in the payment certificates. GCC 57.1 of the Contract required the Entity to retain a 5% of the payments to the contracts up on completion of the contract. Payments to the contractor included VAT. However, payment certificate 2 dated 9th April 2024 retained payments only on the value of work exclusive of VAT creating a variance of UGX 1,334,746 of unretained funds.</p> <table border="1"><thead><tr><th>Details</th><th>Amount (UGX)</th></tr></thead><tbody><tr><td>Value of work Done</td><td>148,305,084</td></tr><tr><td>VAT</td><td>26,694,915</td></tr><tr><td>Gross with VAT</td><td>174,999,999</td></tr><tr><td>Amount retained at 5%</td><td>7,415,254</td></tr><tr><td>Authority's retention computation</td><td>8,750,000</td></tr><tr><td>Variance</td><td>1,334,746</td></tr></tbody></table> <p>(ii).Charging withholding tax on values inclusive of VAT at payment causing double taxation</p> <table border="1"><thead><tr><th>Details</th><th>Payment certificate 2</th></tr></thead><tbody><tr><td>Amount exclusive of VAT</td><td>34,489,833</td></tr><tr><td>Amount Inclusive of VAT</td><td>41,024,745</td></tr><tr><td>WHT deducted</td><td>2,461,485</td></tr><tr><td>WHT Tax at 6% of the amount exclusive of VAT</td><td>2,069,390</td></tr></tbody></table>	Details	Amount (UGX)	Value of work Done	148,305,084	VAT	26,694,915	Gross with VAT	174,999,999	Amount retained at 5%	7,415,254	Authority's retention computation	8,750,000	Variance	1,334,746	Details	Payment certificate 2	Amount exclusive of VAT	34,489,833	Amount Inclusive of VAT	41,024,745	WHT deducted	2,461,485	WHT Tax at 6% of the amount exclusive of VAT	2,069,390
Details	Amount (UGX)																									
Value of work Done	148,305,084																									
VAT	26,694,915																									
Gross with VAT	174,999,999																									
Amount retained at 5%	7,415,254																									
Authority's retention computation	8,750,000																									
Variance	1,334,746																									
Details	Payment certificate 2																									
Amount exclusive of VAT	34,489,833																									
Amount Inclusive of VAT	41,024,745																									
WHT deducted	2,461,485																									
WHT Tax at 6% of the amount exclusive of VAT	2,069,390																									

		Variance	392,095
		(iii). No accountability for the contingency funds worth 4,615,857.15 VAT inclusive	
4.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190	(i). The payment account deducts WHT on the value inclusive of VAT.	
		Details	Payment certificate 2
		Amount exclusive of VAT	76,294,945
		Amount Inclusive of VAT	93,042,616
		WHT deducted	5,582,557
		WHT Tax at 6% of the amount exclusive of VAT	4,577,697
		Variance	1,004,860
		(ii). Although payments were made, there was no interim certificate No.1 on file.	
		(iii). Furthermore, UGX 1,765,378 for the classroom block and UGX 1,852,806 VAT exclusive for the staff house meant for contingency funds was among the total payment made to the contractor. There was however no documented procedure for additional works including a change order approved by the Accounting Officer, BoQs for the additional works, measurement sheets, and progress reports as proof of these additional works.	

Implications

- Failure to pay and delayed payment of contractors for completed works may cripple their financial capacity and could lead to suits.
- Failure to attach supporting documents like interim certificates at payment may result in payment for undelivered services hence a loss of government funds.
- Poor computation of payment deductions result in underpayment and overpayments of providers may result into disgruntled providers and losses to the Entity respectively.
- There is a red flag that contingency funds are being used as schemes to cover up poor planning and defrauding the Entity.

Management Response

- (i) Construction of a twin staff house at Nyakyera HC III worth UGX 146,595,592 and Construction of Rwentobo Rwahi Town Council office worth UGX 197,077,149, the contractors were paid apart from 5% retention.
- (ii) We acknowledge the observation and recommendation 1&2 are noted and promise to improve.
- (iii) The contingency money was spent on extra quantities which were not provided in the BOQs

Authority's comment

There was no documentation provided to support the response, therefore, the finding is maintained.

Recommendations

1. The Accounting Officer should:
 - (i). ensure that payments are made within thirty days from the date of certification of invoices, except where this is varied in the special conditions of the contract in accordance with Regulation 49 (3) of the PPDA (Contracts) Regulations, 2023;
 - (ii). prevail over the User Departments to limit the use of contingency funds in contracts and make use of contract variations clauses whenever there are changes to the contracts in accordance with Regulations 53 & 54 of the PPDA (Contracts) Regulations, 2023.
2. The Head, Finance Department should introduce quality controls within the department to minimise the risk of payment errors so as to ensure that the procuring and disposing entity meets all the payment and other obligations in accordance with the terms and conditions of a contract in accordance with Regulation 52 (3a) (iii) of the PPDA (Contracts) Regulations, 2023.
3. The Contract Managers should provide to the Accounting Officer an accountability for the contingency funds paid out or else refund the Entity UGX 3,618,184 and UGX 4,615,857.15 for the Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S and the construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III respectively.

1.4 CONTRACT AUDIT INTO THE SUPPLY, DELIVERY, INSTALLATION, USER TRAINING AND COMMISSIONING OF MEDICAL EQUIPMENT AND FURNITURE FOR RUKONI WEST HEALTH CENTRE III

Status of the contract

The status of the contract is detailed in the Table 25 below:

Table 25: Summary of the status of works for the Supply, Delivery, Installation, User Training and Commissioning of Medical Equipment and Furniture for Rukoni West Health Centre III

Contractor	CGS General Enterprises Limited	
Contract Amount	UGX 139,377,000	
Contract signing Date	11 th January 2024	
Contract Duration	5 months	
Contract End Date	10 th June 2024	
Performance Security	10%	Not furnished
Liquidated Damages	0.25% per week	Maximum – 2% of the contract value
Progress as of 20th June 2024		Percentage
Delivery status	Completed	
Payments made	UGX 139,377,000	

The Authority noted the following anomaly from the contract audit;

(i). Failure to furnish 10% Performance Security

GCC 19.1 required submission of Performance Security within 28 days after notification of contract award in the amount and currency specified in the Special Conditions of the Contract which was 10% of the contract in Ugandan Shillings. However, there was no evidence to

indicate that the 10% Performance Security was furnished by the provider as requested. Furthermore, there was no communication from the Entity to the provider on the same.

Implication

This implies that the Entity was not protected from the risk of contracting a non-performing firm.

Management response

The performance security was submitted as it the attached copy

Authority’s comment

Evidence of the performance security was not provided to support the response; therefore, the finding is maintained.

Recommendation

The Accounting Officer should where the contractor fails to furnish the Performance Securities within the stipulated period, withhold the bid security, terminate the contract and award the contract to the next best-evaluated bidder in accordance with Regulation 12 (2) of the PPDA (Contracts) Regulations, 2023.

(ii).Medical equipment not in use

As much as all the Medical Equipment were all delivered to the Health Centre, many were in storage and not in use as detailed in the Table 26 below due to lack of electricity to operationalise them, security, medical personnel (Laboratory attendant) and completion of the Outpatients Department (OPD), laboratory and dispensary contrary to Section 51 of the PPDA Act, Cap. 205.

Table 26: Medical equipment not in use

S/N	Equipment	Reasons not in use
1.	Counting chambers	Laboratory still under construction
2.	Glucometer	Laboratory still under construction
3.	Microscope	Laboratory still under construction
4.	Stop watch	Laboratory still under construction
5.	Nebulizer	No electricity connection to the health centre
6.	Suction apparatus	No electricity connection to the health centre
7.	centrifuge	No electricity connection to the health centre
8.	All maternity equipment and inpatient beds	No electricity connection to the health centre

Implication

- This implies that the medical equipment is not serving its intended purpose hence limiting the care offered to patients. More so, resources are inefficiently used and procurement is not achieving value for money.
- The equipment is depreciating while in storage affecting its functionality over time which could result into it being obsolete, non-functional resulting to loss of funds.

Management responses

We acknowledge the observation and the ministry has promised to connect solar to enable the utilisation of the equipment.

Authority,s comment

The Authority takes note of the Entity's response. However, proof of the Ministry's promise was not provided for verification.

Recommendation

The Accounting Officer should ensure that the completion of the Outpatients Department (OPD), laboratory and dispensary is expedited and follow up with the Ministry to ensure solar connection to Rukoni West Health Centre III for the equipment to be put to use and services delivered to the intended beneficiaries.

1.5 FOLLOW UP ON THE ISSUES RAISED ON CONTRACT MONITORING SYSTEM (CMS) ON THE CONSTRUCTION A TWO CLASSROOM BLOCK AT KIYOORA PRIMARY SCHOOL FOR FY 2022-2023.

The Authority under took a follow up exercise on 18th February 2025 following a complaint lodged through the Monitoring System lodged on 22nd July 2022. The Contract Monitor specifically raised concerns of a deep crack in one of the classroom blocks. Table 27 indicates background information.

Table 27: Background information

Contract name	Construction of a 2-classroom block and supply of furniture at kiyooro demo school
Value	96,000,000
Contractor	Nuatu Consult Limited
Contract signing Date	2 nd October 2021
Project end date	29 th January 2022

The Authority noted the following:

- (i) The contract had ended and the defects liability period had also ended.
- (ii) The crack in the classroom had not been rectified as of 18th February 2025 as shown in the pics below:



Implication

A crack in a cemented floor could be an indicator poor workmanship or poor construction materials.

Management responses

The District is going to constitute a team to investigate the cause of the cracks and come up with solutions the rectification.

Recommendation

The User Department should investigate the cause of the crack, plan and budget for the rectification of the identified defects since the contract defects liability period had elapsed for construction of a 2-classroom block and supply of furniture at Kiyoorā demo school worth 96,000,000 by Nuatu Consult Limited during the Financial Year 2022-23.

CHAPTER 3: ENTITY PERFORMANCE RATING, COMPLIANCE INSPECTION CONCLUSION AND ACTION PLAN

3.1 PERFORMANCE OF THE ENTITY

Of the 10 sampled procurements, 70% are high risk and 30% medium risk. The weaknesses identified during the course of the compliance inspection especially in the high-risk areas require management's immediate action. The Entity should improve on its planning processes, preparation of bidding documents and evaluation process and consider capacity building of all User Departments.

Table 28 shows the summary of performance of the Entity and Table 29 is the Entity's performance.

Table 28: Summary of performance of the Entity

Risk category	Number	Number (%)	Value (UGX)	Value (%)
High Risk	7	70	1,091,582,654	35.2
Medium Risk	3	30	2,010,801,145	64.8
Low	0	0	0	0
Satisfactory	0	0	0	0
Total	10	100	3,102,383,799	100

Graphical Representation of Risk Rating of Contracts

By Number



By Value

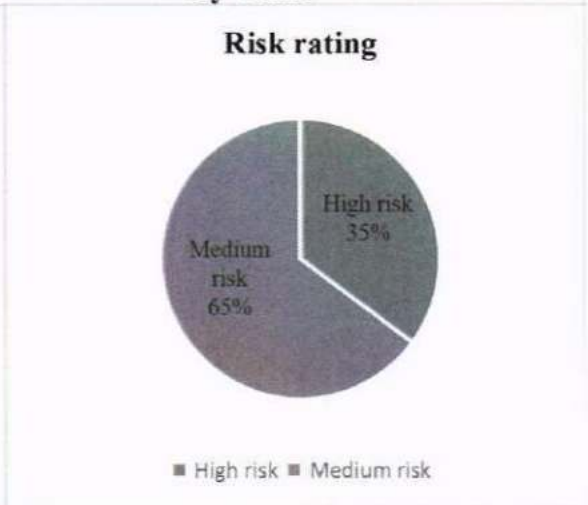


Table 29: Entity Performance

Risk Category	Rating by number (%)	Rating by value (%)	Weights	Total weighted Average	
				By number	By value
High	70	35.2	0.6	21.1	42
Medium	30	64.8	0.3	19.4	9
Low	0	0	0.1	0	0
Satisfactory	0	0	0	0	0
Total	100	100	1	40.5	51

$$\text{Entity's Performance by Number} = \frac{40.5 \times 100}{60} = 67.5\%$$

$$\text{Entity's Performance by Value} = \frac{51 \times 100}{60} = 85\%$$

$$\text{Average} = \frac{(67.5 + 85)}{2} = 76.3\%$$

Since 76.3% falls within the 31% - 70% risk range, the performance of the Entity is rated *Unsatisfactory*. Table 30 indicates the risk rating applied

Table 30: The risk rating is as follows:

Risk rating	Description of performance
0-30%	Satisfactory
31-70%	Moderately satisfactory
71-100%	Unsatisfactory

3.2 ACTION PLAN

The action plan is a list of recommendations and the specific actions for implementation by the responsible persons within the specified period as detailed in Table 31 below.

Table 31: Recommended action for implementation

Action party	Recommended action	Target date
Accounting Officer	<p>The Accounting Officer should:</p> <ul style="list-style-type: none"> (i) Task the Internal Audit Department to ensure that all PPDA recommendations are implemented in accordance with Section 10 (1) (a) of the PPDA Act Cap, 205; (ii) Task the Procurement and Disposal Unit to submit monthly procurement and disposal reports by the 15th of the month that immediately follows the month to be reported on in accordance with Regulation 15 (1) of the PPDA (Procuring and Disposing Entities) Regulation 2023; (iii) Task the Evaluation Committee to show cause why they should not be suspended for a period of one year for tampering with bids in the construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S worth UGX 195,879,190 and construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health Centre III worth UGX 175,000,000; (iv) In future, where the contractor fails to furnish the Performance Securities within the stipulated period, withhold the bid security, terminate the contract and award the contract to the next best-evaluated bidder in accordance with Regulation 12 (2) of the PPDA (Contracts) Regulations, 2023; (v) Ensure that User Departments responsible for the items earmarked for disposal in the Board of Survey report were sold off to avoid further depreciation and in accordance with Regulation 3 of the PPDA (Disposal of Public Assets) Regulations, 2023; (vi) Ensure that all District land is surveyed and titled to ease identification and avoid land grabbing in accordance with Regulation 2 (1) of the PPDA (Disposal) 2023; (vii) Ensure that payments are made within thirty days from the 	September 2025

	<p>date of certification of invoices, except where this is varied in the Special Conditions of the Contract in accordance with Regulation 49 (3) of the PPDA (Contracts) Regulations, 2023;</p> <p>(viii) Prevail over the User Departments to provide accountability for contingency funds whenever there are changes to the contracts in accordance with Regulations 53 & 54 of the PPDA (Contracts) Regulations, 2023; and</p> <p>(ix) Ensure that the Out Patient Department (OPD), laboratory and dispensary at Rukoni West Health Centre III is completed and connected to the national grid to allow the functioning of the equipment.</p>	
Procurement and Disposal Unit	<p>The Head Procurement and Disposal Unit should:</p> <p>(i) On a quarterly basis and whenever necessary, review and update the consolidated procurement plan in accordance with Section 60 (7) of the PPDA Act, Cap. 205;</p> <p>(ii) Monitor and enforce the implementation of the timelines in the procurement plan to act as an internal mechanism to promote efficiency in the Entity's procurement processes in accordance with Section 51 of the PPDA Act, Cap. 205;</p> <p>(iii) Review the Entity practices that deter competition like evaluation malpractices, shortlisting related bidders, stringent requirements, and payment delays, among others, and also sensitize bidders in order to improve their level of in the procurement processes of the Entity so as to maximize competition in accordance with Section 49 of the PPDA Act, Cap. 205; and</p> <p>(iv) Ensure that nomination of the Evaluation Committee composition considers the technical skills and experience relevant for the evaluation of the procurement requirement in accordance with Regulation 2 and 3 of the PPDA (Evaluation) Regulations, 2023.</p>	September 2025
Contracts Committee	<p>The Contracts Committee should not approve procurements outside the procurement plan except in cases of emergency in accordance with Section 60(10) of the PPDA Act, Cap. 205.</p>	September 2025
Evaluation Committee	<p>The Evaluation Committees should:</p> <p>(i) Verify the accuracy, validity and authenticity of the documents submitted by a bidder in accordance with Regulation 17 (1) of the PPDA (Evaluation) Regulations, 2023;</p> <p>(ii) Conduct evaluation of bids based on the evaluation criteria stated in the bidding document in accordance with Regulation 5 of the PPDA (Evaluation) Regulations, 2023; and</p> <p>(iii) Ensure that every page of an evaluation report is signed by all the members of the Committee in accordance with Regulation 12 (3) of the PPDA (Evaluation) Regulations, 2023.</p>	September 2025
User Departments	<p>1. The User Departments should:</p> <p>i. Plan for the procurement activities in a rational manner with realistic revenue projections to safeguard against non-</p>	September 2025

	<p>implementation due to lack of funding in accordance with Section 60(2) of the PPDA Act, Cap. 205; and</p> <ol style="list-style-type: none"> ii. Investigate the cause of the crack at Kiyooro Demo School in the construction of a 2-classroom block and supply of furniture worth 96,000,000 by Nuatu Consult Limited during the Financial Year 2022-23; plan and budget for the rectification of the identified defects since the contractor has vacated site after the expiry of the defects liability periodThe contract Managers should iii. Ensure that providers submit all the required documentation in accordance with the terms and conditions of the contract including submission of the program of works in accordance with Regulation 52 (3a) (ii) of the PPDA (Contracts) Regulations, 2023; iv. Endeavour to submit monthly reports on the progress of the contract to the Accounting Officer and to the Procurement and Disposal Unit as well carry out all other obligations as stated in the appointments letters in accordance with Regulation 52 (3g) of the PPDA (Contracts) Regulations, 2023; and v. Provide to the Accounting Officer an accountability for the contingency funds paid out or else refund the Entity UGX 3,618,184 and UGX 4,615,857.15 for the Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S and the construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III respectively. <ol style="list-style-type: none"> 2. The Internal Audit Department should show cause as to why the Accounting Officer should not take disciplinary action against them for failing to follow up on the implementation of 87% recommendations from the Financial Year 2022/23. 3. The Environment and Community Development Officers should assess the impact of the desired procurements on the environment and people and address these through the inclusion of mitigation measures in the statements of requirements, making necessary cost provisions, evaluation criteria and contract terms for example; requiring bidders to submit Environmental and Social Management plans, requiring environmental and social specialists among technical staff, and conducting project screening in accordance with Section 66 of the PPDA Act, Cap. 205. 4. The Head, Finance Department should introduce quality controls within the department to minimise the risk of payment errors so as to ensure that the procuring and disposing entity meets all the payment and other obligations in accordance with the terms and conditions of a contract in accordance with Regulation 52 (3a) (iii) of the PPDA (Contracts) Regulations, 2023. 	
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Appendix A: Case Risk Rating

S/N	Procurement Ref No.	Subject of Procurement	Method of Procurement	Provider	Contract Price (UGX)	Risk Rating
1.	NTUN911/Wrks /23-24/00045	Construction of 2 no classroom block with office and store and 5 stance drainable latrine at Rwamakukuru P/S	Open Domestic	Nuatu Consult Limited	299,784,723	High risk
2.	NTUN911/Wrks /23-24/00046	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S	Open Domestic bidding	Gremu Trading Co. Limited	195,879,190	High risk
3.	NTUN911/Wrks /23-24/00048	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III	Open Domestic bidding	Mutwi Company Ltd	175,000,000	High risk
4.	MoH/Supls/23-24/00001 Lot 1	Supply, delivery, and installation of user training and commissioning of assorted medical equipment for Rukoni West HC III	Open Domestic bidding	CGS Enterprises Ltd	139,377,000	Medium risk
5.	NTU911/Wrks/23-24/00091	Construction of Rwentobo Rwahi Town Council office	Open Domestic bidding	Nuatu Consult Limited	197,077,149	High risk
6.	NTU/911/Wrks/23-24/00049	Construction of a twin staff house at Nyakyera HC III	Open Domestic bidding	Mugumya Engineering	146,595,592	High risk
7.	NTU911/Wrks/23-24/00107	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County	Selective bidding	Geobot Group Ltd	41,300,000	High risk
8.	MoES-NMO/Ugift/Wrks23-24/00001	Construction of facilities at Ruhaama SS	Open Domestic bidding	Glodina General Supplies Limited	1,775,424,145	Medium risk
9.	NTUN911/SPLS	Supply of aquaculture inputs	Selective	Aspheobe	35,946,000	High risk

S/N	Procurement Ref No.	Subject of Procurement	Method of Procurement	Provider	Contract Price (UGX)	Risk Rating
	/23-24/00087		bidding	Enterprises (U) Limited		
10.		Construction of a 2-classroom block and supply of furniture at kiyoora demo school	Open Domestic bidding	Nuatu Consult Limited	96,000,000	Medium risk
TOTAL					3,102,383,799	

Appendix B: Reasons for High-Risk Rating

S/N	HIGH RISK CONTRACTS	REASONS FOR HIGH RISK
1.	Construction of 2 no classroom block with office and store and 5 stance drainable latrine at Rwamakukuru P/S	(i). Unrealistic plan timelines (ii). Delayed procurement process (iii). Low bidder participation (iv). Failure to make necessary communications to all bidders (v). Failure to fulfil contract terms and conditions (vi). ESHS not implemented (vii). No handover certificate
2.	Construction of a two-classroom block and a twin staff house at Kiyooro Demo P/S	(i). Unrealistic plan timelines (ii). Failure to propose and attach detailed and complete statement of requirements at initiation (iii). Passing a non-compliant bidder (iv). Suspicion of bid tempering and submission of falsified documents by Gremu Trading Co. Limited (v). Failure to fulfil contract terms and conditions (vi). ESHS not implemented (vii). No progress reports and completion certificate (viii). Delayed contract completion (ix). Irregularities in payments
3.	Construction of a twin staff house with a 2-stance drainable pit latrine at Kaina Health centre III	(i). Low bidder participation (ii). Stringent requirements (iii). Retrospective process (iv). Irregular negotiations (v). Failure to fulfil contract terms and conditions (vi). ESHS not implemented (vii). No progress reports and completion certificate (viii). Irregularities in payments
4.	Construction of Rwentobo Rwahi Town Council office	(i). Delayed procurement process (ii). Low bidder participation (iii). Passing a non-compliant bidder Irregularities in payments
5.	Construction of a twin staff house at Nyakyera HC III	(i). Conducted outside the plan (ii). Failure to fulfil contract terms and conditions (iii). ESHS not implemented Irregularities in payments
6.	Consultancy services for feasibility study, design and tender documentation of Kagorogoro solar pumped water system in Kirungu Parish in Rukoni East Sub County	(i). Conducted outside the plan (ii). Delayed procurement process (iii). Low bidder participation (iv). Retrospective process (v). Irregularities in the preparation of standard bidding documents (vi). Use of the wrong evaluation methodology

		Unclear contract conditions
7.	Supply of aquaculture inputs	(i). Conducted outside the plan (ii). Stringent requirements (iii). Passing a non-compliant bidder (iv). Failure to sign the evaluation report (v). No nomination of contract supervisor and no contract implementation plan

Appendix C: Risk Rating Criteria:

RISK	DESCRIPTION	AREA	IMPLICATION
HIGH	Such procurements were considered to have serious weaknesses, which could cause material financial loss or carry risk for the regulatory system or the entity's reputation. Such cases warrant immediate attention by senior management. Significant deviations from established policies and principles and/or generally accepted industry standards will normally be rated "high".	Planning: Lack of or failure to procure within the approved plan	This implies emergencies and use of the direct procurement method which affects competition and value for money.
		Bidding Process: Use of wrong/inappropriate procurement methods, failure to seek Contracts Committee approvals and usurping the powers of the PDU.	This implies use of less competitive methods which affects transparency, accountability and value for money.
		Evaluation: Use of inappropriate evaluation methodologies or failure to conduct evaluation.	This implies financial loss caused by awarding contracts at higher prices or shoddy work caused by failure to recommend award to a responsive bidder.
		Record Keeping: Missing procurement files and missing key records on the files namely; solicitation document, submitted bids, evaluation report and contract.	This implies that one cannot ascertain the audit trail namely; whether there was competition and fairness in the procurement process.
		Fraud/forgery: Falsification of Documents	This implies lack of transparency and value for money.
		Contract Management: Payment for shoddy work or work not delivered.	This implies financial loss since there has been no value for money for the funds spent and the services have not been received by the intended beneficiaries
MEDIUM	Procurements that were considered to have	Planning: Lack of initiation of procurements and	This implies committing the Entity without funds

RISK	DESCRIPTION	AREA	IMPLICATION
	weaknesses which, although less likely to lead to material financial loss or to risk damaging the regulatory system or the entity's reputation, warrant timely management action using the existing management	confirmation of funds. Bidding Process: Deviations from standard procedures namely bidding periods, standard formats, use of PP Forms and records of issue and receipts of bids, usage of non-pre-qualified firms and splitting procurement requirements.	thereby causing domestic arrears. This implies lack of efficiency, standardisation and avoiding competition.
	framework to ensure a formal and effective system of management controls is put in place. Such procurements would normally be graded "medium" provided that there is sufficient evidence of "hands on management control and oversight" at an appropriate level of seniority.	Procurement Structures: Lack of procurement structures Record Keeping: Missing Contracts Committee records and incomplete contract management records.	This implies lack of independence of functions and powers and interference in the procurement process. This implies that one cannot ascertain the audit trail namely; whether the necessary approvals were obtained in a procurement process.
		Contract and Contract Management: Failure to appoint Contract Supervisors, failure to seek the Solicitor General's approval for contracts above UGX. 200 million and lack of notices of Best Evaluated Bidders.	This leads to unjustified contract amendment and variations which lead to unjustified delayed contract completion and lack of value for money. Bidders are not given the right of appeal.
		Failure by the Entity to incorporate in the solicitation document aspects of gender, social inclusion, environment, health and safety. Aspects of gender, social inclusion, environment, health and safety not covered by the contractor during contract implementation.	
LOW	Procurements with weaknesses where resolution within the	Planning: Lack of procurement reference numbers.	This leads to failure to track the procurements which leads to poor record

RISK	DESCRIPTION	AREA	IMPLICATION
	normal management framework is considered desirable to improve efficiency or to ensure that the business matches current market best practice. Deviations from laid down detailed procedures would normally be graded "low" provided that there is sufficient evidence of management action to put in place and monitor compliance with detailed procedures.		keeping.
		Bidding Process: Not signing the Ethical Code of Conduct	This leads to failure to declare conflict of interest and lack of transparency.

SATISFACTORY

Relates to following laid down procurement procedures and guidelines and no significant deviation is identified during the conduct of the procurement process based on the records available at the time.

Appendix D: Physical verification exercise of Ntungamo District Local Government as conducted on 18th February 2025

Autoclave



Counting chambers



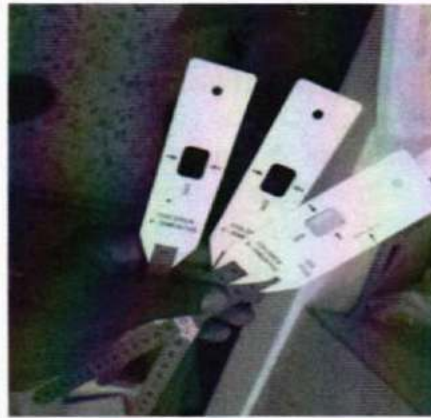
Glucometers



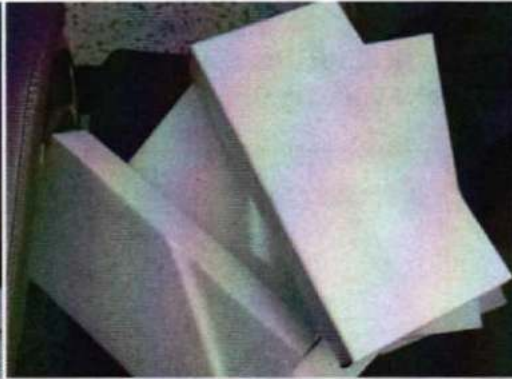
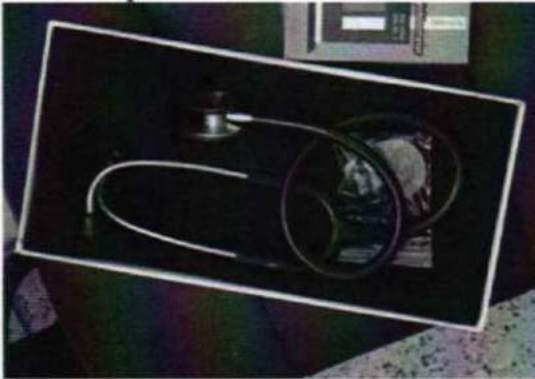
Microscope



Mid upper arm tape



Stethoscope



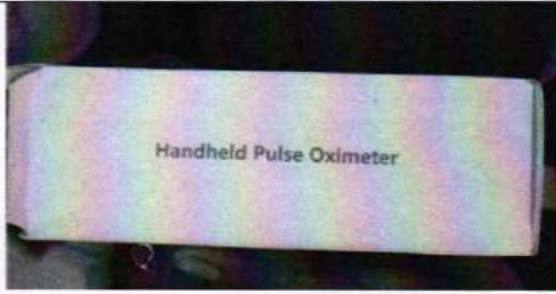
Stop watch



Gas stove



Infant scales



Nebulizer



Resuscitator



Oxygen concentrator



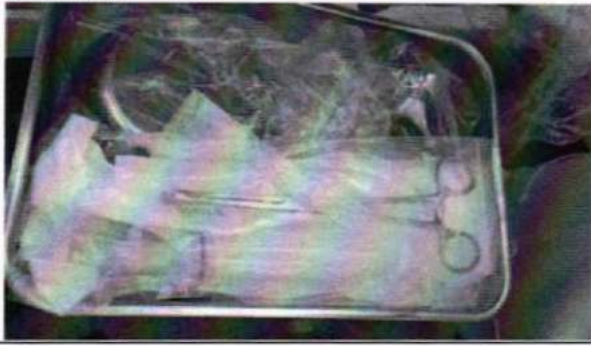
Penguin sucker



Suction apparatus



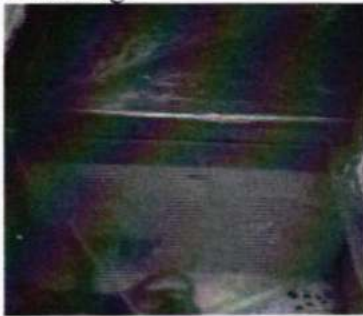
MVA kit



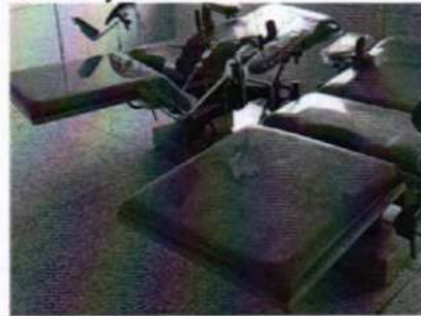
Fetoscope



Centrifuge



Delivery beds



Screens



Drip stand



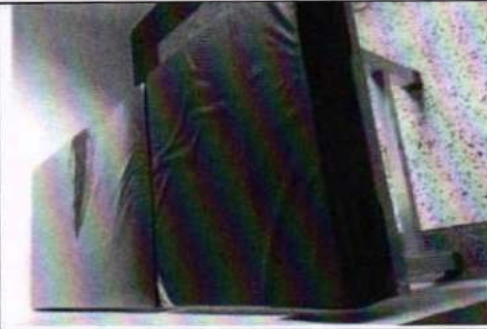
Bowl stands



Bowl kick



Examination bed



Instrument trolley



Examination lights



Lockable cupboard



Height meters



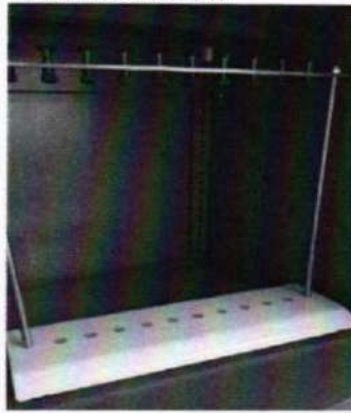
Weighing scale infants



Lab stools



EsR stand for lab



Patient beds



Patient trolley



Stretcher



Infant beds



Oxygen therapy apparatus



Refrigerator





Appendix E: Planned procurement activities but not reported on

S/N	Procurement subject	Estimated value
Health Department		
1.	Fuel and Lubricants	23,508,000
2.	Vehicle servicing	4,694,667
3.	Vehicle tyres	9,000,000
4.	Stationery	2,722,000
5.	Toner and cartridges	3,200,000
6.	Computer repairs	6,800,000
7.	Office cleaning materials	600,000
8.	Furniture and filing cabins	15,000,000
9.	Construction of a placenta pit at Rukoni West HC III	22,000,000
10.	Phased chain Link fencing of Rukoni West HC III	30,000,000
11.	Completion of Rukoni West HC III	900,000,000
		1,215,524,667
Water Department		
12.	Rehabilitation of 17 boreholes (Supply of borehole spares)	51,000,000
13.	Supply of fuel and lubricants (10,000 ltrs)	40,000,000
14.	Purchase of stationary	8,000,000
15.	Supply of filing cabins	5,000,000
		104,000,000
Production And Agricultural Department		
16.	Payment of balance of fencing Kyempene Slaughter slab	24,000,000
17.	Procurement of 5 motorcycles	85,589,694
18.	Maintenance and repair of vehicles	30,064,000
19.	Meals	8,300,000
20.	ICT and computer supplies	2,400,000

21.	Purchase of a laptop	4,211,411
22.		154,565,105
Finance Department		
23.	Fuel	31,786,400
24.	Accountable stationery	40,000,000
25.	Computer- Laptop	3,000,000
26.	Furniture and curtains	3,000,000
27.	Small office equipment	7,054,615
28.	Office stationery and Tonner	12,699,930
29.	Computer maintenance	480,000
30.	Vehicle maintenance	18,000,000
		116,020,945
Works Department		
31.	Rehabilitation of Itojo-Kyabajwa Road	63,980,000
32.	Rehabilitation of Nyakyera-Kibingo-Kitwe Road	51,310,000
33.	Rehabilitation of Kamwosya-Kyenkuku-Omukarere	42,630,000
34.	Rehabilitation of Kiyoga-Zaituni-Omukatojo	48,020,000
35.	Rehabilitation of Rubaare-Nyakariro-Rubaare	68,740,000
36.	Culverts (33lin 3s)	175,225,000
		449,905,000
Administration Department		
37.	Purchase of fuel and lubricants	31,333,333
38.	Stationery	4,994,143
39.	Printer and accessories	3,000,000
40.	Desktop	5,500,000
41.	Laptop	5,000,000
42.	Cleaning and sanitation of the district compound	12,000,000
43.	Compound supplies and maintenance	1,596,944
		63,424,420
Community based services Department		
44.	PWDs Assistive Devices	1,000,000
45.	Laptop	2,000,000
46.	Fuel and Lubricants	18,511,200
47.	Stationery	2,883,244
		24,394,444
Education Department		
48.	Fuel and Lubricants	180,000,000
49.	Stationery	80,000,000
		260,000,000
Council Department		
50.	Fuel and Lubricants for Council	38,498,960
51.	Vehicle Maintenance	8,500,000
52.	Purchase of assorted stationary	13,595,510
53.	Hire of tents and chairs	4,000,000
		64,594,470
Natural Resources		

54.	Stationary	500,000
55.	Fuel	22,097,000
56.	Partial completion of council hall at Ruhaama sub county	10,000,000
57.	Construction of a pit latrine at Nyakiika P/S	9,928,275
58.	Opening of Ruhaama-Nyakagando Road	7,029,593
59.	Installation of culverts along Kikongoro	3,000,000
		52,554,868
Total		2,504,983,919