

FORM 49

Regulation 50(3)

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

CONTRACT MANAGEMENT PLAN

Category of Procurement and Budget

Recurrent Budget	Development Budget	Project Code	Project Title	On EGP (Yes/No)	New/Extension

Is Procurement to Result into Multiyear Contracting?

Required Resources (UGX Bn) Year One	Required Resources (UGX Bn) Year Two	Required Resources (UGX Bn) Year Three	Required Resources (UGX Bn) Year Four

PART I - SUPPLIES

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies	Financial Year	Sequence Number

Subject of Procurement	
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Provider	
Contract Value	
1. Contract start date	
2. Delivery date	
3. Contract completion date if different from 2.	
Deliverables	
Item	Quantity
Contract Start-up/Mobilization and Guarantees (Where applicable)	
Letter of credit issued, if applicable	
Performance guarantee	<i>Amount:</i>
	<i>Latest date for receipt:</i>
Date of release of bid security	
Advance payment guarantee	<i>Amount:</i>
	<i>Latest date for receipt:</i>
Release of guarantees	
Inspection (Where applicable)	
Point of inspection	

Inspection agency	
Point of delivery	
Acceptance/handover	
Contract Progress	
Installation and commissioning (Where applicable)	
Installation date	
Commissioning date	
Interim or stage payments	<i>See attached sheet</i>
Contract Completion	
Liquidated damages due if any	
Final Payment	Amount
	Date
Warranty/Guarantee (Where applicable)	
Warranty/ Guarantee start date	
Warranty/ Guarantee expiry date	

Contract Implementation Plan prepared by: Contract Manager

Name:..... Position.....

Signature Date

Schedule of Deliverables and Stage Payment Certificates for Multi Deliverable Contracts

Part II – Works

Procurement Reference Number			
Code of Procuring and Disposing Entity	Works	Financial Year	Sequence Number

Subject of Procurement	
Provider	
Contract Value	

Contract start date		
Contract end date (<i>Start Date + Time for completion</i>)		
Site possession date to contractor		
Supervisor or the engineer		
Guarantees (Where applicable)		
Performance guarantee	<i>Amount:</i>	
	<i>Latest date for receipt:</i>	
Advance payment guarantee	<i>Amount:</i>	
	<i>Latest date for receipt:</i>	
Date of release of bid security		

Date of release of advance payment guarantee		
Contract Progress		
Interim or Stage payments	<i>See attached sheet</i>	
Contract Completion		
Date of taking over certificate	<i>(Release of % of Retention where applicable)</i>	
Extension of time, if any		
Delay, if any		
Liquidated damages due, if any		
Date of performance certificate	<i>(date of taking over certificate+ defects notification period and release of remaining % of retention)</i>	
Return of performance security		
Final Payment	<i>Amount</i>	
	<i>Date</i>	
Retentions (Where applicable)		
The proportion of payments to be retained <i>[insert</i>	

	<i>percent] percent.</i>	
Defects Liability Period (Where applicable)		
Defects liability period		
Contractual Date of Performance Certificate	<i>(contract completion date + defects notification period)</i>	

Contract Management Plan prepared by:

Name:..... Position.....
Signature Date

Schedule of Interim Payment Certificates

<i>Deliverable</i>	<i>FY</i>	<i>Interim Payment Certificate No.</i>	<i>Date of IPC</i>	<i>Date received by the Entity</i>	<i>Amount of IPC</i>	<i>Amount Certified</i>	<i>Date of Certification</i>	<i>Date of Payment</i>	<i>Remarks</i>

Contract Management Plan prepared by:

Name:..... Position.....

Signature Date

Part III - Consultancy Services

Procurement Reference Number			
Code of Procuring and Disposing Entity	Consultancy Services	Financial Year	Sequence Number

Subject of Procurement	
Provider	
Contract Value	

<i>Contract Duration</i>			
Contract Start Date			
Contract Completion Date			
Deliverables			
No.	Deliverable	Date expected	
<i>Payment Schedule (Where applicable)</i>			
Percentage payment	Deliverable	Amount to be paid	Amount outstanding on contract

Lumpsum			
Time based			

Contract Management Plan prepared by:

Name:..... Position.....

Signature Date

Part IV- Non-Consultancy Services

Procurement Reference Number			
Code of Procuring and Disposing Entity	Non-Consultancy Services	Financial Year	Sequence Number

Subject of Procurement	
Provider	
Contract Value	

Contract Duration	
Contract Start Date	
Contract Completion Date	

Deliverables		
No.	Deliverable	Dates expected

Guarantees (<i>Where applicable</i>)	
Performance guarantee	<i>Amount:</i>
	<i>Latest date for receipt:</i>

Date of release of Bid Security	
Advance payment guarantee	<i>Amount:</i>
	<i>Latest date for receipt:</i>
Installation and commissioning (Where applicable)	
Installation date	
Commissioning date	
Payment Schedule	
Interim/stage payments	Milestones
Lumpsum	
Time based	
Contract completion	
Liquidated damages due if any	
Final Payment	Amount
	Date

Contract Management Plan prepared by:

Name:.....

Position.....

Signature

Date.....