PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY
"Procurement That Delivers"

BID EVALUATION AND CONTRACT AWARD

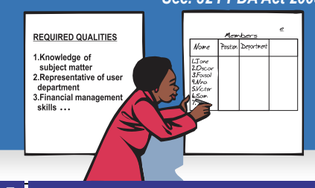
PPDA/04

6 CONTRACT SIGNING

- APPROVAL BY ATTORNEY GENERAL *(where applicable)*
- PDU O PROVIDE COPY OF CONTRACT TO ACCOUNTING OFFICER, CONTRACT MANAGER AND PROVIDER
- LOCAL PURCHASE ORDER
- CONTRACT

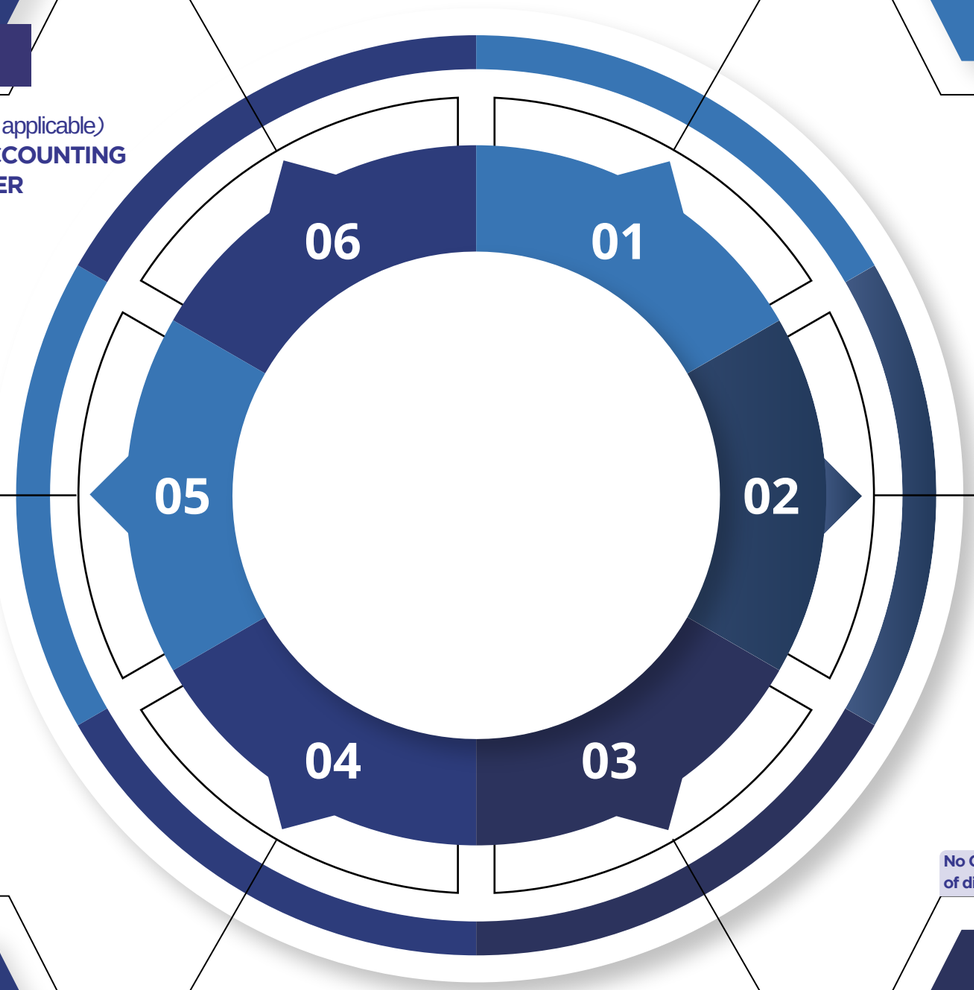
PROCUREMENT AND DISPOSAL UNIT

Sec. 32 PPDA Act 2003

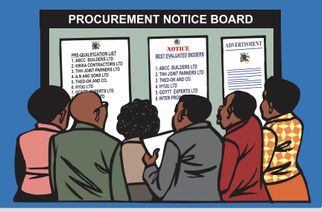


1 NOMINATION OF EVALUATION COMMITTEE MEMBERS (MINIMUM OF 3 MEMBERS) INCLUDING USER DEPARTMENT & PDU.

(Section 39 (2) & (3) PPDA Act Cap. 205



No Contract to be signed until after 10 days from the date of display of Notice of Best Evaluated Bidder (NO BEB)



5 DISPLAY OF BEST EVALUATED BIDDER

- NOTICE OF BEST EVALUATED BIDDER
- NOTICE OF BEST EVALUATED BIDDER TO INCLUDE THE UNSUCCESSFUL BIDDERS AND THE STAGE AT WHICH THEIR BIDS FAILED.
- NOTICE OF BEST EVALUATED BIDDER TO BE ISSUED TO ALL BIDDERS.

CONTRACTS COMMITTEE

2 APPROVAL/ REJECTION BY CONTRACTS COMMITTEE OF EVALUATION COMMITTEE MEMBERS

(Section 30 (b) PPDA Act Cap . 205

4 DECISION BY CONTRACTS COMMITTEE

- APPROVAL OF EVALUATION REPORT (MAKE AWARD DECISION)
- REJECTION OF EVALUATION REPORT (REASONS FOR THE REJECTION)

(Section 31(c) PPDA Act Cap. 205

- NEGOTIATIONS REPORT BY NEGOTIATION COMMITTEE
- POST QUALIFICATION BY EVALUATION COMMITTEE (Where Applicable)

(Section 28 (1)b)

THROUGH PROCUREMENT AND DISPOSAL UNIT

No Contracts to be signed until after 10 days from the date of display of Notice of Best Evaluated Bidder (NOBEB)

3 EVALUATION COMMITTEE MEETING

- SIGN ETHICAL CODE
- RECOMMENDS BEST EVALUATED BIDDER BASED ON EVALUATION CRITERIA
- RECOMMENDS NEGOTIATIONS WHERE APPLICABLE
- SIGN EVALUATION REPORT (Section 4 (14) PPDA Regulations (Evaluation regulations)

PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS AUTHORITY
Plot 39 Nakasero Road, PPDA - URF Towers,
P.O. Box 3925 Kampala- Uganda Tel: +256-414-311100 Web site: www.ppda.go.ug

PPDA Uganda
PPDA Uganda
@PPDAUganda